

US COAST GUARD AUXILIARY DISTRICT 11NR  
BOARD AND STAFF MEETING MINUTES  
10 September 2011

The meeting was called to order by DCO Angelo Perata at 0930, who introduced Howard Gladwin, Auxiliarist from District 9C and CDR Curtis Sumrok, DIRAUX, who gave a few words.

The Pledge of Allegiance was led by COMO Mike Williams, IPDCO and the Guardian Ethos was led by Rod Collins, DCOS. Following the Ethos, DCO Perata called for a moment of silence in remembrance of the 10<sup>th</sup> Anniversary of the 9/11 terrorist attack.

Joyce Bell, DSO-SR called the roll, and DCO Perata declared that a quorum was present. The attendance list is attached to these minutes as Attachment A.

#### APPROVAL OF MINUTES

DCO Perata called for approval of the 18 June 2011 minutes.

Motion: Nick Tarlson, DCDR-12 moved and Brian O'Mara, VCDR-4 seconded that the minutes be approved as distributed. There being no discussion, the motion was adopted.

DCO Perata called for approval of the 17 August 2011 minutes.

Motion: Nick Tarlson, DCDR-12 moved and Simone Adair, DCDR-1 seconded that the minutes be approved as distributed. There being no discussion, the motion was adopted.

#### DCO REPORT

DCO Perata reported on the following items:

- The new *Auxiliary Manual* is on line and available to download.
- Members are encouraged to submit Form 7029 on line. The procedure is easy, and COMO Marilyn McBain, DSO-IS will give a presentation on how it's done. The reporting of these hours is very important in order to provide justification for funding Auxiliary projects and activities.
- Thanks to CAPT Maguire and CDR Sumrok the Coast Guard is offering Auxiliarists "A Day on the Bay" on board the *Aspen* on 16 October. The cruise will accommodate 150 people, and the first 150 individuals registered will be allowed to attend. Registration is open to Auxiliary members and immediate family (don't know about children). Uniform is civilian casual, and lunch will be served for a nominal fee. Registration will be through the office of Rich Thomas, DCAPT, 707-987-2227 (M-F) 9am to 5pm. Information will be posted on the district web site under "What's New."
- District membership at the beginning of 2011 was 1496. We are currently at 1553 members.
- The State of California is no longer giving away brochures, whistles, etc., but they will give away safety equipment, including life jackets.

- Auxiliary volunteers wishing to work on America's Cup must go to our chairman, COMO Vic Connell, not to the America's Cup Committee.

#### NACON AWARDS

- DCO Perata, assisted by Rod Collins, DCOS and Roger Haynes, DSO-PE presented the 1<sup>st</sup> Place PE Photography Award to Mart Gardner of Flotilla 07-02.
- DCO Perata, assisted by CDR Sumrok, presented the VSC Award 1<sup>st</sup> Place Award to D11N, Flotilla 10-2. Mike Lauro, DSO-VE accepted the award.
- DCO Perata, assisted by CDR Sumrok, presented the NOAA Charting Award and the Charting Update Award to D11N. Jim Duncan, DSO-NS accepted the award.
- DCO Perata, assisted by CDR Sumrok, presented a Charting Update Award to Kevin Sellstrom.

#### DISTRICT BOARD REPORTS

DCO Perata called for district board reports as follows:

Simone Adair, DCDR-1 – Report on file. Several facilities in the division participated in SAR cases this past month. Fleet Week shoreside planning continues, with 100 volunteers. We would still like more volunteers. Auxiliarist George Barantseff provided interpretation assistance for the Russian training ship **Pallada**. Two division members are attending planning meetings for the **Stratton** commissioning.

Ed Kief, DCDR-3 – Report on file. The division meeting was held on 9 September and the Everbridge test was discussed. Members expressed that because of high summer temperatures, they would like to be able to continue to wear the hot weather uniform for patrols. The 2011 Division COW is 10 December at 1200. The 2012 COW will be 8 December.

Brian O'Mara, VCDR-4, Report on file. The division will be supporting the VA Hospital on 11 November. They are also looking at supporting the Veterans' Day parade in San Jose. The division is planning an OPTREX in Redwood City.

Curtis Han, DCDR-5 – Report on file. The division has sponsored several PE classes in August, including paddleboat courses. They had 115 students and 12 adults in a PE class at the YMCA. They have an increased presence on waterways with their AWW work. This has been very successful. Division elections are 6 October. The Division COW is also 10 December.

Sean Sheehan, VCDR-6 – Report on file. The Santa Cruise tsunami repair work has been completed. The U-Dock held a ribbon-cutting ceremony and the Port Director thanked all who participated, specifically mentioning the CG Auxiliary.

COMO Mike Williams, IPDCO for DCDR-7 – Report on file (Attachment B). Division elections will be on 13 September. The Auxiliary has provided support for 16 major marine events in Utah since May. There are two more events to go. The state of Utah has provided 4 facilities and 2 PWC's for Auxiliary use. The division is active in Ham radio, with several net programs.

Bruce Rogerson, DCDR-8 – Report on file. The division is conducting a PE class at Ft. Bragg. The division OPTREX is at Clear Lake and all members are invited. Flotilla 08-11 will be celebrating its 10<sup>th</sup> Anniversary on 5 November.

Denis Eaton, DCDR-10 – Report on file. Flotilla

10-3 is doing a PE booth at the Bean

Festival. We have concluded the AUXCOM class via Webinar. We have been conducting division meetings via Webinar, which has worked very well. Division elections will be 17 September.

Leon Borden, DCDR-11 – Report on file. On

Labor Day weekend there were 5 vessels on

Lake Tahoe for races. There are events scheduled every weekend through the end of September. The division participated in a training session with aircraft for the upcoming 22-mile paddleboard race. A few glitches were discovered and have been worked out. Division elections will be 26 September.

Nick Tarlson, DCDR-12 – Report on file. Ferry

vessel audits have been increased this

weekend because of 9/11. There will be a dockwalker exercise on 17 September. There is space available on vessel **Journey** during Fleet Week. There will be a PA Affairs course on 15 October at CGI. District members are invited. Division COW is a luncheon at Pier 29 on 4 December. District award nominations need to be submitted ASAP. Sea Scout program information is available on line.

Judy Esteban, P-PCA – Report on file. The PCA fair

had 200 members present. Thanks

to AuxChef for providing the luncheon. Flotilla 04-09 received the award and check for most attendees at the PCA Fair. The Memorial patio is completed. Thanks to everyone who worked on the construction of it. Thanks to Roger Haynes for chairing the memorial construction. So far, 43 Auxiliary members and friends have participated. PCA elections will be in November.

COMO Mike Williams, IPDCO – The boating season is drawing to an end, and this is a good time to check the tires on your boat trailer. They wear out from sun and salt rot. Also be sure to check your inflatable life jackets.

CDR Curtis Sumrok, DIRAUX – The POMS issue got a lot of attention at NACON. On the local level, CDR Sumrok expressed appreciation to Gail Ramsey and Anita Farnholtz for their work on POMS.

CWO Danny Kilburger,OTO – At the PCA Fair CWO Kilburger gave a presentation on QE preparation. He has designed the presentation to help Crew/Coxswains prepare for QE signoff. SAMA expenditures this year will not be the basis for next year's funding, because of the POMS problems. This will happen next year instead. Kilburger introduced Tina Perry, DIRAUX Office Manager, who presented the following information:

- Travel Orders for the August PCA Fair, NACON 2011 and the 10 September Board and Staff Meeting must be in the DIRAUX office no later than 15 September.
- New Member Applications must be signed by the Flotilla Commander on page 1. Page 3 signature verifying actual viewing of the original birth certificate or passport must be by an Auxiliarist who holds a DO security clearance.
- C-School Travel Orders in FY12 will be part of a continuing resolution. Therefore, travel orders may not be available until 2-3 days before the class begins. Those requesting a C-School need to make sure they're available to attend on short notice any of the dates requested. There are penalties for no-shows and also for not completing homework assignments.

D-Train 2012 – DCO Perata announced that the Coast Guard has selected a date for the commissioning of the CG Cutter ***Dorothy Stratton***. Unfortunately, the date is the same weekend as D-Train 2012. DCO Perata and Phil Sanchez, EP will be meeting with the hotel in Monterey to see if they can change the scheduled week-end to avoid the current conflict.

Recess: 1045

Reconvene: 1050

#### DISTRICT ELECTIONS

DCO Perata directed COMO Mike Maddox to conduct the district elections. COMO Maddox reviewed the election process for the district board. Nine votes will be needed for election. COMO Maddox reported that the candidates for election are:

Curtis Han

Mary Kirkwood

Mark McLaughlin

Nick Tarlson

Richard Thomas

COMO Maddox called for nominations from the floor. There were none. COMO Maddox declared nominations from the floor closed. COMO Maddox invited each candidate to address the board. Following the candidates' speeches COMO Maddox announced that the tellers committee is COMO Gail Ramsey, COMO Vic Connell and Jim Duncan, DSO-NS.

1<sup>st</sup> Ballot:

Mary Kirkwood elected

2<sup>nd</sup> Ballot:

Richard Thomas elected

3<sup>rd</sup> Ballot:

Tie for low vote between Curtis Han and Mark McLaughlin

4<sup>th</sup> Ballot:

Mark McLaughlin eliminated

5<sup>th</sup> Ballot:

Curtis Han elected

COMO Maddox directed the tellers committee to retain the ballots for 24 hours and then destroy them.

7029 Web Form – COMO Marilyn McBain, DSO-IS reviewed the procedure for using the on-line Form 7029.

9/11 – Sue Fry, DSO-MS discussed AWW enhanced activity and awareness during this 9/11 10<sup>th</sup> Anniversary week-end. There will be a special commemoration event on CGI at 0800 on 9 September. The uniform is Tropical Blue, Long with Combination Hat.

Auxiliary Memorial – DCO Perata announced that there will be a ribbon-cutting ceremony for the Auxiliary memorial on 19 November during the district board and staff meeting. More details will be forthcoming.

Recess: 1130

Reconvene: 1235

#### DISTRICT STAFF REPORTS

Rod Collins, DCOS directed the DCAPT's to call for staff reports as follows:

Mary Kirkwood, DCAPT-RBS called for the following staff reports:

Sue Fry, DSO-MS – Report on file. A good effort is being made in the AWW program. Ferry boat audit presence this weekend is being coordinated by Abigail Wagg.

Jim Duncan, DSO-NS – Report on file. 30 September is the deadline for all PATON work to be completed. Several still need to be done. Only 35% of the aid verifiers have submitted the 7030 for their activity. Duncan emphasized the importance of submitting time to continue funding.

Jerry McAlwee, DSO-PA – Absent

Roger Haynes, DSO-PE – Haynes is entering classes on the web when information is available. Flotilla 05-07 has built a relationship with the school adult education program which has worked very well for them.

Phil Grove, DSO-PV – Report on file . Nothing further to report.

Mike Lauro, DSO-VE – Report on file . Nothing further to report.

Mary Kirkwood, DCAPT-RBS – Report on file . The Delta Blitz was great program. 385 VSC's were done over 3 weekends. There were several RBS classes at the PCA Fair. Kirkwood attended the RBS conference in San Diego and contacted several agencies. Kirkwood will have a list of VA hospitals in areas for divisions who might wish to be involved. Nick Tarlson and Steve Salmon received achievement awards at NACON. Paddlecraft purchases in 2012 will include membership in the National Paddlecraft Association, which will allow some registration of vessels out there.

Dean LaChapelle, DCAPT-RES called for the following staff reports:

Larry Olsen DSO-AV – The AuxAir program is continuing on as normal with 4-5 patrols per week. They worked with Lake Tahoe on the standup paddleboard event. An Auxiliary helo on patrol today spotted a capsized boat with 4 PIW. The sighting was reported, and the helo directed the rescue vessel to pick up the victims. One of the victims appeared to be in serious condition. The sighting probably saved his life.

Jeff Price, DSO-CM – Report on file. Price will be working on Sector events at Monterey.

COMO Gail Ramsey, DSO-OP – Report on file. Happiness is POMS working. We are still losing some facilities. There may be some changes district-wise to see what we can do. Next month there will be some stats.

Dean LaChapelle, DCAPT-RES – Report on file . NACON introduced SABOT (Standardized Auxiliary Boat Operations Training) program. We may extract some of the items used. When we do MOB training, most are done with Type IV's or fenders. They don't represent reality. We need to use something that looks more human-like so we have an opportunity to see how difficult a PIW is to locate. Using a weighted dummy allows planning on how to bring the person on board the boat. We are still working on whether or not to hold another District OPEX next year. We had great turnout for the 2011 OPEX. Dockside and comms training were great.

Rich Thomas, DCAPT-SUP called for the following staff reports:

Jimmin Chang, DSO-CS – Report on file . The election results have been entered on the district web site. Elected officers are responsible for use of the email distribution list. Some divisions are not using it, some are overusing it. Be sure you use the list appropriately and send only essential information. Make sure it's appropriate, secure and accurate.

Bob Davison, DSO-HR – Excused. Report on file .

COMO Marilyn McBain, DSO-IS – Report on file . COMO McBain will be gone from 30 September to 20 October and will not be available via phone or email.

Dave Talton, DSO-MA – Report on file . The district store did well at the PCA Fair. Our year-to-date now equals what we have done totally in the past. We are bringing on a new line of products that will be maintenance and repair oriented. These items will be going onto the on-line store within the next week or so. On-line sales are going great. We're pulling from all over the country.

COMO Mike Maddox, DSO-MT - COMO Maddox is working on the elected officer training for November. New AUXOP members in the district who want to be able to mentor electronic testing need to let Maddox and Ramsey know so they can be added to the list of qualified mentors. There have been some glitches in some of the on-line exams. If you see any more glitches, send the page to Maddox. The AUXSEA and AUXNAV courses are being revised

Wes Craig, DSO-PB – Excused. Report on file . DCO Perata reported the commendation from RADM Castillo regarding an article in the last **Northwind**.

Rich Thomas, DCAPT-SUP – The AuxChef program is doing very well. Thomas acknowledged the great work of Linda Haynes as head of the program. The first AuxChef newsletter will be distributed within the week. Division 1 is working on land-based people for Fleet Week. 94 people are registered to date. AWW/Tuesday Nite Live business cards are available. "Tuesday Nite Live" is still going strong. Fast responses are getting new members. Attendees are interested. Thomas is working on a new program, "Tuesday Nite Late," which will be an advanced orientation for new members. It will be offered twice a month. When the program is completed, the board and staff will be invited to look at it and give feedback. Remember that we are responsible to make sure uniforms are being worn correctly. When we are on the CG station, we need to make sure we're wearing the right uniform.

Rod Collins, DCOS called for the following staff reports:

Steven Perez, DSO-DV – Excused. Report on file .

Fran Fisher, DSO-FN – Report on file . Effective 1 July, mileage reimbursement is 55.5-cents per mile. Member disenrollments must be sent to the DSO-HR by 1 October. Fisher reminded the board that the allocation of \$10,000 for next year's D-Train should be voted on today.

Joanna Nevesny, DSO-LP – Nothing to report.

Neil Nevesny, CRC – Nothing to report.

Joyce Bell, DSO-SR – Nothing to report.

Randy Parent, DFSO – Absent.

Dave Talton for Robert Hendry, ASC – Excused. The Everbridge AIMS test recently completed was designed to introduce the program to the leadership. The next test will probably be a direct all-hands broadcast. We learned a lot from the first test and will be doing another test soon.

Rod Collins, DCOS – We now have the new ***Auxiliary Manual*** which is available on line. All DCDR's are encouraged to read it. There are a lot of changes and a lot of new things in there. Collins is now the Webinar contact person for all meetings. There is a lot of webinar time available if you want to use it, and it's available for all units in the district to use. We are the only district that is actively using a Webinar-type program. DCDR's, please confirm your division election dates with your DCAPT as soon as possible.

DCO Perata, assisted by CDR Sumrok and COMO Williams, conducted a frocking ceremony for Curtis Han, DCAPT(e).

#### OLD BUSINESS

2011 District OPEX – Nothing to add.

2012 District OPEX – Nothing to add

America's Cup – COMO Vic Connell reported that planning meetings are gearing up. Our role is yet to be defined. We are working with the Coast Guard on that. This is not a military event. It is a civilian event and will be run primarily by the Yacht Clubs. As soon as COMO Connell knows what we're going to be asked to do, he will let DCO Perata know. We won't have an on-shore presence and surface activity is still unclear. An AuxMed device is being worked on.

Everbridge – Already covered.

Uniforms – There has been some confusion about the hot weather uniform. The hot weather uniform has not been removed as an Auxiliary uniform. It is still an operational uniform.

#### NEW BUSINESS

D-Train 2012 – Phil Sanchez, EP reported that D-Train 2012 will be in Monterey CA at the Portola Hotel and Spa. He and DCO Perata will be trying to work on a date change. The hotel registration is ready. The price is \$107/night, plus \$9 parking. There will be tax-exempt forms available at check-in.

New Elected Officer Training – Nothing to add.

Change of Watch Dates – DCO Perata reminded DCDR's that Hendry needs COW information for the gold side ASAP. The gold side needs to review this information ahead of time. Please send the information to Hendry as soon as you receive the request.

COW Awards – DCO Perata reminded DCDR's to submit award requests 30-60 days before their COW. The district web site, under "awards," has templates for how to put together an award application. Contact Nick Tarlson if you need additional help. If anyone is interested in writing awards, Tarlson is looking for help.

D-Train 2012 Finance – DCO Perata reminded the board that funds for D-Train 2012 need to be approved.

Motion: COMO Mike Williams, IPDCO moved and Mary Kirkwood, DCAPT-RBS seconded that the board approve \$10,000 for D-Train 2012. There being no discussion, the motion was unanimously adopted.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1400.

NEXT MEETING

The next meeting will be a district board webinar meeting on Wednesday, 19 October 2011 at 1900 PDT.

Respectfully submitted,

Joyce Bell, DSO-SR



## **ATTACHMENT A**

### **ATTENDANCE LIST DISTRICT 11NR BOARD AND STAFF MEETING 10 September 2011**

#### **DISTRICT BOARD:**

DCO Angelo Perata  
Rod Collins, DCOS  
COMO Mike Williams, IPDCO  
CDR Curtis Sumrok, DIRAUX  
Mary Kirkwood, DCAPT-RBS  
Dean LaChapelle, DCAPT-RES  
Rich Thomas, DCAPT-SUP  
Simone Adair, DCDR-1  
Ed Kief, DCDR-3

Brian O'Mara, VCDR-4  
Curtis Han, DCDR-5  
Sean Sheehan, VCDR-6  
Bruce Rogerson, DCDR-8  
Denis Eaton, DCDR-10  
Leon Borden, DCDR-11  
Nick Tarlson, DCDR-12  
Judy Esteban, P-PCA

#### **DISTRICT STAFF:**

CWO Danny Kilburger, OTO  
Tina Perry, DIRAUX Staff  
Larry Olsen, DSO-AV  
Jeff Price, DSO-CM  
Jimmin Chang, DSO-CS  
Fran Fisher, DSO-FN  
COMO Marilyn McBain, DSO-IS  
Joanna Nevesny, DSO-LP  
Dave Talton, DSO-MA  
Sue Fry, DSO-MS  
COMO Mike Maddox, DSO-MT

Jim Duncan, DSO-NS  
COMO Gail Ramsey, DSO-OP  
Roger Haynes, DSO-PE  
Phil Grove, DSO-PV  
Joyce Bell, DSO-SR  
Mike Lauro, DSO-VE  
Neil Nevesny, CRC  
Phil Sanchez, EP  
Linda Haynes, D-AD/H  
COMO Vic Connell, America's Cup

#### **GUESTS:**

Bill Correll, VCDR-10/ADSO-PV  
Jim Blackburn, VCDR-5  
Steve Johnson, ADSO  
Robert Liu, ADSO-LP  
John Banks, ADSO-OP  
Robin Stewart, SO-SR/FSO-SR  
Bill Burns, ADSO  
Monica Eaton, FC-10-3

Marlene Phifer, FSO-SO  
Marsha Sanchez, FL-55  
Jack Kane, FC-12-01  
Cathryn Villasenor, FL-12-01  
Howard Gladwon, FC-09-30-05  
George Barantseff, SO/FSO-DV FL-12