



15 SEP 2021
FM: CHDIRAUX
TO: ALAUX
ALAUX 033/21

Subj: AUXDATA II SKILLS AND AVAILABILITY SEARCH

1. AUXDATA II is now the primary database for searching for Auxiliarists' skills and availabilities, including willingness to travel and willingness to perform Coast Guard support missions. The former "Skills Bank" has been retired and is no longer accessible.
2. Auxiliarists' skills and occupational codes are based on Bureau of Labor Statistics (BLS) skills codes. They were updated from the 2010 codes in legacy AUXDATA to the more recent 2018 codes. In preparation for hurricane season, and because of the updated skills codes, ALAUX 012/21 asked all Auxiliarists to review and update their occupational skills, expertise, and availabilities in their AUXDATA II member records.
3. There are now several ways to search for skills and availability in AUXDATA II:
 - a. By Member: This is useful when you want to determine the skills and availability of a known.
 - b. By Skill: This is useful when you want to get a quick idea of how many Auxiliarists possess a specific skill. Although relatively easy, searching for skills in this manner does not allow for refining the search such as by district.
 - c. By Members With Skills (A Report): The Members With Skills Report is the most useful way to search for skills and availability as well as to filter the results by any desired criteria such as district, willingness to travel, etc. The only limitation is the need to become familiar with how to create reports.
4. Detailed instructions for each of these defined searches and the report are available on the "Member How To" page found at the AUXDATA II site at <http://wow.uscgaux.info/content.php?unit=IT-GROUP&category=auxdata-ii>.
5. If you have any questions about how to search for skills and availability, contact your Flotilla Staff Officer for Information Services (FSO-IS).
6. Internet release is authorized.

For many reasons including the value of keeping communication lines clear and open as well as facilitating access to training and educational tools, all Auxiliarists are urged to have their own email address and to keep it updated in AUXDATA.

*All ALAUX's are posted on the Chief Director of Auxiliary web site located at: [CHDIRAUX ALAUX](#)

If you have a question regarding this ALAUX, please seek resolution within your Chain of Leadership and Management (COLM) including up to your servicing District Director of Auxiliary (DIRAUX). If your question still cannot be resolved after that, then please email CGAUX@uscg.mil.