



1551.2  
24 Feb 2014

## MEMORANDUM

Eighth Coast Guard District Coastal Region, Auxiliary Policy Directive TRNG-14-01

Subj: CANCELLATION OF THE D8CR QUALIFICATION PROCESS JOB AID

Ref: D8CR QUALIFICATION PROCESS JOB AID, D8CRINST M1551.1

1. **PURPOSE.** The purpose of this directive is to announce the cancellation of the D8CR Qualification Process Job Aid. This directive also provides guidance for members seeking answers to applicable qualification processes.
2. **DIRECTIVES AFFECTED.** The above reference is hereby cancelled.
3. **DISCUSSION.** Since the publication of the above reference, members have pointed out many mistakes within the Job Aid, including incomplete procedures, not existent positions, and incorrect requirements. This does not set them membership up for success. Also, a great portion of the Job-Aid is a repeat of the Auxiliary Awards Pamphlet and is completely unnecessary to any qualification process.
4. **ACTION.** Until further guidance can be developed by the D8CR leadership and the Director's office, members and mentors who need assistance in program qualification process shall seek guidance first from the Auxiliary Manual, COMTINST M16790.1G, then from applicable Commandant issued program specific instruction and then from those listed below.
  - a. For those members and mentor seeking guidance for the boat crew program, including the qualification process for coxswain, boat crew member and Personal Watercraft Operator, consult the division's Area Qualification Examiner.
  - b. For members seeking qualification guidance for any air program designation, contact the district's ADSO-MT or a designated flight examiner.
  - c. For members and mentors seeking qualification guidance for VE, PV, and IT contact the ADSO-MT-Q.
  - d. For members seeking guidance on authorized Auxiliary program not listed above, contact the DSO who has oversight of the program in question through the appropriate chain of leadership.
5. **QUESTIONS.** Any questions, concerns and recommendations regarding guidance on the qualification process as a whole or for a specific program, contact the Director's office via the chain of leadership.

A handwritten signature in black ink, appearing to read "R. F. Hellstern".

R. F. HELLSTERN  
Commander, U. S. Coast Guard  
Director of Auxiliary  
Eighth Coastal District, Coastal Region