



United States Coast Guard
U.S. Department of Homeland Security

22 SEP 2020
FM: CHDIRAUX
TO: ALAUX
ALAUX 027/20

Subj: TEMPORARY SUSPENSION OF ONLINE PROCTOR REQUIREMENT FOR AUXOP SPECIALTY COURSE EXAMS

1. Sections 8.C.2.(b) and (d) of the Auxiliary Manual (Commandant Instruction Manual M16790.1G (series)) require all Operational Auxiliarist (AUXOP) specialty course exams to be proctored and have a minimum passing score of 75%. Current COVID-19 safety protocols often prevent Auxiliarists from engaging in in-person Auxiliary activities, including meeting with proctors to take AUXOP specialty course exams.
2. Given the constraint posed by COVID-19 on in-person AUXOP exam proctoring, the proctor requirement is temporarily suspended for the following AUXOP specialty course exams when taken online: Auxiliary Navigation (AUXNAV-A / also listed as AUXACN), Auxiliary Weather (AUXWEA), Auxiliary Patrols (AUXPAT), Auxiliary Seamanship (AUXSEA), and Auxiliary Communications (AUXCOM).
3. If taken online, these AUXOP specialty course exams are authorized to be taken open-book and must still to be taken through the Auxiliary National Testing Center (NTC: <http://ntc.cgaux.org/>). Taken this way, they now require a passing score of 90% and must be completed within a 120-minute time limit. Once the online exam is started, it can only stop upon exam completion or once 120 minutes have passed. It cannot be temporarily stopped nor logged out. For these reasons, students should therefore ensure they are fully prepared and ready to take these online exams prior to starting them.
4. This change does not apply to the Auxiliary Search Coordination and Execution (AUX SC&E) specialty course or the NavRules 90 exams.
5. This temporary suspension will end when COVID-19 safety protocols allow restoration of normal AUXOP specialty course exam proctor and passing score policies as determined by the Chief Director of Auxiliary. Provisions of this temporary suspension will remain in place for 30 days after its announced end to allow Auxiliarists to complete their exams for AUXOP specialty courses already in progress.
6. Internet release is authorized.

For many reasons including the value of keeping communication lines clear and open as well as facilitating access to training and educational tools, all Auxiliarists are urged to have their own email address and to keep it updated in AUXDATA.

*All ALAUX's are posted on the Chief Director of Auxiliary web site located at: [CHDIRAUX ALAUX](#)

If you have a question regarding this ALAUX, please seek resolution within your Chain of Leadership and Management (COLM) including up to your servicing District Director of Auxiliary (DIRAUX). If your question still cannot be resolved after that, then please email CGAUX@uscg.mil.