

HOW TO GET YOUR TRANSCRIPT FOR COURSES YOU TOOK IN AUXLMS

Log on to AUX LMS www.cgaux.org

Next screen

Type "AUXLMS" in the search box on the left side near the bottom of the page

Click on "Search" just below the box you just filled in.

Next screen...

Click on the second item from the top of the page....AUXLMS Catalog of Courses

Next screen...you will see....

You must first log onto [AUXLMS](#) before you click on the links below*

Click on the blue [AUXLMS](#) in the sentence.

Log into the AUXLMS site:

Username is your primary e-mail address.

Password is whatever you set as your password.

Next screen...

Click on "Agree"....in the box at the bottom of the page

on "My Account"....in black area at top of page.

Next Page....

On the right side of the page click on the file folder icon "My transcript" ..middle icon

That will bring up a transcript of the courses you have taken in AUXLMS.

You can print this page.....print icon is at the top right of page.