

U.S. Department of  
Homeland Security

United States  
Coast Guard



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CGD8INST 16794.1A  
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## EIGHTH DISTRICT INSTRUCTION 16794.1A

Subj: EIGHTH COAST GUARD DISTRICT AUXILIARY PADDLE CRAFT (AUXPAD)  
PROGRAM

Ref: (a) Auxiliary Paddle Craft (AUXPAD) Program, COMDTINST 16794.11 (series)  
(b) Auxiliary Boat Crew Qualification Guide, Volume II: Coxswain, COMDTINST  
M16794.53A (series)  
(c) Auxiliary Boat Crew Qualification Guide, Volume I: Crew Member, COMDTINST  
M16794.52A (series)

1. **PURPOSE.** This Instruction implements the Coast Guard AUXPAD program within the Eighth District (D8) area of responsibility (AOR) and clarifies specific Auxiliary personnel training necessary to meet D8 personnel and mission safety requirements. Consistent with reference (a), the D8 AUXPAD program is intended to promote Recreational Boating Safety (RBS) for recreational paddle craft operators.
2. **ACTION.** All CG Unit Commanders, Commanding Officers, Officers-in-Charge, and District Staff elements permanently assigned within D8's AOR, shall comply with the provisions of this Instruction. Internet release is authorized.
3. **DIRECTIVES AFFECTED.** Eighth District Auxiliary Paddle Craft (AUXPAD) Program, CGDEIGHTINST 16794.1 is cancelled.
4. **DISCUSSION.** This Instruction supplements reference (a) and provides further guidance to train and qualify D8 Auxiliarists to engage in RBS outreach to the recreational paddle craft community.
5. **DISCLAIMER.** This Instruction is not a substitute for applicable legal requirements, nor is it a rule. It is intended to provide operational requirements for Auxiliary personnel and is not intended to, nor does it impose legally binding requirements on any party outside the Coast Guard.
6. **MAJOR CHANGES.** Major changes in this update include removing training requirements for Incident Command System (ICS) courses and revising the Personal Qualification Standards (PQS) for qualification and certification.
7. **ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS.** Environmental and impact considerations were examined in the development of this Instruction and have been determined to not have significant cumulative impacts on the human environment;

substantial controversy or substantial change to existing environmental conditions; or inconsistencies with any Federal, State, or local laws or administrative determinations relating to the environment.

8. Distribution. No paper distribution will be made of this Instruction. An electronic version will be located on the following D8 CGPortal website:  
<https://cg.portal.uscg.mil/units/d8/Shared%20Documents/Forms/Allitems.aspx>
9. FORMS/REPORTS. The AUXPAD Facility Offer-For-Use (OFU) form (ANSC-7009) referenced in this Instruction may be found at the following link:  
<http://forms.cgaux.org/forms1.php>.
10. REQUEST FOR CHANGES. Submit recommended changes to CGD Eight (dpa).



P. F. THOMAS

Rear Admiral, U.S. Coast Guard  
Commander, Eighth Coast Guard District

Encl: (1) Eighth District AUXPAD Program Supplement

EIGHTH DISTRICT AUXPAD PROGRAM SUPPLEMENT

1. OBJECTIVE. The D8 AUXPAD program implements reference (a) by detailing Ashore and Afloat Outreach components for Auxiliary personnel to participate in the program within the D8AOR.
2. AUXPAD ASHORE OUTREACH. In addition to the recommendations and resources identified in reference (a), D8 Auxiliary personnel conducting AUXPAD Ashore outreach are encouraged to complete the D8 AUXPAD Vessel Examiner (VE) course. The course may be accessed at the following websites or by contacting your regional AUXPAD Coordinator:  
<http://www.D8CR.org>  
<http://www.D8WR.org>  
<http://wow.uscgaux.info/content.php?unit=082>
3. AUXPAD AFLOAT OUTREACH.
  - a. OFFER-FOR-USE. DIRAUX approves a facility's (kayak) offers-for-use for AUXPAD Afloat Outreach activities in accordance with reference (a). VEs shall utilize AUXPAD Facility Offer-For-Use (OFU) form (ANSC-7009) prior to a facility's acceptance for use.
  - b. Reference (a) establishes the guidelines for a regional AUXPAD program. Completion of the following training requirements will satisfy the guidelines established by reference (a) within the D8 AOR:
    1. Auxiliarists are authorized to participate in D8 AUXPAD Afloat outreach activities only after their Director of Auxiliary (DIRAUX) has verified the following PQS requirements prescribed in references (b) and (c) have been completed:
      1. BCM-01-01-AUX-Crew Fatigue
      2. BCM-01-03-AUX-Team Coordination Training
      3. BCM-02-02-AUX-Sun and Heat Related Factors
      4. BCM-02-10-AUX-Use Emergency Signal Mirror
      5. BCM-02-13-AUX-Operate The Personal Marker Light (PML) Or Strobe Light
      6. BCM-05-01-AUX-Operate A VHF FM Radiotelephone
      7. BCM-05-02-AUX-Use The VHF FM Radiotelephone To Give A Position Or Ops Normal Report
      8. AUXPAD-03-04-AUX-Complete A Pre-Underway Check-Off For The Facility
      9. AUXPAD-05-08-AUX-Demonstrate Proficiency Operating Handheld GPS

10. AUXPAD-05-09-AUX-Demonstrate The Ability To Navigate To A Waypoint Using A Handheld GPS Or Mobile Phone With Marine Charting Application
  11. COX-06-10-AUX-Obtain Distress Information And Pass To The Controlling Shore Unit
  12. To obtain initial qualification, all AUXPAD Operators and AUAXPAD Qualifiers (AQ) shall complete Currency Maintenance tasks prescribed by Enclosure (2) of reference (a).
    - ii. Copies of American Canoe Association (ACA) course certificates, skill assessment packages, and PQS will be accepted by the DIRAUX as evidence of meeting the prescribed requirements of this policy and those contained within Enclosure (2) of reference (a).
  111. AUXPAD Operators are encouraged to complete CPR/First Aid Certification, although not required.
4. AUXDATA Order Management System (AOMS). When submitting orders within AOMS, in addition to OIA AOMS data entry requirements, AUXPAD Operators shall identify in the comments section the vessel which they will be operating in tandem with.