



17 Dec 2013

## MEMORADUM

From: Michael S. Klacik  
DIR-V

Reply to  
Attn. of:

To: All Concerned

Subj: NEW NATIONAL VSC DECAL DISTRIBUTION STANDARD OPERATING PROCEDURE

1. The V-Directorate has drafted a New National Standard Operating Procedure (SOP) for the distribution of the annual Vessel Safety Check (VSC) decal to prevent running out of decals during the peak boating season, and enhance accountability for those decals requested and shipped during the year. This draft was reviewed, modified, and ultimately approved by NEXCOM for implementation starting with the distribution of the 2014 VSC decals.
2. Due to the major changes in the VSC decal distribution, I ask that all of you thoroughly review the new SOP which is electronically attached to this memo. The SOP outlines the process to be followed for both the initial and subsequent distribution of VSC decals. If you have received this memo without the SOP attachment, please email the Division Chief – Vessel Examinations, DVC-VE, and you will be provided with a copy. A copy of the SOP can also be found on the V-Directorates website, and in the “What’s New” section.
3. All other ANSC Recreational Boating Safety pamphlets, forms, and materials that are suggested to be used during VSCs can still be ordered as normal on ANSC VSCFORMJan-14. A copy of that form is also attached to this memo.
4. In addition, we have attached the 2014 VSC Decal Distribution Table which shows each flotilla’s, and division’s initial allotment of 2014 decals. The table also explains how those numbers were calculated.
5. Please forward this new SOP, and other attached information, down through your district VE chain of communication in an attempt to gain the widest distribution possible. It is recommended that all DSO-VEs have it posted on their district websites.

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Attachments: (1) VSC Decal Distribution SOP, 01 OCT13 (electronic)  
(2) ANSC VSCFORMJan-14 (electronic)  
(3) 2014 VSC Decal Distribution Table (electronic)