



DEPARTMENT OF HOMELAND SECURITY  
**UNITED STATES COAST GUARD AUXILIARY**

**Flotilla 07-04, San Antonio, Texas**

**Division 7, 8<sup>th</sup> Coastal Region**

**5100 John D. Ryan Blvd.; San Antonio, TX 78245**

The Civilian Component of the U.S. Coast Guard  
(Authorized by Congress in 1939)



**Meeting Minutes**

**8 February 2020**

**Call to Order/Pledge/Attendance/Guests** The meeting was called to order at 1000 hours, by FC/CS/MS: Shapovalov. The pledge was said, attendance was taken. There were no guests.

BQ =	9
AX =	5
AP =	1
IQ =	0
Pending =	0
Guest(s) =	0
Total =	15

**Any classes/training taught:** How to do a Vessel Exam - Instructors - VFC/PA/PB: Poppen, FSO-VE: Beeson - 08 FEB 2020  
Mtg. Instruction supervised by IPFC/HR/PE: McNamara

**Any classes/training to be taught:** Forms 7029/7030 - Their importance and How to complete - March Mtg.  
TCT/Risk Management - March Mtg. Surface Operations - March Mtg.

**Old Business** A motion to accept the minutes was made by FSO-VE: Beeson and seconded by FSO-NS/OP: Ansbergs. The 11 JAN 2020 minutes were approved as written with no changes, unanimously by the members.

There was a discussion regarding DTRAIN, in League City near Houston on 19-22 MAR 2020 (2500 South Shore Blvd, League City, TX 77573). Incoming officers should try and make it to the required TCT/Risk Management 4-hour refresher course training available.

FSO-FN/IS: Gawron-Rosario informed the Flotilla that Wells Fargo (301 Junction Hwy, Kerrville, TX 78028) would not accept minutes until they were corrected. They cannot do government entity banking accounts. FSO-FN/IS: Gawron-Rosario is calling 09 FEB 2020 and opening an account over the phone, paperwork is started, and an account should be opened by 10 FEB 2020 morning.

**FSO Reports**

**AS – (Aux Scout)** Gosschalk: Attended Feb. Mtg. Attended Sea Scout Meeting and is in touch with Bart Knapp (Division SO-AS) to further knowledge of responsibilities.

**CM – (Communications)** Puharic: Attended Feb. Mtg. Completed instructor's course and submitted paperwork to Division. Stood watch at Station Port O'Connor 1/31-2/2.

**CS – (Computer Services - Website)** Shapovalov: Attended Feb. Mtg. Made update on USCGAux website for National IT

approval.

**DV – (Diversity)** Lathrop, R: Attended Feb. Mtg. Attended Town Hall Meeting for diversity 17 Feb 2020. NACO 3 Star Award for Excellence in Diversity was discussed.

**FN – (Finance)** Gawron-Rosario: Attended Feb. Mtg. In process of facilitating Flotilla bank change from Frost Bank to Wells Fargo.

**HR – (Human Resources)** McNamara: Attended Feb. Mtg. **2** new inquiries for membership this month. Information packets have been sent via email. No other changes in membership status. One transfer from 6-2 was completed. New Contact info for Aux Culpepper. Given to FSO-IS. **Total membership: 31 members.**

**IM – (Incident Management)** Ortiz-Diaz: Attended Feb. Mtg. ICS 449 scheduled for March D-Train has been canceled. **NO REPORT SUBMITTED.**

**IS – (Info Svcs – AuxDATA)** Gawron-Rosario: Attended Feb. Mtg. **Total Hrs (a7029): Total Hrs (a7030):** Continued to enter hours reported and provided by members. Reminded members to submit hours. AuxDATA continues to have issues.

**MA – (Materials)** Maung: Attended Feb. Mtg. Studied new MA regulations. Disseminated videos on ODU care from District. Released new PFD policy to the bridge. Prepared form 525 for membership. Prepared SOUs and had members present at February sign. Submitted 525 forms to DSO/SO-MA Souris.

**MS – (Marine Safety & Env. Protection)** Shapovalov: Attended Feb. Mtg. Conducted interview for USCG Academy in New Braunfels, TX 07 Feb 2020. Participated in VSC at Crane's Mill Marina 22 Feb 2020 and conducted water safety education for Cub Scouts and assisted with Fingerprinting MB for Boy Scouts.

**MT – (Member Training)** Lathrop, K: Attended Feb. Mtg. TCT/RM 4-HR class is scheduled for the March 14 Meeting. It will also be available at D-Train on 20 Mar.

**NS – (Navigation Systems)** Ansbergs: Attended Feb. Mtg.

**OP – (Operations)** Ansbergs: Attended Feb. Mtg.

**PA – (Public Affairs)** Poppen: Attended Feb. Mtg. Gathering and preparing articles for the next edition of the newsletter.

**PB – (Publications)** Poppen: Attended Feb. Mtg. Prospective Membership brochure was updated and article for District/Flotilla Newsletter was submitted by PA members.

**PE – (Public Education)** McNamara: Attended Feb. Mtg. Flotilla conducted 2 PE classes for Cub and Boy Scouts during February by 4 members. 6 PE classes are set up for the San Antonio Boat Show in March.

**PV – (Marine Dealer Prog Visits)** Gosschalk: Attended Feb. Mtg. Conducted supervised PV to Crane's Mill Marina, Canyon Lake. **Total for Feb: 5 PVs.**

**SR – (Secretary/Records)** Meil: Attended Feb. Mtg. Prepared meeting minutes for February assisted by Aux Gosschalk.

**VE – (Vessel Exams)** Beeson: Attended Feb. Mtg. 17 (91A – Power boats) and 4 (91H) paddle craft inspections were conducted at **Crane's Mill Marina**, Canyon Lake on 22 Feb 2020. **Total for Feb: 18 (91A) and 5 (91H).**

## **New Business**

IPFC/HR/PE: McNamara discussed again the importance of the Aux Forms 7029, 7030, and 7038 to be done without fail by the 28th of each month.

FC/CS/MS: Shapovalov is looking for support from the Flotilla regarding a Cub-Scouts campout 22-23 FEB 2020 at Cranes Mill Park on Canyon Lake (Near Marina - Army Corps of Engineers Park). This is a great opportunity to come and meet scouts, sea scouts, and work the ramps for VEs of those able to come, as well as teach boat safety and water safety. Saturday, 22 FEB 2020, would be the preferred day to do so. All members are

encouraged to contact FC/CS/MS: Shapovalov to get directions to the site and where he needs help the most as the events of the weekend develop. All members are encouraged to take YPT (Youth Protection Training) in order to interact with scouts, which can be found at [www.my.scouting.org](http://www.my.scouting.org). The certificate is valid for two years.

The annual boat show will be held at Freeman Coliseum Expo Center, 27-29 MAR 2020. The address is 3201 E Houston St, San Antonio, TX 78219.

All staff officers are asked to turn in a 150-250-word article of service they have done or did for VFC/PA/PB: Poppen's report to District and Division.

FSO-FN/IS: Gawron-Rosario presented the balanced budget for 2020, as well as shared the budget for 2019. A motion to approve the 2020 budget was made by VFC/PA/PB: Poppen and seconded by FSO-IM: Ortiz-Diaz. All members approved, none opposed.

The next Division 7 meeting will be 17-19 APR 2020 at Sector HQ, Corpus Christi. There will also be a District meeting in New Orleans in September.

FSO-CM: Puharic needs Watch Standers and is asking Flotilla members to help as much as possible. All TCO qualified can apply.

At least five Vessel Examinations/member are required as our goal for Silver Oar Award, and members can be certified by FSO-MT: Lathrop, IPFC/HR/PE: McNamara, FC/CS/MS: Shapovalov, or FSO-VE: Beeson. FSO-VE: Beeson is overseeing VEs for our Flotilla. This is a very big undertaking and we greatly appreciate her efforts and time in getting us all up to speed.

**Awards and Recognition** Aux Ortiz-Diaz was awarded the USCG Auxiliary Commendation Medal for his Radio/TCO efforts for Air Operations during Hurricane Harvey in 2017. Aux B. Lathrop was awarded the USCG AUXWEA/AUXCOMM qualification. Aux K. Lathrop was awarded the USCG Annual Aux Source Service Award. IPFC/HR/PE: McNamara also received the USCG Auxiliary Commendation Medal for her service for Search and Rescue and Medical Services during Hurricane Harvey in 2017. These commendations are some of the most prestigious available and we are most proud of our members giving of themselves to those in need during disaster.

**Comments/Q & A** - None

**Training** Vessel examinations were conducted post-meeting on VFC/PA/PB: Poppen's paddle craft and FSO-VE: Beeson's inboard ski boat. The examinations finished at approximately 1400 hours. A big thanks to FSO-VE: Beeson and VFC/PA/PB: Poppen for bringing their boat and kayak to help us get acquainted with vessel examinations.

**Next Meeting** The next Flotilla 7-4 meeting will be held at BST-W, Saturday, 14 MAR 2020, at 0800 hours. There will be a tropics uniform inspection at this time. It will also be a short meeting to prepare and finalize for the boat show. All monthly flotilla meetings will be the second Saturday of each month except for April's meeting, as the Boat Show will replace the April meeting. The Flotilla 7-4 April meeting will be at the boat show on Saturday, 28 MAR 2020, at 0900 hours.

**Adjournment** A motion to adjourn was made by FSO-FN/IS: Gawron-Rosario and seconded by member FSO-MT: K. Lathrop. The meeting was adjourned at 1115 hours.

*Aaron Meil*

Aaron Meil FSO-SR, Flotilla 07-04, 8<sup>th</sup> CR