

## ***DISTRICT 13, DIVISION 1***

### **Division Meeting Minutes for 27th October 2011 Max Dale's Steak & Chop House Mount Vernon, WA**

#### **Division Commander, Division Vice Commander and Staff Officers:**

*Present:* M. Albert DCDR; H. Ota VCDR; B. McIntosh SO-CS;  
A. Cummings SO-IS; M. Allert SO-OP; S. McIntosh SO-SR; R. Gibson SO-MA;  
D. Martens SO-PA; L. Herrick SO-MS; K. Wellington SO-PV;  
S. Mangold SO-VE;

*Absent:* R. Coons IPDCP; R. Atwell SO-CM; H. Hatfield SO-RBS;  
P. Chelgren-Koterba SO-NS/SO-PE; M. Porterfield SO-PB; F. Bell-SO-HR;

#### **Flotilla Commanders and Flotilla Vice Commanders**

*Present:* J. Anderson FC-18; E. Madura SO-MT / VFC-18; J. Maddox FC-12;  
G. Cordrey FC-19; P. Milczewski SO-FN / VFC -11; J. Milczewski IPFC-11;  
B. Bottolfson VFC-17

*Absent:* P. Border FC-11; R. Wendland VFC-12; D. McKibben FC-17;  
M. DeAnnutis VFC-19;

#### **District, Division & Flotilla Leaders, Staff Officers & Members:**

*Present:* J. McClain FSO-CM-11; S. Allert F-12; J. Engelson ADSO-OP (PWC)  
F-19; T. Ford F-18; J. Alexander F-17; E. Salotti FSO-OP-11; P. Salotti FSO-HR,  
ADSO-PB-11

#### **Guest Speaker**

J. Alexander F-17

#### **PROCEEDINGS:**

#### **ORDER: 1900**

The meeting was called to order by M. Albert who asked B. Bottolfson to lead the Pledge of Alligence.

M. Albert introduced J. Alexander as the speaker for the evening.

### **Sick Bay**

J. Anderson FC F-18 reported B. Gordon had been ill.

B. Bottolfson VFC F-17 reported A. Rothman FSO-OPS had Crossed the Bar.

### **Awards**

A. Cummings received Commodore's Letter of Appreciation.

Division 1 received the following awards at the fall District 13 Meeting.

- **First Place Operations – Communications for the Year 2010**  
J. Anderson FC-F18 accepted the award on behalf of  
R. Atwell SO-CM
- **Second Place Navigation Services for the Year 2010**  
P. Milczewski VFC-F11 accepted the award on behalf of  
P. Chelgren-Koterba SO-NS
- **Second Place Operations – Patrols for the Year 2010**  
M. Allert SO-OP accepted
- **First Place Public Education for the Year 2010**  
P. Milczewski VFC-F11 accepted the award on behalf of  
P. Chelgren-Koterba SO-PE
- **First Place Vessel Exams for the Year 2010**  
S. Mangold SO-VE accepted

M. Albert provided a handout regarding the measurements for the awards and goals.

### **Election of Officers**

J. McClain FSO-CM-11 presided over the election proceedings. A quorum was present and nominations were open for Division Commander and Division Vice Commander for 2012.

H. Ota was nominated for Division Commander, 2011. There were no other nominations from the floor. Motion to close nominations was made by J. Anderson and B. Bottolfson seconded.

By unanimous vote, H. Ota was elected to the position of DCDR for 2012.

T. Ford was nominated for Vice Commander, 2012. There were no other nominations from the floor. Motion to close the election made by M. Allert and J. Anderson seconded. Motion carried.

By unanimous vote, T. Ford was elected to the position of VCDR for 2012.

Nominations were closed.

### **Program**

M. Albert advised the Change of Watch will be held Sunday December 4<sup>th</sup>, 2011 at Max Dale's. A no host bar will begin at 1700 followed by dinner at 1800. The meal will be buffet style with a choice of prime rib and salmon. The ceremony will begin at 1900. The cost will be \$30 per person.

M. Albert also advised the Standing Rules are posted on the National Web-site under Department – Chief Counsel. They are posted for Flotilla, Division and District and are currently pending National approval.

M. Albert introduced guest speaker J. Alexander, F-17, who gave a presentation on Hypothermia.

### **Minutes**

August minutes were presented. Motion to approve the minutes made by P. Milczewski. G. Cordrey seconded. Motion carried to accept minutes of August 2011 as corrected.

### **Financial Report**

Financial Report was presented by P. Milczewski. Motion to accept the financial report made by B. Bottolfson and seconded by G. Cordrey. Motion carried to accept financial report as presented.

### **Staff Officer Reports**

H. Ota advised a team building and goal setting meeting will be held January 28<sup>th</sup>. It is open to Flotilla Commanders, Vice Flotilla Commanders and Staff Officers. He acknowledged the awards received by Division 1 and advised the new AuxMan has been published and encouraged all to review the changes.

**R. Atwell SO-CM** – absent

**B. McIntosh SO-CS** – The Division 1 website has taken on a new look with the addition of a new format. As part of the change, each staff officer now has a page

available for posting content specific to their office. For additional information, please contact B. McIntosh, SO-CS.

**P. Milczewski SO-FN** – dues are collected and disenrollments are occurring. Also reminded all the annual finance report is due by the end of January.

**A. Cummings, SO-IS** – FSO-IS's are doing a good job. He went over comparison of hours, number of VE's, marine visits, etc comparing the Division and District.

**R. Gibson, SO-MA** – he will have one more report forthcoming regarding PPE.

**S. Mangold, SO-VE** – Presented a more detailed breakdown of the VE's performed for 2011. The new paddle craft stickers are available and will be forwarded to the FC's.

**P. Chelgren-Koterba SO-NS / SO-PE** – absent, report presented by P. Milczewski: Over 75% of the PATONS are done / 25% pending; FC's would know about PE in their AOR.

**L. Herrick, SO-MS** – Attended the Uninspected Passenger Vessel class October 15<sup>th</sup>. Gave a brief explanation of the on-going training on the program. Also advised of procedures in place when traveling in Canadian waters.

**E. Madura, SO-MT** – advised there was an 8 hour TCT class in September at Pier 36. If there is a need and enough people interested in attending, he will research possibly having another class in 2012. An ICS210 class was given in September in Marysville.

**M. Allert, SO-OP** – gave up-date on POMS and advised how to request non-reimbursable orders on the 5132.

**D. Martens, SO-PA / CAN** – reported most of the support efforts have been behind the RBS program. CAN is still active and moving forward. He also reported on a 2 day PA school recently attended.

**M. Porterfield, SO-PB** –absent

**F. Bell, SO-HR** – absent

**K. Wellington, SO-PV** – reported on the *Suddenly in Command* class held October 15<sup>th</sup> at the Blaine Marina. Another class will be held January 14<sup>th</sup> at Point Roberts.

**S. McIntosh, SO-SR** – nothing to report

## **Flotilla Reports**

**Flotilla 11** – P. Milczewski reported:

- Recently finished BSS class. 14 people attended.
- Participated in Suddenly In Command
- Patons are complete
- F11 COW will be January 21<sup>st</sup> at Squaticum Yacht club
- Station Bellingham has agree to let F11 serve Thanksgiving at 1300 with the participation of all flotillas in the station's AOR.

**Flotilla 12** – J. Maddox reported:

- BSS class and Weekend Navigator concluded with 39 total students
- Last fellowship in September
- F12 COW 2<sup>nd</sup> Saturday in January
- Winter BSS and Weekend Navigator classes are scheduled

**Flotilla 17** – B. Bottolfson reported:

- Auxiliary Procedure Academy will be given November 19<sup>th</sup> at 0830 at the PUD in Mt. Vernon
- 3 ABS classes this year with 33 people attending
- F17 COW is 3<sup>rd</sup> Tuesday in January

**Flotilla 18** – J. Anderson reported:

- 2 PE classes and last VE station concluded in October
- Membership is an issue with retirement and disenrollment
- F18 COW is December 3rd

**Flotilla 19** – C Cordrey:

- Suddenly in Command took place October 15<sup>th</sup>
- F19 is becoming more active at Point Roberts and with the Canadian Auxiliary.

## **For the Good of the Order**

Nothing further to report

## **Adjournment: 21:13**

Respectfully submitted,

**Sherri McIntosh SO-SR 130-01**

15<sup>th</sup> November 2011