U.S. DEPARTMENT OF HOMELAND SECURITY

UNITED STATES COAST GUARD AUXILIARY

FLOTILLA 091-30-04 - DULUTH, MN

**Flotilla Meeting Minutes**

**November 15, 2021 at 1900 hours**

**MASKS/FACE COVERINGS REQUIRED**

**Members in attendance:**  D. Anderson, E. Hill, E. Bradley, S. Daniel, A. Basil, D. Hollingsworth, S. Farrell, W. Hougas, J. Johnson, B. Schutt, P. Riedel, C. Podtburg. **Attending via Microsoft Teams:** B. Andres, N. Henderson.

1. Call to Order at 1905 by FC Eloyes Hill
2. Pledge of Allegiance
3. Corrections or changes to the agenda - none
4. Introduction of new members and guests - Welcome, Bill! Bill is a new(ish) member.
5. Motion to Approve the meeting minutes of18OCT2021 Meeting by S. Daniel/E. Bradley.
6. Old Business:
	1. Membership dues and disenrollments–Cheryl reports dues were received from 23 members. 2 voluntarily disenrolled, 1 disenrolled for failure to pay/respond.
	2. FSO-MA – still needed.
	3. Treats – Thank you, Steve Farrell!
7. New Business:
	1. November election – Motion to unanimously elect E. Hill for FC. By B.Andres/D. Hollingsworth. Motion to unanimously elect E. Bradley for VFC by D.Anderson/P.Ridel. Both motions carry.
	2. Signatures on checks – Division elected to change from 2 signatures to 1 but will still need 3 people to check statements) Motion to change Flotilla 04 signature policy to match Division by D. Anderson/W. Hougas. Motion carries.
	3. Motion on the floor to Decrease quorum from 33% to 25% by S. Daniel/S. Farrell. Motion carries.
	4. Letter on the table for review. This will be sent to members who do nothing except pay dues. We are looking to gather information about why they joined the Flotilla and why they are still active. If you have feedback, please contact Eloyes. She plans to send out the letters soon. The goal of this letter is to gather more information to see what assistance any of these people need to be more active. (There are 8 members who fall in this category.)
	5. No meeting next month - Holiday Party instead! December 18th at Grandma’s in Canal Park. Elaine will contact the restaurant for available dates. Cheryl will send out a doodle poll if we need to re-visit the date choice.
8. FSO Staff & PPE reports
	1. Division Commander N. Henderson: no report
	2. PA (Dave): Christmas City of the North Parade Nov 19 – we will participate as well as the active duty with the 29’ boat. Our unit number is A-1. Meet at 5 pm at 14th Ave East and London Road. Park on Superior Street or on the avenues to the east. Uniform for truck ODU with ball cap. Uniform for marchers is parka. Dave is driving Steve D.’s vehicle. Steve D. is working with active duty to coordinate. Last Thursday Dave spoke to Superior Elks Club about how veterans can be active in the Auxiliary. The Hometown Focus ran an article written by Dave about the Auxiliary and the District is looking at running it in one of their newsletters. Boat Show Feb 17-20 – no new information just yet. Paul is working on getting more information about the Superior version of the Boat Show at Wessman Arena.
	3. IS (Barry): Since it’s close to the end of the year, send Barry your hours ASAP! All core training is due by the end of the year. All tasks you need for quals must be submitted by the end of the year. So far, we have 2,534 flotilla hours submitted this year.
	4. PV (Austin): materials aren’t moving much, but we should get some thin ice brochures. Eloyes will order them.
	5. MA (position open): No report. Anyone interested in filling this position?
	6. DV (Elaine): nothing new
	7. OP (Steve D.): boats are out of the water, quiet part of the season.
	8. R&SS-PPE (Steve D.): Barry still needs to have his PPE inspected. Reminder to all crew to check PLB every month.
	9. PE (Steve F/Eloyes): nothing new
	10. VE (Steve F): nothing new
	11. CS (Eloyes): no report
	12. NS (Eloyes): nothing new
	13. MT (Eloyes): Dave will get his core training completed, and then all active members will be current! 8 inactive members are not up on their training.
	14. CM (Jim): nothing new
	15. HR (Paul): ): One prospective member (Tori) is busy so Paul will reach out to her in a few weeks but would like some assistance with member application as her availability is during the day time and that conflicts with Paul’s schedule. We should make sure we have “join the auxiliary” brochures for any of our shows to help with recruitment.
	16. Aux Air (Marcus): no report.
	17. FN (Cheryl): Balance on 1OCT2021 was $2,625.65. Deposited dues from 2 members totaling $90. No expenses, leaving a balance on 31OCT2021 of $2,715.65. Kenneth Timm was sent a disenrollment notice. The last member’s dues was received and will appear on the November statement. Waiting for the notice from Division for the amount our Flotilla will need to pay.
	18. SR (Cheryl): no report
	19. AUC (Steve): meeting with the station on Wednesday of this week.
9. Award presentation - James Munger Award for Exceptional Service was presented to Dave Anderson by Steve Daniel. Dave Anderson has been active for the past 22 years. Congratulations, Dave!
10. Adjourn meeting at 2008 by S. Daniel/S. Farrell.
11. FELLOWSHIP! And special Intro to AUX Weather – Dave Anderson will commence upstairs at 20:15

Respectfully submitted by Cheryl Podtburg, FSO-SR/FN on 16NOV2021