

**US COAST GUARD AUXILIARY
DISTRICT 11N BOARD AND STAFF MEETING
Rohnert Park, CA
26 March 2010**

The meeting was called to order at 1400 by DCO Mike Williams. The Pledge of Allegiance was led by Robert Firehock, DSO-LP.

Joyce Bell, DSO-SR called the roll, and DCO Williams declared that a quorum was present. The attendance list is attached to these minutes as Attachment A.

APPROVAL OF MINUTES:

DCO Williams called for approval of the 16 January 2010 and the 10 February 2010 minutes.

Motion: Angelo Perata, COS moved and Roger Haynes, DCDR-12 seconded that the minutes be approved as distributed. There being no discussion, the motion was adopted.

COMMENTS – COMO Vic Connell, IPDCO/DNACO-R

COMO Connell stated that there have been many changes in the Coast Guard, and also in the Auxiliary. He expressed confidence that we will enjoy accepting the challenge.

DISTRICT BOARD REPORTS

DCO Williams called for district board reports as follows:

Mary Kirkwood, DCDR-1 – Report on file . The division's spring OPTREX will be on 12 June. Kirkwood reviewed the division's strategic goals. In recruitment and retention, they will initiate 1st contact within 2 weeks of receiving notice of an interest individual. Each flotilla has set a goal that the FC, VFC, FSO-MT and FSO-PV will all obtain the RBS ribbon during the year.

Bob Gwaltney, DCDR-3 – Report on file . The division OPTREX is scheduled for 29 April. They plan an NSBW activity at Whiskeytown Lake with a CG helo and the National Guard bridge-building detail.

Judy Esteban for Paul Verveniotis, DCDR-4 – Excused. Report on file . FL 42 received a National award for being 63 years old. They were given a US flag which was flown over the national capitol.

Curtis Han, DCDR-5 – Report on file . The RBS program is going strong. They are focusing highly on the dock walker program this year. 18 attended the training program, and

there will be one more session in April. Two OPTREX are planned: 24 April (training only) and 26 June (QE only).

Mark McLaughlin, DCDR-6 – Report on file . The division participated in a new service operations category – tsunami patrol. The earthquake in Chile resulted in a tsunami in Santa Cruz. An Auxiliary vessel became incident commander for the event. Several vessels were on patrol. It was a great opportunity to practice, even though the incoming tsunami was only 4' high.

Larry Kelley, DCDR-7 – Report on file . We are just coming into the boating season. The division plans two OPTREXs this year – June and early August. At the February boat show, the division hosted a booth. 27 members stood one or more watches at the boat show, with 112 man hours. We had sign-up sheets for VSC, PE and membership, and are picking up new members across the board for all flotillas. The division is planning VSC stations at four reservoirs during NSBW.

Richard Thomas, DCDR-8 – Report on file . Our St Patrick's Day feed at Noyo River very successful, with a lot of kids in attendance. The Crescent City flotilla had spaghetti feed that was very successful.

Rod Rollins, DCDR-10 – Report on file . Mike Lauro is getting close to a career total of 10,000 VSCs.

David Law, DCDR-11 – Report on file . We just completed four week-ends of a fishing derby at Pyramid Lake.

Roger Haynes, DCDR-12 – Report on file . Members of the division worked with AUX Air during a recent patrol. The experience was very useful. The division has taught *Suddenly In Command* sessions at Brannan Island State Park on four occasions.

Judy Esteban, P-PCA – Report on file . We had a very successful PCA Fair, thanks to Mary Kirkwood, Chairman of the fair. If any has a suggestion for a special class for the August PCA Fair, please let Judy or Mary know. Esteban presented checks for \$50 to Flotillas 5-3 and 6-10 who tied for the highest PCA Fair attendance.

Rodney Collins, DCAP-RBS – Report on file . Collins needs the name of the NSBW chairmen for each division. We expect a great RBS year. We are working very hard in AWW and all of the safety missions.

Wayne Farnholtz, DCAP-RES – Report on file . Farnholtz commend all of the DSO's who are involved in operations for their collaborative efforts toward the joint training exercise at Brannan Island later this year with OPS, COMMS and AV.

Dean LaChapelle, DCAPT-SPT – Report on file . Don't forget the district store is

open for business during D-Train. LaChapelle is working on a Heraldry handbook project. It will provide some guidelines for units who have flags, banners or patches. LaChapelle would like picture of any flags or patches that divisions or flotilla may currently have. Also please include dimensions of any flag or patches which can be used to set standards in the guide that is being prepared.

Angelo Perata, COS – Perata is working with Mike Maddox, DSO-MT to create some live and animated visual aids for use in PE classes. Saturday afternoon at 1600 we will have an all-hands meeting with the District Commander, RDML Castillo in Salon 1-4. The Saturday night banquet emcee will be Bob Peterson.

DCO Williams stated that the Admiral will respond to questions following his speech. If you would like to ask him a question, make sure your questions are appropriate for him. COMO Connell stated that the proper protocol is: Stand up. Identify self. Ask a thoughtful question.

CDR David Chareonsuphiphat, DIRAUX – Members are to be commended for the great job everyone is doing. CDR Chareonsuphiphat recognized the DIRAUX office personnel, plus volunteers Larry Draper, LeRoy Cross, Wayne and Anita Farnholtz and Gail Ramsey. He also recognized Auxiliarists in Division 7 who provided aid to families of the crew, and notified DIRAUX of what was going on after the Helo 860 crash in Utah.

CWO2 Danny Kilburger, OTO – Thanks for the data call regarding info on personal purchase of PPE equipment. Out of 1,477 active-duty members, 503 PPE were personally purchased, which is 34% of all personnel. This information will be reporting to headquarters. This information is part of the data that will be used to determine whether or not Auxiliarists can wear their PPE when not on patrol. The ICS-210 deadline is 1 April 2010. Nearly all Coxswains in D11N have it. Headquarters is sending an ICS-210 instructor to remote areas to give the class. If you have people working on ops who need the course, this instructor will be available from mid-April to the 1st week in May. Contact Kilburger ASAP if you would like to set up a class. Stacy Curtin and Rachel Zamora were recognized.

DISTRICT STAFF REPORTS

Angelo Perata, COS directed the DCAPT's to call for their staff reports as follows:

Wayne Farnholtz, DCAPT-RES called for the following staff reports:

Larry Olsen, DSO-AV –We have been coordinating exercises with surface and land mobiles. We are looking forward to doing more of them.

Jeff Price, DSO-CM – Report on file . The communications trailer was not able to be here, because of last-minute scheduling changes.

COMO Gail Ramsey, DSO-OP – Report on file . Don't forget the operations

workshop will be Sunday morning. The one-hour TCT workshop will be immediately after. Budget problems will be affecting the materials that we will be receiving from California. To assist in saving state personnel costs, only one representative from each division is asked to request materials from California State Department of Waterways.

Rod Collins, DCAPT-RBS called for the following staff reports:

Sue Fry, DSO-MS – Report on file (Attachment C). AWW was 6 visits per quarter, now it is 2. Marine safety is one of the most vital areas of our program. IIMS testing is set for tomorrow, thanks to CWO Danny Kilburger and Tina Perry for agreeing to proctor the exam. There are 300 CG license holders in northern California for the commercial vessel exams; however the fishing industry is collapsing because of the economy, so many are not going out this year.

Jim Duncan, DSO-NS – Excused. Report on file .

Mike Lauro, DSO-VE – Report on file . There will be an RBS workshop tomorrow. Lauro has created a VSC brochure which is in Word format and will be available for VE's to download. There is a pilot program for canoes and kayaks. All VEs will receive via email a separate VSC form just for canoes and kayaks. This is a National test program to see how the sheet works out. The flotilla allotment of VSC decals has been released. Only one flotilla in Division 7 has not ordered. Next week the decals will be released to the division designated person (SO-VE). Lauro showed the decals for lost canoes/kayaks. We should encourage owners to put their name and phone number on paddle craft even without stickers. State materials will be in limited supply this year.

Phil Grove, DSO-PV – Excused. Report on file .

Roger Haynes, DSO-PE – Report on file . *Paddle Sports America* is now an authorized PE course. The cost is \$77/10 books. *Suddenly In Command* manuals are also available.

Jerry McAlwee, DSO-PA – Report on file . There will be an NSBW Chairman's meeting at 1730 today. DCDRs, if your NSBW Chairman is not, please attend in their stead.

Dean LaChapelle, DCAPT – SPT called for the following reports:

Irene Wetzel, DSO-CS – Report on file . The web site is for information. Wetzel will be in the lobby tomorrow to do updates if you'd like. There will also be a class on how to use the web site.

COMO Marilyn McBain, DSO-IS – Report on file . McBain has 160 performance awards for this conference which are being distributed to the appropriate DCDR. The 1st, 2nd and 3rd place winners will be awarded at the banquet on Saturday. There is nothing new in IS.

Steve Johnson, DSO-MA – At the PCA Fair, the store sold \$4000+ in merchandise. We are still filling mail-in orders. The store now has the new ODU sew-on insignia, except for FSO which is on back order.

COMO Mike Maddox, DSO-MT – There is training scheduled for this week-end.

George Knies, DSO-PB – Report on file . Knies has been overwhelmed with suggestions and ideas for articles for the *Northwind*. In order to include D-Train photos and information, everything for the April issue will be required by 8 April.

Richard Thomas, DSO-HR – Report on file . NSBW is a good time to recruit new members. Membership is going up some, but not a lot. District awards requirements are different than NACO awards. Division 6 is only division eligible for a NACO award. National is considering getting the new member exam on line.

Perata called for the following staff reports:

Bob Hendry, ASC – Report on file . Sector SF is asking for Auxiliarists to participate in major incident classes in Unified Command Force Tasking. Right now we have no one qualified. We are working with them to put together some on-the-job training, and getting a list of people qualified to have available for commander.

Fran Fisher, DSO-FN – Report on file . We need to finish the final unit audits this year. There are still some flotillas that haven't turned in their year-end financial reports.

Robert Firehock, DSO-LP – We will have two sessions Saturday of the legal/finance workshop. The workshops cover money, - how to get it and how to spend it. There will also be a workshop on mediation as a form of conflict resolution. Mediation is another way to resolve conflicts without going to disciplinary methods.

Randy Parent, DFSO – 1 May is the annual district aviation safety workshop. Everyone is invited. Information about the workshop will be posted next week.

Phil Sanchez, DEP – The Friday Fun Night begins at 1830. Saturday opening ceremonies are at 0730. The D-Train programs have training sessions and locations.

OLD BUSINESS

PPE – DCO Williams stated that this information was reported by CWO Kilburger.

Strategic Plan – DCO Williams stated that it is in effect, as created by Bob Hendry.

Special Events – DCO Williams reported as follows:

- The Cutter CG *Waesche* commissioning is 7 June. Information is available from the DSO-

PA.

- Chance of Command 17 May at CGI. CAPT Cullen is retiring, effective 25 June.
- Sector Change of Command is 19 August.

National Survey – The recent survey was part of project for a PhD candidate. Feedback will come back to us in a few months.

Motion to Amend Appendix G of the District Standing Rules – DCO Williams called on Roger Haynes, DSO-PE to describe the proposed amendments and reasons for the proposals.

Motion:

Mary Kirkwood, DCDR-1 moved and Bob Gwaltney, DCDR-3 seconded that Appendix G, Paragraph 10a of the District Standing Rules be amended by striking sub-paragraphs (1), (2) and (3) and inserting the following sub-paragraphs:

- (1) The Flotilla must have reported at least 52 hours of Public Education classes during the award year.
- (2) The Flotilla must have the highest score of all Flotillas considered. This score will be the total of PE hours plus the total of PE graduate points, divided by the Flotilla active membership at the year end.
- (3) PE graduate points for each flotilla will be the sum of its graduates from classes lasting less than 8 classroom hours times 1/15, plus the sum of all its other graduates. The factor of 1/15 is used to approximate the classroom hours for these graduates compared to graduates of other classes.
- (4) Any flotilla receiving this award for its PE program in one year will be ineligible to receive it again during the following two years."

There being no further discussion, the motion was unanimously adopted.

Motion:

Rod Rollins, DCDR-10 moved and Curtis Han, DCDR-5 seconded that Appendix G, Paragraph 9.b. of the District Standing Rules be amended by adding "Instructors with less than 10 combined PE and MT Instructor hours but whose total PE and MT Instructor plus Instructor Aide hours equal or exceed 25 hours will receive a certificate."

There being no further discussion, the motion was unanimously adopted.

Final Comments – DCO Williams reported as follows:

- Elected officer training for 2011 will be held following the November 2010 District Board Meeting. Units are encouraged to hold their elections prior to the November meeting so their newly-elected officers can attend the elected officer training session.

- The District is beginning to look at electronic media for meetings.
- We need to continually remind our membership to make sure uniforms are correct, clean, pressed when they are being worn.
- Kudos to the D-Train committee for the conference they have put together
- RDML Castillo has stated that District 11's primary focus is RBS and inland waters.

AWARDS - The following awards were presented:

Auxiliary Commendation Medal to Mike Lauro for his work in Recreational Boating Safety.

Presenters: CDR Chareonsuphiphat, COMO Connell and DCO Williams.

Read by: CWO Kilburger

Auxiliary Commendation Medal to Frances Fisher as District Finance Officer.

Presenters: CDR Chareonsuphiphat, COMO Connell and DCO Williams

Read by: CWO Kilburger

Auxiliary Commandant Letter of Commendation to Charles Duncan for the Whiskeytown Lake swim meet patrol and saving 7 swimmers.

Presenters: CDR Chareonsuphiphat, COMO Connell and DCO Williams

Read by: CWO Kilburger

National Charting Award for 2009 to James Duncan for 1,444 chart updates.

RBS Device to Tony Budlong

Presenter: Mike Lauro, DSO-VE

There being no further business, the meeting was adjourned at 1550.

Respectfully submitted,

Joyce Bell, DSO-SR