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MEMORANDUM

OCT 18 2012

From: D. J. Rokes CAPT 
COMDT (CG-BSX)

Reply to LT Mark Unpingco
Attn of: (202) 372-1056

To: Distribution

Subj: AUXILIARY PHOTOGRAPHY OF FIXED ATON STRUCTURES

Ref: (a) Auxiliary Manual, COMDTINST M16790.1 (series)

1. PURPOSE. The purpose of this memorandum is to establish the procedures to be used by the Auxiliary in supporting the Coast Guard's efforts to photograph fixed aids to navigation to meet the Chief Financial Officer's (CFO) Real Property audit. This memorandum is for the awareness of all DIRAUX offices and NEXCOM members so that they can coordinate the execution of this operation.

2. ACTION. Auxiliarists shall work with their Chain of Leadership and Management and their local Aids to Navigation Teams (ANT)/Sectors within their district in photographing fixed ATON structures in accordance with the guidance established in Enclosure (1).

3. DISCUSSION. In September, 2012, the Visual Navigation Division (CG-NAV-1) requested the Auxiliary's assistance to photograph as many as 22,000 fixed aids to navigation to meet the CFO's audit requirements for real property. Satisfactorily documenting the Coast Guard's inventory of fixed aids to navigation is an important piece of the overall CFO audit and is a priority of the Coast Guard and Department of Homeland Security. This is a tremendous opportunity for the Auxiliary to showcase its ability to support the Coast Guard's requirements. In order to meet the targeted completion date of 15 February 2013, Auxiliarists available to help photograph the fixed aids to navigation within their regions must diligently coordinate their efforts through their respective unit coordinators and their local ANT's and Sectors. While meeting the CFO Auditor's requirements is a priority, the safety of our Auxiliarists comes first. I expect all Auxiliarists involved in this mission to apply appropriate risk management procedures at all times and accept no unnecessary risk while conducting this operation.

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Enclosure: (1) Instructions for Photographing Aids to Navigation Structures

Dist: ALL DISTRICT(DPA), ANSC, NACO, VNACO, DNACO-MS, DNACO-O,
DNACO-RBS, ANACO-RP, DIR-P