

AUXILIARY CULINARY ASSISTANT QUICK GUIDE

YOU are an AUXCA! This is how you should report your time in AUXDATA II



AUXCA

I am Working at a CG Station:

One Activity log to be entered each day/date.

Mission Code - 96A (no operations code)

UNIT = My Flotilla

OPCON = The station I am supporting

DURATION - # Hours worked that day (not to exceed 19)

SUMMARY OF ACTIVITES = Meals Prepared

OTHER:

- Members Assigned are all LEAD (Trainee if not yet Certified)
- Travel & Prep Time on 7029 For 99E – Operations Code = “AUXCA – AUXILIARY CULINARY ASSISTANCE” Enter uncompensated mileage also.



I am Working on A CG Vessel:

One Activity log to be entered each day/date.

Mission Code - 96A (no operations code)

UNIT = My Flotilla

OPCON = The cutter I am supporting

DURATION – Up to 24 hours per day (minus shore leave)

SUMMARY OF ACTIVITES = Meals Prepared

OTHER:

- Members Assigned are all LEAD (Trainee if not yet Certified)
- Travel & Prep Time on 7029 For 99E – Operations Code = “AUXCA – AUXILIARY CULINARY ASSISTANCE” Enter uncompensated mileage also.

I am Working at an Auxiliary Event:

One Activity log to be entered each day/date.

Mission Code – 96B (no operations code)

UNIT = My Flotilla

OPCON = Your District

DURATION – # Hours worked that day (not to exceed 19)

SUMMARY OF ACTIVITES = Meals Prepared

OTHER:

- Members Assigned are all LEAD (Trainee if not yet Certified)
- Travel & Prep Time on 7029 For 99E – Operations Code = “AUXCA – AUXILIARY CULINARY ASSISTANCE” Enter uncompensated mileage also.

