

Official Minutes Of
USCG Auxiliary Flotilla 082-06-12
May 17, 2012

CALL TO ORDER

The regular meeting of the USCG Auxiliary Flotilla 082-06-12 was called to order on Thursday May 17, 2012 by Larry Baker, FC at 1930 hours at the Celina Educational Complex in Celina, Ohio.

PLEDGE OF ALLEGIANCE

The pledge was led by John Bentley, DCDR.

INTRODUCTION OF VISITORS

John Bentley (DCDR), Steve Daniel (082-06-08 FC), Anita Daniel (FSO-FN, FSO-PA, FSO-PB), and the Daniel family were in attendance.

ROLL CALL

Members attending: Larry Baker (FC), Daniel Beck, Kelly Binns, Cynthia Bulechek, Bradley Counts (FSO-VE), James Flannery II, Paul Joseph (VFC, FSO-MT, FSO-OP), Denis Knapschaefer (FSO-FN), Jeffrey Marcum (FSO-IS, FSO-MA), Kevin Mast, Michael Shelby (FSO-CM, FSO-HR), Randy Taylor (FSO-PV), Charles Webster (FSO-PA).

MINUTES OF PREVIOUS MEETING

Meeting minutes from April 19, 2012 – Read by Paul Joseph, motion to accept made by Jeff Marcum, motion seconded by Randy Taylor. Motion was carried.

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FINANCIAL REPORT

DENIS KNAPSCHAEFER, FSO-FN

CGAUX Flotilla 082-6-12 GLSM Monthly Treasurer Report

| | | |
|---------------------------------------|----------------|-----------------|
| 1. Beginning Balance | April 1, 2012 | |
| a. Checking Account | | \$354.50 |
| b. Savings, CDs | | \$0.00 |
| c. Other Cash Items | | \$0.00 |
| 2. Total Beginning Balance Cash Items | | <u>\$354.50</u> |
| 3. Cash Receipts | | |
| a. Dues | | \$60.00 |
| b. PE course fees | | \$240.00 |
| c. Cash Contributions | | \$0.00 |
| d. Uniform, flags, insignia | | \$0.00 |
| e. Conferences, meetings | | \$0.00 |
| f. Other Cash Items (specify) | | |
| item 1 | | \$0.00 |
| item 2 | | \$0.00 |
| 4. Total Cash Receipts | | <u>\$300.00</u> |
| 5. Total Cash Items & Receipts | | <u>\$654.50</u> |
| 6. Cash Disbursements | | |
| a. Dues (Dist/Div) | | \$0.00 |
| b. PE expenses | | \$0.00 |
| c. Uniform, flags, insignia | | \$0.00 |
| d. Conferences, meetings | | \$0.00 |
| e. Material & equipment | | \$0.00 |
| f. Building repair/maint | | \$0.00 |
| g. Utilities | | \$0.00 |
| h. Other disb. (specify) | | |
| item 1 | | \$0.00 |
| item 2 | | \$0.00 |
| 7. Total Cash Disbursements | | <u>\$0.00</u> |
| Check Balance Item 5 - Item 7 | | \$654.50 |
| 8. Ending Balance | April 30, 2012 | |
| a. Checking Account | | \$0.00 |
| b. Savings, CDs | | \$0.00 |
| c. Other Cash Items | | \$0.00 |
| 2. Total Ending Balance Cash Items | | <u>\$0.00</u> |

STAFF REPORTS

VESSEL EXAMINATION - BRAD COUNTS, FSO-VE

We have received an email indicating the importance of having forms fully completed. When you do examinations, ask if they would have interest in a boating safety class for them or their families. Class could be with 6-8 or Kevin Mast can conduct a class if there are 3 or more students.

Vessel Examination Days are planned at the West Bank Boat Ramps for Saturday May 19th and Saturday May 26th. The hours will be 1000 to 1400. Uniform will be ODUs.

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STAFF REPORTS (Continued)

HUMAN RESOURCES - MIKE SHELBY, FSO-HR

Mike has one possible candidate for recruiting that he is trying to make contact with.

PUBLIC AFFAIRS - CHUCK WEBSTER, FSO-PA

Nothing to Report

PUBLIC EDUCATION - KEVIN MAST

Last ABS class was in April. No additional classes scheduled before end of summer unless demand becomes visible through vessel examinations or the program visitation activities.

PROGRAM VISITATION - RANDY TAYLOR, FSO-PV

Made two visits and has two more locations interested. Randy initiated a discussion on what items are appropriate to take to locations and leave for dissemination to the public.

John Bentley commented that it's best to take those things you feel are appropriate to that location. There is no firm guideline and it's left to the FSO-PV to make the determination.

INFORMATION SYSTEMS - JEFF MARCUM, FSO-IS

We are averaging a 50% submission rate for time reports each month. The following chart reflects reporting for 2012 thus far:

| Time Sheet Submissions | | | | | | | | | | | | | |
|------------------------|---------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| ID# | Name | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| 1210012 | Lawrence R Baker Sr | | | | | | | | | | | | |
| 1242114 | Daniel Warren Beck | | | | | | | | | | | | |
| 1242115 | David Scott Beck | | | | | | | | | | | | |
| 1242662 | Cynthia Cheryl Bulechek | | | | | | | | | | | | |
| 1161197 | Philip E Clem | | | | | | | | | | | | |
| 1238669 | Bradley Shane Counts | | | | | | | | | | | | |
| 1241544 | James William Flanneryii | | | | | | | | | | | | |
| 1241662 | Randy Joseph Gasser | | | | | | | | | | | | |
| 1238665 | Daniel Lee Johnson | | | | | | | | | | | | |
| 1238522 | Paul Alan Joseph | | | | | | | | | | | | |
| 1232736 | Wilhelmina Josephine Klosterman | | | | | | | | | | | | |
| 1238746 | Denis Jude Knapschaefer | | | | | | | | | | | | |
| 1238521 | Jeffrey Quentin Marcum | | | | | | | | | | | | |
| 1238664 | Kevin Dale Mast | | | | | | | | | | | | |
| 1238563 | Michael Thomas Shelby | | | | | | | | | | | | |
| 1241566 | Kyle Austin Taylor | | | | | | | | | | | | |
| 1231196 | Randy M Taylor | | | | | | | | | | | | |
| 1236751 | Charles Lahn Webster | | | | | | | | | | | | |
| | Percentage submitted | 50% | 50% | 50% | 50% | | | | | | | | |

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STAFF REPORTS (Continued)

MATERIALS - JEFF MARCUM, FSO-MA

One order placed since last meeting for envelopes and stamps for FC to distribute as needed to Staff Officers.

John Bentley mentioned that materials available for order can be seen on the Auxiliary National Supply Center (ANSC) catalogue at <http://uscg.mil/hq/cg3/cg3pcx/publications/misc/DCAT.pdf>.

The Center sustained damage during a recent tornado and some items may not be available at the present time. Email Jeff Marcum, FSO-MA at Jeff@TheMarcums.COM with any requests for orders.

OPERATIONS - PAUL JOSEPH, FSO-OP

Kevin Mast, Denis Knapschaefer, and Paul Joseph met with Larry Baker and are working to get Coxswain certified. Denis and Paul have offered their boats as USCGAux Facilities.

Paul stressed that we need to get people crew qualified as soon as possible. Demand for USCGAux patrols is increasing on Grand Lake St Marys. The park manager, Brian Miller met with Larry Baker and is asking for increased patrolling to assist state and park services.

Paul will have the rescue dummy OSCAR on site during the VE Day events at the West Bank ramp to allow some dock side training during slack time. OSCAR will be returned to Flotilla 06-08 in early June.

UNFINISHED BUSINESS

VESSEL SAFETY CHECK TRAINING

Vessel Safety Check training was conducted at Thomas Shelby and Company in St. Marys on the last Sunday in April. Thanks to Mike Shelby for arranging use of the location.

INSTRUCTORS NEEDED

Larry Baker emphasized need for instructors. There will be training available through a PV workshop, an OPS workshop, and an Instructor Workshop. Contact Larry if interested.

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FELLOWSHIP

Kevin and Sandy Mast will be hosting a pool party and get together at their house in June. Kevin will email the invitations. Please be sure to RSVP with attendance or regrets so they can plan for the appropriate number of people.

Dennis Neufarth will have a get together at the Shingle Shack sometime in the near future. Stay tuned and look for those free coupons.

Anita Daniel announced that Flotilla 06-08 will host a cookout at their Moundwood facility starting at 1200 hours on June 10th. This will be in celebration of the 25th anniversary of the Flotilla.

NEW BUSINESS

CHANGE TO 06-12 STANDING RULES

Larry presented a change to the standing rules to be established as Appendix I. The change formally sets the meeting location for our monthly meetings as the Celina Education Complex. Denis Knapschaefer made the motion, Randy Taylor seconded the motion. The motion was passed with a quorum of voting members present and voting in favor.

| | |
|--|-------------------------------|
| APPENDIX I | |
| STANDING RULES OF FLOTILLA 08E06-12 | |
| U. S. COAST GUARD AUXILIARY | |
| <small>Pursuant to ARTICLE XII – Amendments:</small> | |
| <small>Article IV – Meetings paragraph 4.1,</small> | |
| <small>An APPENDIX TO THE ABOVE STATED paragraph shall be made by the addition of the following:</small> | |
| <small>The monthly Flotilla meetings shall be held at the CELINA EDUCATIONAL COMPLEX located at 585 East Livingston St, Celina, Ohio, provided that that facility is available. In the event that that location is unavailable an alternative location shall be established by the Flotilla Commander and all members will be notified by e-mail as soon as and alternative site is secured.</small> | |
| <small>This APPENDIX shall become effective upon the approval of two thirds of the voting members at the regular Flotilla meeting held on May 17, 2012,</small> | |
| <small>_____ Lawrence R. Baker Sr. FC 06-12</small> | <small>_____ Date</small> |
| <small>_____ Jeffery Q. Marum acting FSO SR</small> | <small>_____ Date</small> |

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NEW BUSINESS (Continued)

REGIONAL MARITIME OPERATIONS CENTER (RMOC)

LT. RINEHART

Lt. Rinehart will be transferring out of the RMOC. No date has been set but it is expected to occur within the next few months. Larry Baker commented that Lt. Rinehart has been very engaged with and supportive of the Auxiliary.

TELECOMMUNICATIONS OPERATORS (TCO)

There is a need for qualified Telecommunications Operators (TCO). They will staff radio communications during patrols, etc. Kelly Binns, Kevin Mast, Randy Taylor, and James Flannery have all expressed interest.

GLSM "ON THE WATER" EVENTS

June 30, 2012 - Freedom Days

July 27, 2012 - Lake Festival Fireworks

August 25, 2012 - Governor's Cup Regatta (Day 1)

August 26, 2012 - Governor's Cup Regatta (Day 2)

DUKE ENERGY

Duke Energy will be repairing a transmission line that crosses the Ohio River on May 19, 2012.

UNIFORMS AVAILABLE

A large number of ODU's are available on a first come first serve basis. Contact Paul Joseph for order instruction.

Note Uniform requirements are found in Chapter 10 of the Auxiliary Manual, COMDTINST M16790.1G. The manual can be found at

http://www.uscg.mil/directives/cim/16000-16999/CIM_16790_1G.pdf.

AVAILABLE BUILDINGS AT GLSM STATE PARK

The state park is offering to allow us to use space in one of their buildings for storage, etc. One building under consideration is the block building near the park entrance at Windy Point. Review continues.

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NEW BUSINESS (Continued)

FLOTILLA STAFF OFFICER SECRETARY/RECORDS (FSO-SR)

Wilhelmina Klosterman advised Larry Baker, FC that her business obligations mandate that she resign as FSO-SR effective immediately. FC Baker asked Jeff Marcum to accept that position temporarily until a new Staff Officer can be identified.

AWARDS AND OATH OF OFFICE

OVER 20 CLUB

Jeff Marcum received an award for a contribution of 23 hours in Public Affairs/ Appearances in 2011.

OATH OF OFFICE

James Flannery received his membership card. He had taken the oath of office earlier.

MEMBER TRAINING

John Bentley, DCDR and SO-IS, presented information on the correct reporting of time. Of major note, when reporting time to events such as boat shows where a mission time report is filed for all attendees, only report time on your 7029 that is related to preparation for the mission, travel to the mission, etc. Your time on the mission will be reported by the leader via the mission report. John also emphasized the need to use the appropriate codes to distinguish between Staff Officer reporting and member reporting. 7029 reporting instructions can be found at http://webforms.cgaux.org/forms/7029/7029_instructions.pdf or call Jeff Marcum at 513-739-4031 for assistance.

John asked that time sheets be printed and mailed to him. Jeff Marcum, FSO-IS will print the emailed copies from members of 06-12 and mail them in bulk to John monthly. Please make sure to send your time sheets to Jeff on a timely basis in order to facilitate our flotilla reports.

NEXT MEETING

The next meeting will be on June 21st at the Celina Education Complex.

MOTION FOR ADJOURNMENT

A motion to adjourn was made by Paul Joseph, motion seconded by Bradley Counts. Motion was carried.

No program followed the meeting.

Respectfully submitted on May 22, 2012

Jeffrey Q. Marcum
Acting Secretary

Approved: _____