

How to review your member details in AuxData II

1. Log in to AuxData II
2. Click on “Members” on the main menu
3. In the search area (not search this list), type in your member number. Click enter.
4. Your name will appear.
5. Click on your name.
6. Your data will appear.
7. You can change some of the information, but not all of it.
8. If you see errors, send them up your IS Chain of Leadership.
9. If you click on “related” (next to detail) you can review your activities, skills of record, competencies, awards of record, facility ownership (including facilities you are authorized to operate), office you now hold or have held in the past and crew information. Also, tasks completed and other misc, information.
- 10. Check under competencies for REYR issues. Click on the MC # next to the competency to see more on status.**
11. Go to “Skills and Availability” for additional information that you have provided.

If you need help, contact your IS officer.