

MINUTES
US COAST GUARD AUXILIARY DISTRICT 11NR
BOARD AND STAFF MEETING
15 January 2011
Coast Guard Island, Alameda CA

The meeting was called to order at 0945 by DCO Angelo Perata, who introduced the following special guests:

CAPT Cynthia Stowe, Commander Sector San Francisco
CAPT Jay Jewess, Deputy Commander Sector San Francisco

The Pledge of Allegiance to the flag and the Coast Guard Ethos were led by COMO Mike Williams.

Joyce Bell, DSO-SR called the roll, and DCO Perara declared that a quorum was present. The attendance list is attached to these minutes as Attachment 1.

DCO Perata announced the following special appointments:

COMO Vic Connell, Chair America's Cup 2013
COMO Mike Williams, Chair Inland Waters

APPROVAL OF MINUTES:

DCO Perara called for any corrections or additions to the 20 October 2010 and the 20 November 2010 minutes. There were none. DCO Perata called for approval of the minutes, and the approval was adopted.

REMARKS - CAPT STOWE

CAPT Stowe discussed the following issues:

- The dates and locations of division meetings are on her calendar, and she may attend some of the meetings.
- Thanks to Auxiliary members for the service given to the Coast Guard and the boating public, including implementation of Rescue 21.
- America's Cup 2013 is already in the planning stage. Race officials are working with the Coast Guard to minimize the impact on shipping commerce. The race zone will be very large and will need a lot of waterside presence and communications. They will also need spectator assistance, etc, and the Auxiliary will be asked to assist. There will be between 9-18 days of racing in 2012, and between 20 and 30 days in 2013.

REPORT – DCO ANGELO PERATA:

DCO Perata reported on the following:

- The PCA Fair in February will have Coxswain and Crew training to qualify members in Operations programs. For those interested in operations this is a good place to start.
- Introduced his district watch words:
 - Partnership – enhance the partnership within our boating alliance and enlist more partnerships in the local areas.

- Preparation – prepare to meet all challenges through training and provide support to the members for their training.
- Participation – encourage all members to participate as often as possible in the core missions of the Coast Guard Auxiliary.
- Update our district strategic plan will address:
 - Short term and long term goals
 - Improve our integrity with Coast Guard, state and local agencies
- Conduct a district-wide OPTREX at Coast Guard Island, possibly in late summer.
- Increase AWW performance
- Work with Webinar for training and communications
- RBS is the #1 goal for the Auxiliary, as set forth by ADM Papp. There will be new emphasis on paddle boat activities because of increased fatalities in that area. We must emphasize training for all Auxiliarists.
- We need to support work on inland lakes, small boat stations and with state agencies.
- Recognized Mike Lauro for achieving personal goal of 10,000 VSC's during 2010. Because of that D11N achieved over 10,000 VSC's during the past two years

CDR Chareonsuphiphat read letters of appreciation to the Auxiliary from the sponsors of Fleet Week, commending them for their participation in the event. There were over 30,000 visitors to Fleet Week in 2010. CDR Chareonsuphiphat emphasized the importance of supporting inland waters. The latest accident reports show there were 40-50 accidents off shore, but 700 accidents on inland lakes.

DISTRICT BOARD REPORTS:

DCO Perata called for district board reports as follows:

Simone Adair, DCDR-1 – Report on file. The _____ division has completed all of its COW's. CAPT Stowe attended the division COW. Mary Kirkwood received Aux. commendation Award, Richard Saber And George Barentseff received Aux. Achievement Awards; a special Meritorious Fleet Week Shoreside Team Award was given to Richard Saber and a number of other volunteers. There will be a spring OPTREX in late June. The division has one new facility, the **Nordic Charm**.

Edward Kief, DCDR-3 – Report on file . Members _____ of Flotillas 3-5 and 3-10 cooked Christmas dinner for Coast Guard personnel at STN Rio Vista. Flotilla 3-9 took second place in the lighted Christmas parade. Division 3 wants to run survey to see if the division would like to have a combined COW of division and flotillas. After the results of the survey they will schedule COW date. The Sportsman's Expo will have Auxiliarists assisting at a booth.

Joaquin Duran, DCDR-4 – Report on file . CAPT _____ Stowe attended the division COW. They are currently working on division goals. They plan to have a PE calendar of classes during February. They have a new meeting location, and all staff have been appointed.

Curtis Han, DCDR-5 – Report on file . The _____ division had a successful COW, which CAPT Stowe and COMO Connell attended. They have completed all flotilla COWs. Division 5 members continue to work with the Army Corps of Engineers in Sonoma. They are also working with county sheriffs on SAR activities.

Wally Smith, DCDR-6 – Report on file . The division held a successful COW with CAPT Jewess, CAPT Maguire and CWO Kilburger attending. Auxiliarists participated in a 24/7 radio watch in Big Sur while their comms station was down. Flotillas 6-7 and 6-10 are holding navigation classes. Member training will include how to retrieve an overweight or incapacitated victim and the Flotilla leadership course in February.

Lou Carroll, DCDR-7 – Report on file . The first division meeting is next week for discussing plans for the coming year. The division COW is the end of January. The division will have a booth at the Boat Show Feb 10-13. The division PA officer is working on that, and is also working with the state of Utah on NSBW. We will have Auxiliarists on 3 different lakes to do NSBW events. We will continue with Boating Officer training with Utah Parks. SAR and Navigation training on Utah Lake will be in April. Seamanship training at Lake Powell for new officer will be in May. We will be supporting triathlons and paddleboard races throughout the summer. We will add one more boat to the state boat fleet for Auxiliary use, to make a total of 3 boats in use.

Betty Strach, VCDR-8 for Bruce Rogerson, DCDR-8 – Report on file . We are calendaring dates for the coming year. Crescent City's COW will be on 21 January. Auxiliarists have requaled on the RBS vessel at Crescent City. Eureka has a comms watch stander at Samoa STN. We will be working some admin duties. Mendocino is still working with the light house. Mendocino and Lake County will continue to do some special-day dinners for the Coast Guard personnel.

Denis Eaton, DCDR-10 – Report on file. Flotillas 10-5 and 10-6 had vessels in holiday parades. One won second place. There are changes in format and times of division meetings. We will have quarterly meetings instead of monthly, with off-months being electronic. Face-to-face meetings will be on Saturday, followed by training and planning sessions. Our next meeting will be on staff development. One OPTREX is scheduled in April. It will be training only, no QE's.

Leon Borden, DCDR-11 – Report on file . The division is working with the Paddleboard and Kayak Association in Lake Tahoe. The Reno Boat Show is the last week in February. We are working with the California Department of Wildlife by providing information brochures.

Nick Tarlson, DCDR-12 – Report on file . Member Linda Haynes is working on the AuxChef program. Flotilla 12-1 is developing a new PA program called PAVE (Public Affairs Vessel Examinations). They plan an event every month at different areas. We are also involved in the "Get on the water" program with the Sea Scouts. They would welcome other volunteers to work with this program. At the division COW an award was presented to Roger Haynes for his work in the division and on the lighthouse. Robert Firehock and Abigail Wagg also received awards for their work in the merger of Flotillas 12-22 and 12-21 into 12-1.

Judy Esteban, P-PCA – Report on file . The PCA Fair is in February. Early bird registration is coming up soon. Esteban introduced Roger Haynes as Chair of the memorial committee. Haynes described memorial design mock-up and proposal. Esteban reported that they have an inventory of about 230 members who have crossed the bar, which will begin the memorial. Other names will be added annually as members cross over the bar. Haynes asked for names of people who would be willing to volunteer to assist with construction. He has a sign-up sheet for names and skills. This information is needed for the base's Engineer's Department.

CDR David Chareonsuphiphat, DIRAUX – We have had a great COW season, many of which were supported by CAPT Stowe. CDR Chareonsuphiphat expressed appreciation for the support of CAPT Stowe and CAPT Jewess. The DIRAUX office has been focused on member awards. National Strategic Guidance for 2011 is in final draft. The Coast Guard Ball is April 2. Auxiliarists are encouraged to attend. Division 7's MOU for 3 boats to be used on inland lakes has been completed. Dave Harris, Utah Boating Program Manager has worked great with the Auxiliary to get boats on the water. They provide maintenance, we provide people. It is a great partnership, a great relationship. The DIRAUX office lost a Yeoman who is leaving the service, and the other Yeoman is out on medical leave. We have appreciated the Auxiliarists who are stepping up to help fill the gap. District 11N has some of the best leadership in the nation.

CWO2 Danny Kilburger, OTO – DIRAUX is going through a staff transition. In February or March we should receive a new Yeoman from A-School. CWO Kilburger expressed thanks for all of the assistance from Auxiliarists who are helping out at the office. N-Train was supposed to have the Operational Risk Management (ORM) program up and running, but it is not ready. TCT is going away; but until ORM is ready, TCT will continue to be used, probably for the next 3 years. Our budget is still under continuing resolution. This has been impacting SAMA, but now we have funds until March 4. You will always have fuel and per-diem, but SAMA is restricted to the amount budgeted. Our regular DIRAUX budget is already 80% spent. We have been able to restock PPE inventory from last year's funds, so that inventory is good for now.

GOOD OF THE AUXILIARY

CAPT Stowe, assisted by CAPT Jewess, swore in district board, district staff and district ADSO's.

DISTRICT STAFF REPORTS

Rodney Collins, DCOS directed the DCAPT's to call for their staff reports as follows:

Dean LaChapelle, DCAPT-RES called for the following staff reports:

Larry Olsen, DSO-AV – Excused. Nothing to report.

Jeff Price, DSO-CM – Report on file . He has been working with Sector on communications issues.

COMO Gail Ramsey, DSO-OP – Report on file . The district has been working with Rio Vista doing OTW training twice a month. That is continuing and we have scheduled through December. CWO Kilburger will be teaching in the Boat Crew training class at the PCA Fair. Please schedule your OTW events ASAP, through Dean LaChapelle. Let him know whether you need QE's or not. The forms 7003 and 7008 are changing and will be out soon. Check to make sure you're using the newest form when they come out. The mandatory operations workshop will be created after N-Train and QE workshop. The first presentation will be at D-Train.

Dean LaChapelle, DCAPT-RES – Report on file . Funding will continue to be a major problem, and will hit us about when the America's Cup starts rolling. We need to begin training now in Operations in order to meet the requests that will be coming. The Webinar program systems training needs to be done at the flotilla level, so that this program can make our training work.

Mary Kirkwood, DCAPT-RBS called for the following staff reports:

Sue Fry, DSO-MS – Report on file . Mission hours have grown substantially. With AWW, we hope to meld in departments with contacts and literature that we hand out. AWW 2.0 is a new program at National. The ferry audit program is very successful. There will be training at the PCA Fair and D-Train. Commercial fishing vessels is a growing area because exams are becoming mandatory. We may need more examiners. We will hold training just before salmon and crab seasons. AWW, doing observation missions, has been discontinued as of the end of last year. Pollution Investigation training is to look for environmental pollution in areas. We have 10 people working in that department. Kayak and paddleboard race programs are being developed by Yacht Clubs.

James Duncan, DSO-NS – Report on file . We completed 100% of our assignments. In 2010 we completed 950 bridges, PATONS and ATONS. Unfortunately only 500 got into AUXDATA. People who don't report their work hurt our program. On 22 January there will be a NS workshop via Webinar. During the PCA Fair we will be doing an aid verifier course and chart updated course. Duncan will be attending N-Train. Photos of every aid being maintained are now being requested. Email the photos to Roger Haynes to post to web site. The YBI lighthouse museum has been updated. Last Christmas season Auxiliarists served as tour guides of ADM Brown's guests during his Christmas party. Periodic tours are given, and Auxiliarists and families are welcome when they occur.

Jerry McAlwee, DSO-PA – Report on file . McAlwee reiterated that everyone is a PA officer. Partnerships, preparation and proficiency begin with PA. There will be a PA competition at D-Train with some good awards. McAlwee encouraged PQS qualification for PA officers. STN Rio Vista has requested assistance for PA activities. Contact Bob Hendry if you are interested. There will be a PCA Fair class for customs and courtesies. Social media is going viral. There are some guidelines and expectations for those who become involved.

Roger Haynes, DSO-PE – We are working with CalTrans for employee training. Reminder of the availability of the PadRow class. We would like to post all classes on the web site. Haynes will be filling in for Wetzal at N-Train (health issues), so he is hoping to get some PE info as well.

Phillip Grove, DSO-PV – Report on file . We had a good year in 2010 with 7255 PV's, an increase from the previous year

Michael Lauro, DSO-VE – Report on file . We have enjoyed growth in the VSC program the last few years. Lauro will be assisting with the dock walker program this year. There is a PCA class scheduled, plus a class scheduled in Stockton. The classes are free. Goals have been set for the coming year. There is a new 7012a form for kayaks and canoes, which will be at ANSC in early February. Lauro will notify members when it is available.

Mary Kirkwood, DCAPT-RBS – Report on file . NSW materials need to be ordered now. We have a second **Coastie** now and are working on scheduling and policies for its use. Kirkwood encouraged divisions to have dockwalker programs. Kirkwood will be attending N-Train.

Recess: 1130.

Reconvene: 1230

Richard Thomas, DCAPT-SPT called for the following reports:

Irene Wetzel, DSO-CS – Excused. Report on file . Thomas reported for Wetzel that WOW classes are being offered beginning the end of January. There will be four tech classes during the PCA Fair and the district-wide Best of the Web annual award during D-Train.

Bob Davison, DSO-HR – Report on file . Every inquiry coming in will receive a letter welcoming them to the Auxiliary. If they haven't heard anything for 7-10 days, they will be invited to contact Davison. The district lost 121 people last year. Davison hopes to get that down to 60 through member retention efforts. He will contact each individual who disenrolles to make sure they really want to.

COMO Marilyn McBain, DSO-IS – Eight members got AUXOP when we converted to the new format. In AUXDATA there is a new button entitled AUXOP progress. It can be used to track AUXOP progress. DCDR's are asked to make sure members get 2010 hours to their IS officers before 30 January. District awards will be based on figures as of 31 January.

Dave Talton, DSO-MA – Report on file . Talton is looking forward to working at MA again. We will have a virtual store with photos of all items up soon. We will begin photographing the inventory next week-end. For now, when ordering materials, please use the order form on line. When the virtual store is completed there will be a shopping cart.

COMO Michael Maddox, DSO-MT – Report on file . Report includes a road map on the new AUXOP status. Sixty members will be AUXOP after completing the leadership course, which can be done on line.

Wesley Craig, DSO-PB – Report on file . The first edition of the **Northwind** is completed and will be distributed this coming week.

Richard Thomas, DCAPT-SUP – Report on file . The AuxChef program is going to go forward. They have been working with people at Yerba Buena Island for a class in March. Sector SF will be funding the training program. Thomas wants to focus on retention this year.

Collins called for the following staff reports:

Bob Hendry, ASC – Report on file . We have a lot of support from Sector and they are looking for Auxiliary volunteer assistance often. The Incidence Response Plan template has been issued by National. Hendry is working on updating district plan for EXCOM approval.

Frances Fisher, DSO-FN – Report on file . Fisher reminded the board that MaryAnne Collins, ADSO-FN now receives financial reports, and they need to include the year-end bank statement reconciliation.

Joanna Nevesny, DSO-LP – Nothing to report. Chevron Humankind is a program where any employee of Chevron who volunteers 20 hours/year, may receive \$500 for their volunteer organization. Those who volunteer 40 hours/year may receive \$1,000 for their volunteer organization.

Joyce Bell, DSO-SR – Nothing to report.

Neil Nevesny, CRC – Nothing to report.

Steven Perez, DA – Perez reminded members of respect of diversity. Diversity is not a problem to be solved, but an asset to be developed. Helpful information will be posted on the web site.

Rod Collins, DCOS – Collins commented on the many COWs he was able to attend. Collins reminded people to use telephones to resolve issues, instead of email. It works better and quicker.

COMO Mike Williams, IPDCO - COMO Williams expressed appreciation to Auxiliarists who are helping in the DIRAUX office. On inland waters the most critical issue is the perception of the public that the Auxiliary is the Coast Guard. That means a lot of responsibility. We must be trained and be professional. One thing we bring to the table is a great local knowledge of various inland waters. We need to use more electronic and communications training. HAM radio nets are another valuable communications tool, especially during a disaster. Williams encouraged members to submit items in publications, scrapbooks, photographs, etc. at D-Train. We need to make sure our photographs meet the requirements. Consider difficult times for all members and help them cut costs.

OLD BUSINESS

November 2010 Elected Officer Academy – DCO Perata reported Maddox will be sending an evaluation form will be sent to attendees to determine what worked and what didn't work.

NEW BUSINESS

America's Cup 2013 – COMO Vic Connell reported that leadership training for members is will be important. Things are already changing and we will have multiple opportunities to volunteer. COMO Connell will send out information on the America's Cup to the district as he learns it.

Uniforms – DCO Perata called on Dan Tinney, who described some of the changes that are coming. Members are encouraged to wear their uniform correctly so that we represent the CG properly.

Webinar – Previously covered. DCO Perata stated that Mike Marseille is director of this project. There will be classes at the PCA Fair.

NSBW – Previously covered.

Operational Response Plan – Will be covered at a later meeting.

D-Train - Phil Sanchez reminded the board that D-Train will be on March 25-27, at the same location as the last two years. Sanchez reviewed the preliminary D-Train schedule. Fun Night will be a "South of the Border" fiesta event. Members are encouraged to get hotel reservations in soon in order to get \$99 price. Registration forms are on line now and can be filled in on line. A tentative workshop schedule is also out. It is subject to change, depending on items learned at N-Train. Registration cutoff is March 15 before the price increase.

FINAL COMMENTS

DCO Perata recognized Charles and Linda McCartney for their service with Deep Water Horizon.

Motion: Judy Esteban, P-PCA moved and Nick Tarlson, DCDR-12 seconded that \$20,000 be transferred from the district funds to a Memorial Fund. Following discussion, the motion was adopted.

Motion: Mary Kirkwood, DCAPT moved and COMO Mike Williams, IPDCO seconded that up to \$10,000 of the Memorial Fund be authorized to commence construction of the memorial. Following discussion, COMO Williams called for the question. The motion was adopted.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1400.

NEXT MEETING

The next scheduled meeting of the District Board is a Webinar meeting on Wednesday, 16 February 2011 at 1900 PST.

Respectfully submitted,

Joyce Bell, DSO-SR

ATTACHMENT A

ATTENDANCE LIST DISTRICT 11NR BOARD AND STAFF MEETING 15 January 2011

DISTRICT BOARD:

DCO Angelo Perata
Rod Collins, DCOS
COMO Mike Williams, IPDCO
Mary Kirkwood, DCAPT-RBS
Dean LaChapelle, DCAPT-RES
Richard Thomas, DCAPT-SUP
CDR David Chareonsuphiphat, DIRAUX
CWO Danny Kilburger, OTO
Simone Adair, DCDR-1
Ed Kief, DCDR-3

Joaquin Duran, DCDR-4
Curtis Han, DCDR-5
Wally Smith, DCDR-6
Lou Carroll, DCDR-7
Betty Strach, VCDR-8
Denis Eaton, DCDR-10
Leon Borden, DCDR-11
Nick Tarlson, DCDR-12
Judy Esteban, P-PCA

DISTRICT STAFF:

Jeff Price, DSO-CM
Fran Fisher, DSO-FN
Bob Davison, DSO-HR
COMO Marilyn McBain, DSO-IS
JoAnna Nevesny, DSO-LP
Dave Talton, DSO-MA
Sue Fry, DSO-MS
COMO Mike Maddox, DSO-MT
Jim Duncan, DSO-NS
COMO Gail Ramsey, DSO-OP
Jerry McAlwee, DSO-PA
Wes Craig, DSO-PB

Roger Haynes, DSO-PE
Phillip Grove, DSO-PV
Joyce Bell, DSO-SR
Mike Lauro, DSO-VE
Bob Hendry, ASC
Steve Perez, DDA
Neil Nevesny, CRA
Phil Sanchez, EP
Kenna Craig, D-AA
Linda Haynes, D-AH
COMO Vic Connell, America's Cup

GUESTS:

Jim Blackburn, VCDR-5
Sean Sheehan, VCDR-6
William Correll, VCDR-10
Robert Firehock, VCDR-12
Jim Goff, ADSO-VE
Fred Sellstrom, ADSO-CM
Kevin Sellstrom, ADSO-CM
MaryAnne Collins, ADSO-FN
Bill Correll, ADSO-PV

Dan Tinney, ADSO-MA
Robert Liu, ADSO-LP
Michael Coburn, ADSO-HR
Jack Kane, FC-12-01
Linda McCarty, FL-53
Charles McCarty, FSO-PE, FL-53
Steven Johnson, FC-51
Marlene Phifer, SO-HR-5
Monica Eaton, FC-10-03