

**U.S. COAST GUARD AUXILIARY
WHITTIER FLOTILLA 170-02-04**
Electronic Meeting via Zoom

MEETING MINUTES FROM January 12, 2022

Call to Order: FC John Larsen called the meeting to order at 1731.

Pledge of Allegiance: Lead by FC John Larsen

Members Present:

Dave Brubaker	Jim Chase	Yvonne Chase	Rae DeLey
Jason Fink	Jim Hendley	Roger Holland	Jennifer Holmes
Danelle Jefson	John Larsen	Russ Lyday	Katie Parmelee
Mark Parmelee	Scott Parmelee	Cathey Sterling	Roy Stoddard
Terry Stoddard	Jules Tileston	Frank Veith	Fred Voss
Sue Whitney	Skip Widtfeldt		

Quorum met: 22 members present.

Guests: None

Changes or additions to the agenda: None offered

Awards and Recognition:

- Fred and Jason received Program Visitor award certificates and ribbons.
- Fred received a special Superior Performance of Duty for his 750 hours of service.
- Frank received the instructor certificate, ribbon and medal.

Change of Watch: Jim Chase swore in the new Flotilla Commander – Mark Parmelee, and the following FSO's: Yvonne Chase – Diversity, Rae DeLey – Member Training, Jason Fink – Public Affairs, Jim Hendley – Program Visitor, Jennifer Holmes – Marine Safety & Environmental Protection, John Larsen – Public Education, Russ Lyday – Vessel Examination, Katie Parmelee – Secretary, Scott Parmelee – Communications Services, Cathey Sterling – Publications, Roy Stoddard – Materials, Terry Stoddard – Finance, Fred Voss – Communications, Sue Whitney – Human Resources.

Jason Fink, Vice Flotilla Commander, pledged and wore his shoulder boards at the Anchorage Sector meeting the day before.

Flotilla Calendar:

Mark presented the Draft Flotilla calendar created by Roy. BP Energy Center will not open until June so BS&S and Flotilla meetings will be via Zoom for the near future. Roy reported 2 changes to calendar; 1.) D-train dates are moved to Feb. 25-27 and will be via Zoom, no in-person events. 2.) The February Boat Show will not have the Auxiliary present due to the Auxiliary Reconstitution guidelines.

Flotilla Staff Officer Reports:

See attached written reports.

Marine Safety : Let Jennifer know if you are interested in training to be qualified for UPV (Uninspected Passenger Vessels / 6-Pax), Pollution Response and/or Commercial Boat inspection. There is a need for more auxilarists to become certified in these areas.

Public Education: John reported the BS&S class will begin on Feb. 22 via Zoom. John and Terry will figure out how and where to hold registration and pass out books for the class.

Division/District Reports: Jim Chase (Immediate Past Commodore) reported:

- N-Train is postponed and may occur in March as a response to Covid. This will impact the C-schools that were planned in conjunction with the National Conference.
- There is a new log in system for the Auxiliary Online Classroom.
- CG is modifying regulations effective Feb. 2022 which relates to fire extinguishers.
- Review All Aux Message on Jan. 5th about face to face conditions with other auxilarists and the public. Keep your High Risk Assessment form (Form 7101) handy. These forms only need to be revised and sent to the OIA (Order Issuing Authority) if something changes.

Bulletin Board:

Jason Fink attended the commander's academy in Juneau on January 8-9th.

Regular Business:

Budget: Terry presented the details of the 2022 Budget. There are 52 current members. This year a significant increase in Caboose expense is proposed for staining the deck and electrical work.

Approval of 2022 Budget and Calendar:

- *Jim Chase moved to approve the 2022 Budget.*
- *Seconded by John Larsen*
- *Motion passed*

Finance: Terry discussed finance activity for Nov. and Dec. The only expense was a new heater for the Caboose.

Meeting Minutes: Mark presented the draft November meeting minutes. Terry suggested the D-Train meeting dates be changed to the new dates.

Approval of Financial Report and Minutes:

- *Yvonne Chase moved to approve the Nov/Dec Financial Report and Nov Meeting minutes.*
- *Seconded by Jim Hendley with Terry Stoddard's date change*
- *Motion passed*

New Business:

Mentoring: Contact Mark if you are interested in mentoring other members. Mark will contact members about what you want to learn and what you want to share. There are also mentoring opportunities for helping interested former BS&S students.

D-train silent auction item: The themes suggested for the Flotilla item were VE Day Survival Kit (power bars and Gatorade) or Boating Safety Related (radio call flashcard, handheld radio). The team of Jennifer Holmes, John Larsen, Jason Fink and Cathey Sterling will assemble the auction item and send a picture to Doris Thomas for publicity.

Sue Lang is soliciting members for individual donations to be part of the D-train silent auction.

Suggestions for speaker topics and member training at Flotilla meetings:
Whittier Harbor Plan, Barry Arm Landside, DNR plans for the road to Shotgun Cove, State Boating Legislation, Volcanic ash hazards to boaters, 3 Diversity education topics in 10 minute segments

Member Training Opportunity for virtual culinary assistance (AUX-CA) class in February. There will be room for 12 students and it will happen over several evenings. Check your Jan. 12th e-mail from Penny Bullingham for details.

Flotilla Caboose lease needs to be renewed.

Meeting adjourned at 1854 hours.