**Division 7 Meeting Minutes**

**3 June 2019**

Called to order at 1930 by DCDR Virginia Suda

**Pledge of Allegiance**

**Attendance (check whether present)**

DCDR V. Suda Yes IPDCDR R. Baker Yes

VDCDR E. Macintyre Yes

Flt. 7-3 FC D. Soule Yes   VFC C. Bowers Yes

Flt. 7-5 FC E. Scheffner    Yes VFC D. Delgado Yes

Flt. 7-6  FC R.Smith Yes VFC A. Katz       Excused

Flt. 7-16 FC P.Markovic Yes VFC G. A. Sutton Yes

**Visitors:** LT Junod, MSU Cleveland attended to present a letter to Markovic designating him as an UPV Examiner. Lt. Junod will soon be leaving MSU for a new assignment. Julian Rogers Flt. 75, Scott Foschke Flt. 73

**Communications:**

A FEMA – NIMS compliant ICS-300 / 400 will suffice in lieu of the USCG ICS-300 or 400 courses. Members who have taken an alternate course and want to submit it for further certification, must provide their completion certificates of meeting any perquisites as determined with the specific PQS. The best person to facilitate this process is the local Area, District, or Sector ICS Coordinator.

LCDR Jeanita Jefferson

Commandant (CG-CPE-2)

2703 Martin Luther King Jr. Ave SE

Washington, D.C. 20593-751

Reinforces that a local ICS 300 can be used instead of the difficult to obtain ICS 300 USCG version.  See attached ALCOAST “Clarification of Coast Guard Incident Command System Training Requirements.”

This is the link to Share the River's Cuyahoga River FAQ page. It's geared towards recreational paddlers. <http://sharetheriver.com/cuyahoga-river-user-faq>

**SR** Markovic **–** Motion made and accepted to approve the May minutes.

**FN** Peltz -– Beginning balance:       $2,767.18

Income:       0.00

                             Expenses: 0.00

Monthly bank fee: -3.00

Closing balance: $2,764.18

**CM** Katz – Nothing new to report at this time.

**CS** Cancel – Flotilla web page and websites maintained and are current.

**DV** Kish *–*7-16 Carol Velcio gave **a** presentation on the history of Cinco de Mayo. FCs/VFCs are reminded that anyone may submit their flotilla for the NACO 3 Star Diversity award. Deadline is 30 June. If there are any questions, please contact Roger Kish or COMO Knish as soon as possible.

**FS** Macintyre – 146.5 Operational hours served. Biweekly support for galley at Station Cleveland Harbor, and monthly morale meal at Station Fairport continue. Basile, Macintyre, Suda, Soule, and Sutton assisted with preparation for and serving at a Reception at Cleveland Moorings following the Celebration of the Life of CDR Molly Waters on 30 May. Macintyre and Sutton with 2 days assistance from Pizon and Mencke will be covering CS1 Jones’ vacation leave 3-12 June 2019. Any AUXFS interested in assisting and accruing operational hours contact Betsy Macintyre.

**HR** Velcio –There was one potential new member referred through HR Robot Flotilla There was one potential new member referred through HR Robot.

* Flotilla 73:  Working with one potential member.
* Flotilla 75:  Member David Lowe passed away.
* Flotilla 76:  Two enrollment packets submitted (Tysh and Farwell).
* Flotilla 7-16:  Flotilla leadership met to discuss use of the New Member Orientation Checklist developed by Carol Velcio. Two potential members are working on applications.

**IS** Ketchaver.  Auxiliary systems have been down. As a result, Jerry Ketchaver has been unable to enter our IS forms, including the end of month 7029s. As soon as the system stabilizes, Jerry Ketchaver will begin to enter data.Please continue to send your forms to Jerry, but there may be a delay in receiving a confirmation of entry. I’m sure there is a significant backlog for Jerry Ketchaver to work through. As always, it is a good idea to keep a copy of forms that you send, test completion certificates, etc.

**MA** Kelley –   All requested orders for materials have been processed and received to date.  Material supply levels will be monitored at the 03 June Division meeting and new orders will be processed for any depleted items.

**MSU** Kelley – Hearty congratulations are in store to Paul Markovic for successfully completing his UPV qual. BZ, Paul.  Also, MSU Cleveland is in the final stages of setting up the schedule for AUX personnel training at the MSU.

**MT** Smith– May 11, 2019 Coastie Training 4 hours. Two Flt. 7-6 members completed initial training. On the process, Ric Smith is working on his instructor qual under the supervision of Ron Baker. Smith, Baker, and Kish reviewed the Coastie PowerPoint and sent suggested changes to DCAPT of Prevention and DSO-MT.

•07-06 is working with SO-MT Div 06 Mike Packard and Gina Packard on Division co-op program for member Boat Crew training.

•07-16 Task-focused boat crew training continues with 2 students. AUXFS training by Sutton and Macintyre is ongoing in galley at Station Cleveland Harbor.

•07-05 Learned about the debris collecting vessels *Flotsam and Jetsam* in Cleveland Harbor.

**NS** Baker – PATON Inspections List for 2019 was sent out from ANT Buffalo on May 11, 2019

in the Cleveland AOR, Flotilla 7-5 has sent a PATON discrepancy to ANT Buffalo.

During the inspection months, FSO-NS should turn in monthly reports to their FCs. The PATON reports should then be forwarded to the DSO-NS. This helps ANT Buffalo from being inundated by multiple contacts.

**OPS AIR** Jones -- 2 missions flown for 4.9 hours.

**OPS Surface** Smith – 3 facilities are in water with 2 facilities ready. Flt. 76 member Muharsky ran 2 missions in May for 9.0 hours.

**PA** Whited-

•18 May 2019 Community Safety and Wellness Fair was held at the Westlake Recreation Center.  Was organized by University Hospital.  Three members participated.

•18 May 2019 — Open house was held at Station Fairport.

•1-9 June 2019 National Fishing and Boating Week  
•11-14 July Cleveland Tall Ships, 10 replica and restored ships from United States, Canada and New Zealand

•3 Division VE blitzes were held in May  
•5 Scheduled VE blitzes during June  
•Metro Parks will be charging a fee to launch your boat at Edgewater, Gordon Park, Wildwood Park and Rocky River Reservation as soon as Kiosks are installed. $5 a day or $25 a season for Cuyahoga County residents and $30 for nonresidents. Metroparks have not yet determined when the fee will begin. Regardless, kayaks, canoes and stand-up paddleboards can be dropped in for free all season long.

**PB Killian** – Gathering material for our next issue.

**PE** Hottois– No activity.

**PV** Pizon – Materials have arrived for PV Visitations. Visits will commence in earnest in the next week or so. Two members have shown interest in becoming qualified as Program Visitors.

**VE** Berwald-  
  
11 May 2019--Edgewater Boat Club is part of Edgewater Marina -- 7 Inspections, poor turn out related to weather  
18 MAY 2019         Lake County Yacht Club       1000-1500 - 14 Inspections  
25 MAY 2019         Channel Park Marina            1000-1500 - 15Inspections  
01 JUN 2019          Edgewater Yacht Club          1000-1500 - 33 inspections  
08 JUN 2019          Wildwood Yacht Club            1000-150015 JUN 2019          Forest City Yacht Club          1000-1500  
22 JUN 2019          Olde River Yacht Club           1000-1500  
29 JUN 2019          Whiskey Island Yacht Club    1000-1500  
Please wear ODUs or appropriate clothing along with life jackets & boat shoes and submit your 7038s as soon as possible.

**Station Cleveland Harbor Liaison** - Macintyre

Basile, Macintyre, Soule, Suda and Sutton assisted with reception following the Celebration of the Life of CDR Waters at request of CSC Mason Champlin.

Commander Elliott and Chief Nyland were contacted and no requests for assistance anticipated in June were voiced.

BM3 Delano advanced to BM2.

**Committees:**   
Boat Show January 17-21, 2019Lead Virginia Suda, Committee Members: Baker

Recruitment- Lead Carol Velcio, Committee Members:

WEAR IT (Decal & Paint Crew 2018) – Lead Ed Scheffner, Committee Members: Carol Velcio

MSU Committee – Lead Kevin Kelley, Committee Members: Paul Markovic

Paddle Sport Committee – Acting Lead Paul Markovic, Committee Members:

Division 7 Change of Watch 2019 – Lead Virginia Suda, Committee Members: Baker, Betsy Macintyre

**AWARDS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

Tall Ships Sign Up - booth duty sign-up sheet circulated at meeting. Volunteers still needed. Booth duty will not overlap with Parade on Thurs. Set-up will be prior to opening on Friday am. More information will be available soon. Uniform is ODU or Trops. Please ensure your uniform is complete.

**Sea Scout Safety Day** – Volunteers are still needed. About 50 Scouts are expected to pass thru various educational stations. If interested in volunteering, contact Bill Ferry ([clevelandbill@mac.com](mailto:clevelandbill@mac.com)), Dave McCollum ([daveaux0604@gmail.com](mailto:daveaux0604@gmail.com)), or Jack Benton ([trilogy1850@gmail.com](mailto:trilogy1850@gmail.com)).

**Fall DTrain** – Division 2 and 7 will sponsor Friday “Fun Night”. Ideas are needed. Please submit to DCDR Suda or VDCDR Macintyre.

**CG Mutual Assistance** – envelopes are available from VDCDR Macintyre.

**Station Security –** all members entering the Station are reminded that upon ENTRY, you must wait for the gate to close behind you before proceeding onto the property. On EXIT, you must wait for the gate to close behind you before proceeding onto the street if there are no other vehicles leaving behind you.

**New Member Course** – Carol Velcio is looking into issues with access.

Meeting was adjourned at 2003.

Next meeting will be on Monday, 01 July at 1930.

**2019 Calendar of Events**

**07 Division meeting:** First Monday of month at 1930 Station Cleveland Harbor

**07-03 Flotilla meeting:** Second Wednesday of month at 1900 Station Cleveland Harbor

**07-05 Flotilla meeting:** Second Tuesday of month at 1930 Station Cleveland Harbor

**07-06 Flotilla meeting:** Second Saturday of month at 1000 Station Fairport Harbor

**07-16 Flotilla meeting:** Second Wednesday of month at 1900 Edgewater Yacht Club

22 June 2019: 50th Anniversary of Cuyahoga River Fire and Parade of Lights

11 July 2019: Tall Ships Parade of Sail at 1600

12-14 July 2019 Tall Ships, including Auxiliary booth

20 July 2019: Whiskey Island Paddle Fest.

27 July 2019: Sea Scout Safety Day at Station Lorain with Division 6 from 0800-1700

31 August - 02 September: Cleveland Air Show

12-15 September 2019: Fall DTRAIN

23 November 2019: Division Change of Watch at Georgetown Vosh in Lakewood

ALCOAST COMMANDANT NOTICE

R 301014 MAY 19  
FM COMDT COGARD WASHINGTON DC//CG-5R//  
TO ALCOAST  
UNCLAS //N03500//  
ACN 052/19  
SUBJ:  CLARIFICATION OF COAST GUARD INCIDENT COMMAND SYSTEM TRAINING REQUIREMENTS  
A. Contingency Preparedness Planning Manual Volume IV: Incident Management and Crisis Response, COMDTINST M3010.24 (series)  
B. All-Hazard National Incident Management System Performance Qualification Standard Guide November 2014  
C. Financial Resource Management Manual (FRMM), COMDTINST M7100.3 (series)  
1. This ACN updates the standards set for required Incident Command System (ICS) training identified in REFs (A) and (B). This ACN will be incorporated in the updates to REFs (A) and (B), which will be released within the next year.  
2. The requirement for personnel seeking to obtain Coast Guard ICS position-specific competencies to attend only the Coast Guard version of the ICS-300 Intermediate ICS course (501377) is cancelled. Members unable to secure enrollment in a Coast Guard ICS-300 course may take a National Incident Management System (NIMS) equivalent course if offered in their local area per REF (C). Waivers are not required.  
3. Several Coast Guard ICS courses have a FEMA NIMS ICS course equivalent. Members are able to obtain a permanent qualification by attending any equivalent FEMA NIMS ICS course listed in REF (B). Many of these courses are offered within each FEMA region by state and/or local agencies. Members seeking ICS qualifications are required to work with their local ICS Coordinator to determine training options. Auxiliary members may work with their District Director of Auxiliary or the Operational Training Officer to determine training  
options and to approve/certify their completion.

4. A roster of ICS Coordinators and all relevant ICS training program resources are available on the ICS Coordinator Portal Page maintained by the Office of Emergency Management & Disaster Response (OEM) at:

<https://cg.portal.uscg.mil/units/cgcpe/SitePages/ICS%20Coordinators.aspx>.  
5. COMDT (CG-OEM) POC: LCDR Jeanita Jefferson, [Jeanita.A.Jefferson@uscg.mil](mailto:Jeanita.A.Jefferson@uscg.mil), 202-372-2261.  
6. Released by RDML Anthony “Jack” Vogt, Assistant Commandant for Response.  
7. Internet release is authorized.