**Division 7 Meeting Minutes**

**4 February 2019**

Called to order by DCDR Suda at 1932.

Pledge of Allegiance

**Attendance**

DCDR V Suda Y VDCDR Macintyre Y IPDCDR R Baker Y

•Flt. 7-3 FC D Soule  Y    VFC C Bowers Y

 •Flt. 7-5 FC E Scheffner    Y VFC Delgado excused

 •Flt. 7-6  FC R Smith excused VFC A Katz        Y

 •Flt. 7-16 FC P Markovic excused VFC G Sutton Y

**Visitors:** Chief Daniel Forbis MSU Cleveland, Richard Sent Fl.t 73, Scott Foschke Flt. 73, Les Carmean Flt. 7-16

**Communications: UPDATE learned after the Division meeting:**

**March 2-3 Combined ops training with Division 6 to be held in the MSU training room.**

**Chief Forbis MSU Cleveland**—LCDR Elliott is interested in re-establishing a strong relationship with the Auxiliary in MSU. MSU will do regular training 1 to 2 days per week. For those asking, willing to do weekend training with reservists on the first weekend of every month. Will work with LCDR Elliott to establish a new date and time for an introductory meeting. A description of possible quals is listed under MSU 2 below.

**SR** Markovic – Minutes from November 2018 approved. There were no meetings in December and January.

**FN** Peltz – Flotillas form 7025 is due 31 January. Send in ASAP. Be sure to include page 2.

Beginning balance (05 Nov. 2018) $2,216.83

Income

Flotilla Dues 7-3 9 members

7-5 25 members

7-6 24 members

7-16 29 members

  87 members @ $4.00 each +348.00

Training Funds District 09ER +119.42

Change of Watch 40 reservations @ $25.00 each +1,000.00

Expenses

Reimbursement E. Macintyre (food for AUXF training weekend) -119.42

Change of Watch—Georgetown Vosh Brunch -837.32

Bank Fee 3.00/month Nov., Dec., Jan. -9.00

Ending Balance 2,718.51

FN report approved as presented.

**CM** Katz – Been trying to work with Ed Pecjak to get my HF station inspected so there can be an Auxiliary HF station once more, but he's been hard to make plans with. If there is any CM that can do this it would be much appreciated so the process can get rolling. Advised by COMO to get into contact with DSO-CM.

**CS** Cancel – As of 1/29/19

Flotilla webpage has been updated.

Division web page has been updated

Social media pages have been Updated

Flotilla page is up by 75% this month on members

Division Facebook page is up on views 95%

**DV** Kish – Attended Cleveland Boat Show for recruiting.

I attended National Town Hall conference call meeting on 01/28.

**FS** Macintyre – 3 morale meals were provided at Station Cleveland Harbor during the partial shutdown. Sutton and Macintyre are back in galley at Station Cleveland Harbor on Mondays and Wednesdays. National has asked to place our videoed sanitation workshop on the National Website. Reminder that there will be a 12 hr operational requirement in 2019 to maintain currency. CC me on all AUXFS 7030s so I can keep track of your hours. If your ‘TCT’ expires this year. taking the Risk Management course on line will fulfill your 2019 commitment. Please notify me if you pass the sanitation exam on the NTC, or complete the Introduction to Risk Management online so I can update the National EXCEL spreadsheet. Sutton and Macintyre will be covering the Galley at Station Erie the end of February.

**HR** Velcio – Information about the Auxiliary sent to 7 potential members.  Here's the breakdown:

1 from the boat show forwarded to Flotilla 65 because the person lives in Huron.

1 referral from the CMDR

2 referrals from current class members requesting information

2 referrals from the boat show

1 referral from the HR robot

Because of the shutdown, the Aux E Directory does not reflect disenrollments at the end of the calendar I made three contacts.  One person was referred via HR Robot.  Another who was referred via HR Robot is a former Aux member from Akron who wants to be in a Cleveland flotilla; he was referred by Judy.  The third person initially contacted Joe Sopko directly.  He is former CG  and Reservist.  He was not interested in joining the Aux, but rather was looking for ways he could encourage public donations to help those who in the CG locally who are affected by the government shutdown.

ICS 100 and 700 no longer part of core package.

**IS** Ketchaver – All reported 2018 missions and hours have been entered and approved in Auxdata

**MA** Kelley – Materials activity for this month focused on display and dissemination of safe boating literature at the boat show.  Two (2) boxes of Ohio books were also ordered from ODNR.

**MSU** Kelley – 1.  Richard Evans DSO-MS, emailed 3 Dockside Advising documents that were used for 2018 and which will be used again for 2019, since no changes were made to these. (see attached)  The date on all documents show 1/12/18. Revisions may follow if and when needed and there will be no changes to the survey reporting system.  Mr. Evans also indicated the importance of Ice Safety and Cold Water Safety at this time.

2.  A meeting was held in December at MSU Cleveland to discuss augmenting AUX support for the MSU Team.  In attendance were LCDR Elliot, LCDR Beckman, MSTC Forbis, Auxiliarists Virginia Suda and Paul Markovic.  A proposed 17JAN2019 follow-up meeting was cancelled due to the government shutdown.  A list of Aux personnel in Divisions 5,6, & 7 who may be interested in Marine Safety training will be sent to MSTC Forbis when completed for the next step in the process.  The seven (7) certifications include the following:  Assistant Container Inspector, Assistant Facilities Inspector, Assistant Life Raft Inspector, Assistant Pollution Investigator, Assistant Pollution Response Specialist, Auxiliary Assistant T-Boat Inspector (AUX-T) and Uninspected Passenger Vessel Examiner.

**MT** Smith- I have reached out to Mike Packard about a possible repeat of the two day boat crew refresher course that Division 06 and 07 ran last year. Looking to possibly repeat this the first weekend in March.

7-16 has a new instructor, June Ryan

Mike Packard from Div 6 has opened his CPR/First Aide class next Saturday 9 February to members of Division 7. Please contact him for details if you are interested. His email is medmike18@yahoo.com.

I will be contacting FSO-MT's this month for a list of their members in training.

**NS** Baker – 2018 PATON inspections 100% complete. NS is currently stood down by hard water. Waiting for 2019 list of inspections due

**OPS AIR** Summer-

**OPS Surface** Smith – No activity as facilities are out of the water.

**PA** Whited – Boat Show-- A few people cancelled out because of the weather which is completely understandable.

Members from Divisions 6 an 7 helped out

5 day show open to the public for 44 hours

181.8 hours including set up and tear down; does not include work that went on in the background especially prior to set up

estimate 40-50 hours behind the scenes

**PB Killian** – Newsletter is in the works and will include information on awards, training and the boat show

**PE** Hottois– Flotilla 7-5's BS & S and SS&S classes finished on November 28th. BS & S had 8 enrolled and 7 finished with no one under 17 and Sailing Skills & Seamanship had 6 enrolled and 6 finished  with no one under 17. Flotilla 7-5  is planning to begin BS&S, SS&S and Navigation classes starting 23JAN 2019 for 10 weeks at Garfield Middle School in Lakewood, OH.

Flotilla 7-5 had 3 classes begin 25 January at Garfield Middle School in Lakewood  
 BS&S 12 students  
 Sailing skills and seamanship 13 students  
 Navigation 4 students

When asked how they found out about the courses, they said the following sources:  Lakewood Recreation Bulletin booklet, boat show, google search, Coast Guard Auxiliary National PE web page, Edgewater Yacht Club email list to members, and word of mouth from friends who previously attended a course -- no one particular source was dominant. Flotilla 7-16 will be giving an all day ABS class on Saturday 16 FEB at the Independence, OH Recreation Center.

**PV** Pizon –One member has shown interest in becoming PV Qualified and is presently preparing for taking the online test.

**VE** Berwald – 2 requests so far for VE Blitzes. Edgewater Marina Boat Club requested 11 May, and Wildwood Yacht club has requested a blitz, date to be determined.

**Committee:**

**Boat Show January 17-21, 2019** Lead Virginia Suda, Committee Members: Baker

Recruitment- Lead Carol Velcio, Committee Members:

WEAR IT (Decal & Paint Crew 2018) – Lead Ed Scheffner, Committee Members:

MSU Committee – Lead Kevin Kelley, Committee Members: Paul Markovic

Paddle Sport Committee – Acting Lead Paul Markovic, Committee Members:

Division 7 Change of Watch 2018 – Lead Virginia Suda, Committee Members: Baker, Betsy Macintyre,

Ed Scheffner

**AWARDS:**

none

**OLD BUSINESS:**

* **7025 finance reports were due 31 January, those not submitted are overdue**
* **Tall Ships:   
   -** 11 July 1600 – 1800 parade  
   - 12-14 July open to public

- requested a 10 x 10 booth for Division

**- Change of Watch comments**

- liked location and parking

- brunch worked well especially with variable December weather

- need to tweak menu offerings

- looking into Georgetown Vosh for November 23 or December 7 for 2019

**- CG Mutual Assistance**

- Discussed the purpose of CG Mutual Assistance, eligibility, and we will include an article in the

upcoming newsletter

* **Introduction to Risk Management**

Available online. The old TCT is no longer applicable. Detailed information can be found here:

<http://wow.uscgaux.info/Uploads_wowII/T-DEPT/BSX_RM_TCT_Policy_Letter_FINAL.pdf>

-The Introduction to Risk Management needs to be completed before taking TCT at D Train on

March 17th. The four hour TCT(Risk Management 4 hour class) will also be offered by BMC

O’Donnell at Station Fairport on Friday, April 26.

**NEW BUSINESS:**

**Electronic Meetings** – A motion was made and accepted to approve Division Telephonic/Electronic Meetings Plan to be appended to Division 7’s Standing Rules.

**Aux University** – To recruit on Cleveland State University’s campus, four students and a faculty advisor are required. Right now, they have two students and the advisor is Dr. Benjamin Baran an instructor in the business department. He is also in the Navy Reserves. Chief Hunt with the recruiters office is also working with them.

Adjourn at 2045.

**2018 Calendar of Events**

**07 Division meeting:** First Monday of month at 1930 Station Cleveland Harbor

**07-03 Flotilla meeting:** Second Wednesday of month at 1900 Station Cleveland Harbor

**07-05 Flotilla meeting:** Second Tuesday of month at 1930 Station Cleveland Harbor

**07-06 Flotilla meeting:** Second Saturday of month at 1000 Station Fairport Harbor

**07-16 Flotilla meeting:** Second Wednesday of month at 1900 Edgewater Yacht Club

2-3 March Combined Division 6 and 7 operations training at Station Cleveland

14-17 D Train in Dunkirk, NY

11-14 July 2019: Tall Ships in Cleveland