**Division 7 Meeting Minutes**

**04 March 2019**

Called to order at 1935 by DCDR Virginia Suda

**Pledge of Allegiance**

**Attendance (check whether present)**

 DCDR V. Suda Yes VCDR E. Macintyre Yes IPDCDR R. Baker Yes

 Flt. 7-3 FC D. Soule Yes    VFC C. Bowers Yes

 Flt. 7-5 FC E. Scheffner    Excused VFC D. Delgado Yes

  Flt. 7-6  FC R. Smith Yes VFC A. Katz       Yes

  Flt. 7-16 FC P. Markovic Yes VFC G. Sutton Excused

**Visitors:**

None

**Communications:**

-Chief DIRAUX Captain Scott Johnson will attend District 9 ER March DTRAIN

- AUX-10 IS C School will be offered Philadelphia - 11-15 April

 Charleston - 12-17 June

 Orlando - 18-22 August

 DTRAIN - March 2020

 Applications are not being accepted yet

- Boat crew PPE inspection will be at 1 April Division 7 Meeting. Bring, or arrange to send, your PPE to meeting. Do Not bring flares into the Station. Flotilla 7-6 will coordinate their PPE inspections directly with Station Fairport.

- From Jack Benton DCDR Division 6

I'm hoping to include your support for our planned "Safety at Sea" activity on Saturday, 20JUL19 at Sta. Lorain. Below is the rough agenda we are planning for the local Sea Scout Ship's. Bill Ferry and Dave McCollum and I as Division Commander are tasked to work with the Local Ship's. Your Division has several members who have worked with the Sea Scouts and would be a great aid to our endeavor. We will be needing support to man the Training Station activities on the 20th. I hope I may include you and the Division in our planning and execution. Contact DCDR Virginia Suda if interested in participating. See additional information at the end of the Minutes.

- Sea Scout Program at DTRAIN: there will be two opportunities at DTRAIN on Saturday morning 16 March to learn more about the Sea Scout/Auxiliary program

- AUXLAMS will be offered at the Fall DTRAIN.

- There have been some access issues with the online Intro to Risk Management course. See information from DCDR Suda at the end of the Minutes.

- With DTRAIN later this month and other upcoming events, this is a good opportunity to make sure your uniforms are serviceable and complete. Different uniform components should not be mixed.

**SR** Markovic – Motion made and accepted to approve the February minutes**.**

**FN** Peltz Beginning balance:       $2,718.51

                    Income                                    0.00

                   Expenses:

 Monthly bank fee           -3.00

                 Closing balance             $2,715.51

The Division financial report was approved as read.

**CM** Katz – **-**Brian Kelley and Aron Katz continue to strike for watch stander at Station Fairport. David Delgado is standing watch at Station Cleveland. Katz continues to work with DSO-CM Carpenter and ADSO-CM to get his facility certified. His application is in process and Katz will provide DCDR Suda the issues associated with the HF approval process.

**CS** Cancel – No report received

**DV** Kish – FSO-DV 75 Julian Rogers had also stood watch at the January boat show. Flotilla reports are needed. FSO-DVs should begin the process of preparing their submissions for the Diversity Awards which are due in June. Kish will also work with FSOs on expanding their diversity recruiting efforts. Kish also discussed the idea of a Division speakers bureau.

**FS** Macintyre – Division 7 AUXFS logged 126 operational hours in February

AUXFSs in flotilla 7-6 continue their 5-year tradition of providing a monthly morale meal following their flotilla meeting for members and active duty.

Macintyre and Sutton continue to augment regularly Mondays and Wednesdays at Station Cleveland Harbor.

Frozen water pipes and water damage to the galley at Station Erie resulted in cancelation of coverage for CS2’s approved leave in March.

The required yearly sanitation workshop was presented at the combined Division 6 and 7 Training weekend. **5** took the workshop and passed the exam.

There may be a FS class in Oswego in May, as well as a possible class in Cleveland at a future date if there is enough interest. Contact Macintyre if interested.

**HR** Velcio –There were three potential New members contacted in February, all referred through HR Robot.

Four members moved from AP to BQ status.

Several contacted potential members have expressed second thoughts about joining on understanding auxiliary because activities are not exclusively fellowship oriented.

**IS** Ketchaver – Please pass down to the Flotillas that a member who wants to become certified in any program, must take the Introduction to Risk Management course as part of becoming certified.  AUXDATA will not allow the DSO-IS to certify a member who has not taken the course.  This is new as of 2019.  All members in areas that require Risk Management also need to complete the Introduction to Risk Management online before any assignment to duty can be given.

AUX-10 IS C School will be offered Philadelphia 11-15 April, Charleston 12-17 June, Orlando 18-22 August, and DTRAIN March 2020. Applications are not being accepted yet.

**MA** Kelley – Additional Ohio Operator Guides are being requested. Further updates to come.

**MSU** Kelley – I met briefly with Chief Forbis this past Monday and learned that he is targeting May for the start of training for Aux personnel at the MSU.  He is currently working on the program draft and approval and will contact us with further developments. Available programs are Assistant Container Inspector, UPV Examiner, Assistant Life Raft Inspector, Assistant Pollution Responder, Assistant T-Boat Inspector, and Assistant Facility Inspector.

There was no other activity to report.

There will be an exercise in deployment of oil containment boom in spring - date to be determined. Auxiliary are welcome to observe.

**MT** Smith– All members seeking new qualifications must first complete the Online Introduction to Risk Management before that qualification can be entered in AUXDATA. All members with existing qualifications, the deadline to complete the Introduction to Risk Management by April 30 or you will go into REYR.

**07-03**

07-03 member meeting reviewed division meeting info and training opportunities. Two members attended the UHEMS presentation of Stop the Bleed. One member attended the Div 5 Diversity Town Hall Meeting. Training continues. Some members will attend the Spring Conference. Further calendar events reviewed.

**07-05**

2 individuals from University Hospitals attended Flotilla meeting in February to teach controlled bleeding. One member attended boat crew training classes in Lorain. One member completed the Division 6 Basic Life Support course.

Rich McCullough from ODNR is scheduled to talk at March Flotilla meeting.

**07-06**

Aron Katz and Brian Kelley are training for Watch stander at Station Fairport with the duty crew. Ric Smith and Ron Baker currently going thru Boat Crew training.

**07-16**

2 members have completed the requirements to move to BQ status.Three members completed the Division 6 Basic Life Support course.

ATON C School in Little Rock AR will be held 11-13 April. Reimbursed orders are available, but space

limited. PQS and Intro to Risk Management must be completed prior to STTR submission.

There will be a First Aid/CPR/AED course at Station Fairport. Ron Baker will advise of the date when finalized.

**NS** Baker – NS is Currently at a stand down due to winter and hard water conditions. ANT BUFFALO will send the 2019 inspection list in May. ATON C School in Little Rock AR will be held 11-13 April. Reimbursed orders are available, but space limited. PQS and Intro to Risk Management must be completed prior to STTR submission.

**OPS AIR** Summer- no report received.

**OPS Surface** Smith – our three facilities remains in winter storage. Boat crew members must complete the online Introduction to Risk Management before 30 April 2019. Boat crew PPE inspection will be at April Division 7 Meeting. Bring, or arrange to send, your PPE to meeting. Do Not bring flares into the Station. Flotilla 7-6 will coordinate their PPE inspections directly with Station Fairport.

**PA** Whited - Getting ready for Spring and Summer PA activities. I'm collecting information but I have nothing active yet.

**PB** Killian - Division 7 Winter newsletter was disseminated.

**PE** Hottois- Flotilla 7-5 started three classes on Wednesday, 25 JAN at Garfield Middle School in Lakewood.  Classes will run from 25 JAN through 27 MAR from 1900-2130 each week, 12 registered for Boating Skills & Seamanship, 13 registered for Sailing Skills & Seamanship, and 4 registered for Weekend Navigator.   When asked how they found out about the courses, they said the following sources:  Lakewood Recreation Bulletin booklet, boat show, google search, Coast Guard Auxiliary National PE web page, Edgewater Yacht Club email list to members, and word of mouth from friends who previously attended a course -- no one particular source was dominant. Flotilla 7-16 held an all-day ABS class at the Independence, OH Recreation Center on 16 FEB 2019 with a total enrollment of 20, 3 of whom were under 18 years old, 15 passed 3 of those were under 18 years old.

**PV** Pizon - One member preparing to qualify as a Program Visitor.  No other activity at this time.

**VE** Berwald – I have 4 confirmed VE Blitzes from the boat show.

11may2019     Edgewater Marina Boat Club

01JUN2019      Edgewater Yacht Club

08JUN2019      Wildwood Yacht Club

15JUN2019      Forest City Yacht Club

**Committee:**

Boat Show January 17-21, 2019Lead Virginia Suda, Committee Members: Baker

Recruitment- Lead Carol Velcio, Committee Members:

WEAR IT (Decal & Paint Crew 2018) – Lead Ed Scheffner, Committee Members:

MSU Committee – Lead Kevin Kelley, Committee Members: Paul Markovic

Paddle Sport Committee – Acting Lead Paul Markovic, Committee Members:

Division 7 Change of Watch 2018 – Lead Virginia Suda, Committee Members: Baker, Betsy Macintyre

**AWARDS:**

None

**OLD BUSINESS:** Electronic meetings: set $ amount and approve. $150 was approved.

 Change of Watch

**NEW BUSINESS:**

Macintyre has been appointed Auxiliary Liaison for Station Cleveland Harbor.

MST1 Dibley made MSTC

MST2 Fink made MST1 and will be transferring to Lake Charles

LCDR Beckman will be transferring to District Prevention

LT Junod will be transferring to American Samoa

AUP received University approval. Recruiting will begin with Fall semester.

Meeting was adjourned at 2017

Next meeting will be in Monday, 01 April at 1930

**2019 Calendar of Events**

**07 Division meeting:** First Monday of month at 1930 Station Cleveland Harbor

**07-03 Flotilla meeting:** Second Wednesday of month at 1900 Station Cleveland Harbor

**07-05 Flotilla meeting:** Second Tuesday of month at 1930 Station Cleveland Harbor

**07-06 Flotilla meeting:** Second Saturday of month at 1000 Station Fairport Harbor

**07-16 Flotilla meeting:** Second Wednesday of month at 1900 Edgewater Yacht Club

14-17 March 2019: DTRAIN in Dunkirk

26 April 2019: TCT Refresher- new course at Station Fairport. The Online Introduction to Risk Management must be

taken first.

27 May 2019: USS COD Ceremony

15 June: Water Lantern Festival, Cleveland

11-14 July 2019**:** Tall Ships in Cleveland with the parade on the 12th and public display 12-14

20 July 2019: Sea Scout Safety at Sea Activity at with Div. 6 at Station Lorain

12-15 September 2019: Fall DTRAIN

**Communications continued:**

**- Sea Scouts: From Jack Benton DCDR Division 6 continued:**

Most all of you are aware of the expanding relationship of the CGAux with the Sea Scouts and that Division 6 and Flotilla 6-4 has been selected to be a pilot group to sponsor a Sea Scout "Ship" in our case, Ship 41 in Bay Village. It's becoming more evident that this relationship must extend more to the Division to get the necessary year-around support. I will be asking that all Flotilla members in our Division who would be interested in working with the Sea Scouts let me know who you are so that I can start including you in our planning for 2019. We, Dave McCollum, Bill Ferry and I are planning a "Safety at Sea" outing for about 50 Sea Scouts from Ship 41 for 20JUL19. We plan on including the LSYC next door to Sta. Lorain, since they have a small "Ship" that they sponsor also and utilizing Riverside Park on the other side of the Station with possible help from the LocoYak's kayak group. We want to have Training/Demo areas across the 3 properties. They might include:

\*Heaving/Rescue Line toss

\*VE demos on a couple of trailered vessels

\*Live Flare Training

\*Kayak Safety Rules and Equipment (To be Developed)

\*CG P6 Dewatering/Fire pump (CG)

\*Fire Extinguisher Usage (Possible support from Lorain Fire Dept.)

\*Mustang Training (Aux & CG)

\*Marine Radio Use and Demos

\*CG Boat Rides (if available)

\*CG & Aux Recruiting info & Public Affairs

Details are still to be worked out and sites procured. As you see we will need a lot of help from the Division for developing and manning these activities. We will also be including Division 7 in our quest for support.

Please distribute this information as you see fit, to get it to those who can help us. We are sculpting this from the "Safety at Sea" Activity jointly sponsored by USCG Sector Maryland-National Capital Region, CG Auxiliary and the Northeast Region Area 6 Sea Scout Flotilla in Sept. 2018, but on a smaller scale as this is our 1st endeavor.

**- Introduction to Risk Management: From DCDR Virginia Suda:**

Since I have had a couple of the same questions from members regarding the Introduction to Risk Management course on the AUXLMS web site, please note the updated directions below.

On a PC, use either Internet Explorer or Firefox.  Depending upon your computer operating system, AUXLMS does not work with Chrome.  On a Mac, Safari works well.  Chrome does not work on a Mac for this web site.

Please find attached directions regarding how to access the Introduction to Risk Management course on the computer.  If you get a message saying that the web site is not available or that is taking a very long time to load the site, it is not your computer.  The site is overwhelmed at times.

For your convenience, I have also copy/pasted the directions below.

How to access the Introduction to Risk Management course on AUXLMS (Auxiliary Learning Management System) - Deadline April 30, 2019.

Go to auxlearning.uscg.mil

* Click on agree
* Log in
* User name – This is the email address that you have listed in the AuxDirectory
* Type in your AuxDirectory password.
* Your password probably will not work
* Go back to the previous screen, and click on forgot password and follow the steps. This will only your password for AUXLMS and not the AuxDirectory.

Once you have logged in, under catalog choose Auxiliary

* Under Auxiliary, choose “search the course catalog.”
* Under catalog, scroll down to 100202 – Introduction to Risk Management and click on it (fourth item).
* Under Introduction to Risk Management, choose enroll now. Note that “enroll now” is right underneath the course title.
* When the screen pops up saying that you are enrolled, click on the green button on the screen to your right hand side that says “go.”  This will launch the course.

At the end of the course, it will say that you have successfully completed the course.  Take a picture of this page and/or print it out.  This page does not issue a certificate.  Note below the information from the AuxDirectory page.

**Online NTC Tests**

Passed since 15-DEC-2007 — Note: Test results shown here may not appear in AuxData/AuxInfo for up to two (2) weeks.

Sometimes the web site is overwhelmed.  It may say that the web site is unavailable or that the web site just will not come up.  It is not your computer.  Try again later.