U.S. COAST GUARD AUXILIARY UNIFORM INSPECTION JOB AID

District 11NR, Division 7

Members are authorized and encouraged to wear Auxiliary uniforms or the Blazer outfit. Members must adhere to uniform policies when engaged in Coast Guard and Auxiliary programs and activities. Uniforms shall be worn as prescribed in Coast Guard Uniform Regulations, COMDINST M1020.6 (series), except as noted in AUXMAN, Chapter 10, COMDINST M16790.1G.

This Job Aid is provided to assist members in compliance with AUXMAN, Section 10.C.1, Uniform Inspection Requirements and does not alter, modify, or replace the previously noted uniform requirement instructions.



Minimum required

Name plate - white plastic, $3^{3}/_{16}$ inches x 5^{4} inch, with the member's first and last name or last name only, and U.S. COAST GUARD AUXILIARY in Coast Guard blue lettering. Centered 1^{4} inch above the pocket flap.

Optional

AUXOP device - centered 1/4 inch above the name plate.*

Past Officer device - centered 1/4 inch below the top edge of the pocket flap (not worn with Member shoulder boards).

Service or Staff Badge - centered on the right pocket below the pocket flap.*

*Female members swap the positions of the Service or Staff Badge with the AUXOP device. On shirts without pockets, the devices, badges, ribbons and insignia are placed in the same positions as if the shirt had pockets.

Left Pocket

Optional

 ${\bf Ribbons}$ - "Top Three", select nine, or all authorized, centered $1\!\!\!/ 4$ inch above the pocket flap.

Qualification insignia - centered 1/4 inch above the top ribbon row (or pocket flap if no ribbons worn).

Second qualification insignia - centered $1\!\!\!/_4$ inch below the top edge of the pocket flap.



Collar Member or Office Insignia

Insignia are centered between the top and bottom collar edges. The center of the insignia is paraller and one inch from the leading edge of the collar.



Cap Member or Office Insignia

The left insignia will be the minature version of the Auxiliary insignia worn on the combination cap. The right insignia is the same as the collar/epaulette design.

The center of both insignia are placed $1\frac{1}{2}$ inches from the bottom of the cap and 2 inches right/left from front crease.

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The annual uniform inspection is focused on providing constructive feedback to members and is based on U.S. Coast Guard and Auxiliary requirements and regulations. The inspector should mark each inspected item on this form as meeting the described requirements satisfactorily [S] or unsatisfactorily or needing attention [U] and should provide the member with written constructive guidance and recommendations in the space provided. The completed form should be given to the member.

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SU	General Appearance The member should look sharp, being clean, handsomely groomed, and neatly dressed. The shirt, belt and slacks must be clean and neatly pressed and aligned along the 'gig' line. All uniform items must be clean, serviceable and in good-repair.	Comments and Recommendations
SU	Headgear Combination cap with white cover, Auxiliary hatband, silver chinstrap, silver cap buttons and black brim, worn squarely with the innermost part of the brim 1 inch above the eyebrows - or - garrison cap with Auxiliary device and office or member device.	
SU	Shirt Tropical blue, short-sleeved shirt; office or member epaulets; name tag; optional badges, devices, insignia and ribbons (see other side for placement details); or	
	Tropical blue, long-sleeved shirt with epaulets, four-in-hand tie with tie bar/tack or blue tab tie (female); name tag; optional badges/devices (left pocket) one current qualification insignia (right pocket) - ribbons not authorized; or	
	Winter dress blue shirt; office or member collar devices; four-in-hand tie with tie bar/tack or blue tab tie (female); name tag; optional badges, devices, insignia and ribbons.	
	Undershirt - plain white, v-neck, quarter length sleeves, (required for all uniforms).	
SU	Belt with Buckle 1¼ inch black web belt with silver buckle or Auxiliary insignia buckle, with silver tip. Align the belt so the tab edge (metal tip) touches the wearer's LEFT side of the buckle (RIGHT side for females). Align the opposite side of the buckle with the opening of the shirt and fly, form a straight line.	
S U	Slacks or Skirt	
	Blue Dress trousers/slacks -or- Wash and Wear Blue Dress trousers/slacks; bottom of front crease reaches top of instep and is cut on diagonal; cuff has no breaks in front and back edge falls midway between top of heel and top of shoe back.	COMBINATION CAP
	Optional: Coast Guard or Air Force skirt (females only); 2 to 3 inch hem parallel to floor; hemline from crease at back of knee to 3 inches below the crease.	577
SU	Socks or Hosiery	
	Black socks, undecorated, plain or ribbed knitted material, knee length or mid-calf (with oxfords); hosiery black or flesh colored (with slacks and pumps or flats), or approximate wearer's flesh color (with skirt and pumps or flats).	
S U	Shoes	
	Low cut, lace-up, plain black oxfords, no design, heel no higher than 1 inch, (men required); plain style with no decoration, closed heel and toe pumps or flats with 1 to $2^5/_8$ inch tall, minimum ½ inch wide heel (females only); all shoes leather or synthetic substitute; high-gloss optional.	
SU	Auxiliary Identification Card	

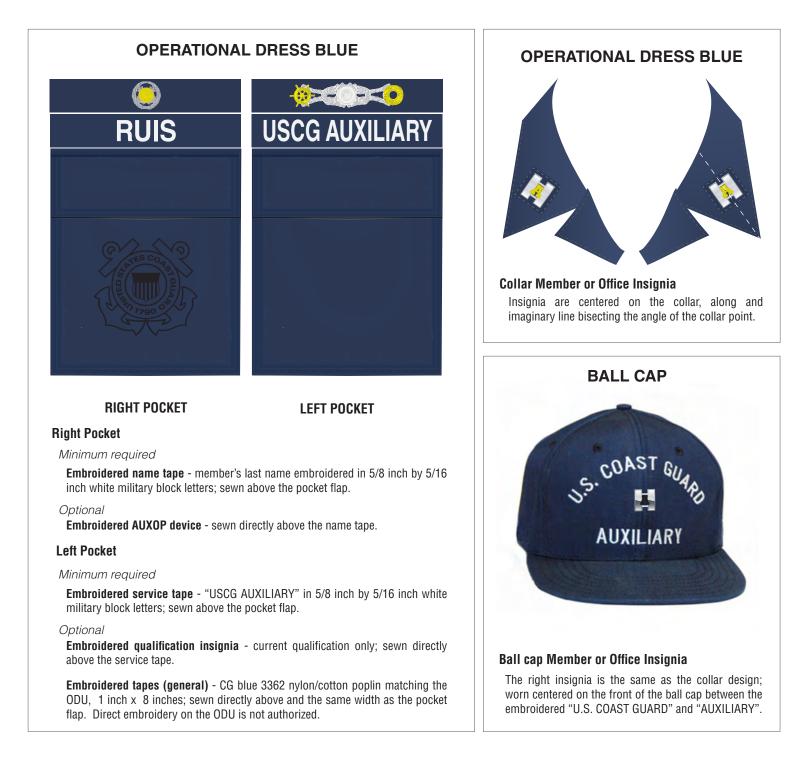
Member information is current and accurate; appropriate member status; not expired; member image reflects current appearance.

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General Appearance

The member should look sharp, being clean, handsomely groomed, and neatly dressed. The shirt, belt and pants must be clean and neat and aligned along the 'gig' line. All uniform items must be clean, serviceable and in good-repair.

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П	eau	gear

U.S Coast Guard Auxiliary ball cap with approved embroidered text, worn squarely with the innermost part of the brim 1 inch above the eyebrows; with metal member device or office device (matching the collar device on the ODU shirt).

U Shirt

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ODU shirt (with ODU trousers ONLY); member or office device sewn on the collars (velcro authorized); sleeves down or rolled accordian style with cuff tab and button showing; required embroidered namestrip and "USCG AUXILIARY" strip sewn above pockets, or,

VE polo shirt (with ODU or AWU trousers), with embroidered US Coast Guard Auxiliary logo and embroidered "Vessel Examiner" above the right pocket area, or,

AWU polo shirt (with AWU trousers ONLY); tucked-in the trousers (required for males) or untucked (females only); navy blue; short or long sleeve; member's last name embroidered in ⁵/₈ inch white block letters above the right pocket area; embroidered Auxiliary logo on the left pocket area.

Undershirt (required with ODU; optional with AWU and VE polo shirt); navy blue, crew neck, short or long sleeves.

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Belt with Buckle or Riggers Belt

1¼ inch black web belt with silver buckle or Auxiliary insignia buckle, with silver tip. Align the belt so the tab edge (metal tip) touches the wearer's LEFT side of the buckle (RIGHT side for females). Align the opposite side of the buckle with the pants fly, forming a straight line.

1³/₄ inch black nylon basic riggers belt with sewn on subdued, fast cinch buckle. The bitter end should be worn behind, but not past, the first elt loop to the wearer's left.

Trousers

ODU trousers; bloused with safety boots; or, unbloused with deck shoes (when authorized).

AWU trousers; navy blue 5-11 tactical (or similar); unbloused with safety boots, oxfords or decks shoes (as authorized).

Socks or Hosiery

Black socks, undecorated, plain or ribbed knitted material, knee length or mid-calf (with oxfords or deck shoes); must estend past the top of the top of the boot.

Shoes and Boots

6-, 8-, or 10-inch safety boots; or low cut, lace-up, plain black oxfords, no design, heel no higher than 1 inch (when authorized) well blackened, and shined; or, boat shoe (dark blue or brown leather), low-cut moccasin type (when authorized); or, athletic shoe (all white, all black, or all dark/navy blue), low-top, with non-skid, non-marring surface.

Auxiliary Identification Card

Member information is current and accurate; appropriate member status; not expired; member image reflects current appearance.

Corr	nments	and F	lecom	imend	ations

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GENERAL INFORMATION - ALL UNIFORMS

Watches

Only one may be worn, and include fitness trackers. It must be conservative in appearance, black, brown, navy blue, silver, or gold, and the watch band shall be 1 inch wide or less. Diamond-covered, neon, white, and bright colors are prohibited, as well as those so large they detract from the appearance of the uniform.

Bracelets and Necklaces

Limited to medical alerts; those required for military purposes and one POW/MIA/KIA bracelet. Necklaces must be concealed. Anklets are not authorized.

Rings

A maximum of two rings per hand (engagement/wedding ring sets or class/wedding ring sets count as one ring). Thumb rings are not authorized.

Earings

Women only (earrings are not authorized for men in uniform at any time). One earring per ear centered on the earlobe. Earrings will be 4-6mm ball studs (approx. $1/8 - \frac{1}{4}$ inch), natural white pearl (colored pearls are not authorized), plain gold or silver with a shiny or brushed matte finish settings. Decorative or combination settings are not authorized.

Tie Bars / Tie Tacks

Required for wear anytime the four-in-hand tie is worn and shall be aligned with the middle of the shirt pocket. Tie bars and tie tacks must be plain silver adorned with the Auxiliary miniature member device. Tie bars are approximately 3/16 inches wide; tie tacks must be no more than 3/4 inches in diameter. Auxiliarists may only wear tie bars or tie-tack replicas of military or school insignia earned in the Coast Guard. Tie tacks and tie bars shall be aligned with the middle of the shirt pocket.

Personal Religious Items

Worn completely concealed or only during religious cermonies.

Eyewear and Sunglasses

Frame, lens, and contact lens styles, including sizes too large or too small, shall not be outlandish or cause distraction from military bearing or the uniform. Sunglass frames must be conservative (unadorned black or navy blue material or gold or silver wire) with black or brown lenses; mirrored lenses are prohibited. Sunglasses are not authorized in formation or for inspection unless the need to wear sunglasses has been certified by medical authorities. Eyewear retainer straps or cords shall be plain black or blue and worn behind the back of the head and are authorized to be worn only in work environments with the ODU, CGWU, Tropical Blue, Winter Dress Blue, and Alternative Work Uniform. Sunglasses may not be worn on top or the back of the head or cover when unused.

Hair

Men: Hair must be well-groomed and clean and must not present a ragged or unkempt appearance. Shaved decorative patterns or sections, ponytails, and buns are prohibited. A clean shaved scalp is authorized. Hair shall be rounded at the neck and must not touch the collar. Hair shall be no longer than 4 inches, the bulk of hair not be more than 1 ½ inches from the scalp, and may not touch the ears or collar, extend below eyebrows when headgear is removed, interfere with or show under the front edge of headgear or safety gear. Braids, micro-braids, or other methods of combining hair strands are not authorized.

Beards, sideburns, van dykes, goatees, and mustaches, if worn, shall be well-groomed and not present a ragged appearance. No portion of a mustache will extend below the lip line of the upper lip. Handlebar mustaches or other eccentric styles are not authorized. Patches or spotty clumps of facial hair are not considered beards and are not authorized.

Women: Hair must be well-groomed and clean and not have a ragged or unkempt appearance. Hair coloring must appear natural. Shaved decorative patterns or sections are prohibited. Hair and buns may touch but not fall below the bottom edge of the shirt or jacket collar, except in the foul weather parka. Hair, including bangs, shall not extend below the eyebrows. The bulk of hair shall not be more than 3 ½ inches from the scalp (except a bun may extend up to 4 inches from the scalp, the circumference of which shall be no greater than the width of the head). Plan brown or black hair claws are authorized but must not interfere with the proper wearing of headgear.

Braids, corn rows, locks, and twists are authorized with diameters up to one-half inch with no more than 1/4 inch between rows. Unpinned ponytails are permitted and shall not extend beyond the bottom of the shirt collar; ponytails may be pulled through a ball cap rear opening.