

Appendix I, To District 14, Division 01 Standing Rules

DIVISION'S ANNUAL AWARDS PROGRAM

A. GENERAL

1. An awards Program is established for the Division to enhance member morale through the recognition and rewards of Flotilla and members on an annual basis for their performances and achievements.
2. An Awards Committee shall be appointed by the newly elected Division Commander (DCDR) in January each year to serve for the calendar year. This committee shall consist of the Immediate Past Division Commander, the Vice Division Commander, and one or more current or past members of the Division Board. The immediate Past Division Commander shall chair the Committee. The Division Commander shall be an ex-official member of this committee.
3. The cost of Division Award plaques, certificates, trophies, etc. shall be approved by the Division Board and paid from Division funds.
4. The Award Program shall be operated on a calendar year basis and the data for determining awards shall be obtained from the latest available end of the year AUXMIS report and/or Division IS records. In the event of a tie, duplicate awards shall be made. The names of the awards recipients shall be confidential and not announced prior to the official annual awards presentation ceremony.

B. FLOTILLA AWARDS

- 1) COMPUTATION OF FLOTILLA AWARDS: Each award shall be based upon the elements for which a Mission Area Objective has been assigned. When there is a Mission Objective established for a Mission Area with more than one element, the percentage for each will be summed and divided by the number of elements.
 - a) Example: In the Member Resource Mission Area, assume a flotilla has been assigned the following objectives and achieved these percentages of the objectives:

	<u>Objective</u>	<u>Achievement</u>
Number of BQ/AX Members	40	105%
Number of RAP/AIM Missions	10	100%
Number of Member Training Missions	50	135%
Number of Public Affairs Missions	25	120%

Sum of % Achievement: = 460%

Sum divided by 4 (# of Obj. Missions) = 115%

(RAP = Recruiting and Assistance Program/ AIM = Academy Introduction Mission)

- 2) **OUTSTANDING FLOTILLA IN VESSEL EXAMINATION:** The award winner shall be the Flotilla that achieves its mission objective for the year in the Total Number of Vessel Examinations and Marine Dealer Visits performed elements of the Vessel Examination Mission Area, and exceed this objective by the highest percentage among all flotillas within the Division.
- 3) **OUTSTANDING FLOTILLA IN OPERATIONS:** The award winner shall be the flotilla that achieves its mission objective for the year in the Total Number of Air and Surface Patrols and the Total Number of Operational Support Missions elements of the Operations Mission Area, and exceeds this objective by the highest percentage among all flotillas within the Division.
- 4) **OUTSTANDING FLOTILLA IN PUBLIC EDUCATION:** The award winner shall be the flotilla that achieves its mission objective for the year in Public Education Mission Area, and exceeds this objective by the highest percentage among all flotillas within the Division.
- 5) **OUTSTANDING FLOTILLA IN MEMBER RESOURCES:** The award winner shall be the flotilla that achieves its mission objective for the year in the following elements of the Member Resources Mission Area, for which an objective has been assigned, and exceeds this objective by the highest percentage among all flotillas within the Division:
 - a. Number of BQ/AX Members.
 - b. Number of Member Training Missions.
 - c. Number of new members who complete applications and the training required for BQ status upon favorable PSI.
 - d. Number of Public Affairs Missions.
- 6) **FLOTILLA OF THE YEAR:** The award winner shall be the flotilla that achieves its mission objectives in the most Mission Areas. Should there be a tie, the winner shall be the flotilla that exceeds these objectives by the highest percentage. The percentage of each Mission Area will be summed and divided by the number of applicable objectives.

C. INDIVIDUAL AWARDS:

- 1) VESSEL EXAMINER AWARD: Presented to the Division member who has performed the highest number of Vessel Examinations during the year.
- 2) MARINE DEALER VISITATION AWARD: Presented to the Division member who has performed the highest number of Marine Dealer Visitations during the year.
- 3) INSTRUCTOR AWARD: Presented to the Division Member who has taught the highest number of hours in Public Education and/or Member Training classes during the year.
- 4) INSTRUCTOR AIDE AWARD: Presented to the Division Member who has served the highest number of hours as an Instructor Aide in Public Education and/or Member Training classes during the year.
- 5) OPERATIONS AWARDS:
 - a) SKIPPER AWARD: Presented to the Division Member who has performed the highest number of hours as a skipper or pilot on surface and/or air patrols during the year
 - b) CREW MEMBER AWARD: Presented to the Division Member who has performed the highest number of hours as a crew member on surface and/or air patrols during the year
- 6) AUXILIARIST OF THE YEAR AWARD: This award may be awarded annually to the Division member who has made the most effective contribution to the programs and purposes of the Auxiliary. Each Flotilla Commander shall nominate a flotilla member for this award. The achievements and contribution by the individual must be specified and documented. The Awards Committee shall make the selection from those nominate by the Flotilla Commanders.