



# **UNITED STATES COAST GUARD AUXILIARY**

**Division 7**

**Seventh Coast Guard District**





# **NEW MEMBER TRAINING COURSE**

**2018**





# Introduction

- **The Coast Guard Auxiliary is the uniformed, CIVILIAN, VOLUNTEER arm of the U. S. Coast Guard.**
- **Membership is open to all U.S. citizens age 17 and older.**





# Introduction

- **The Auxiliary assists the Coast Guard with all its missions EXCEPT direct law enforcement and military operations.**
- **Auxiliary members receive special training to work effectively with the U. S. Coast Guard.**





# Introduction

- **Be proud of your membership and training!**
- **Remember! When you wear the uniform, your actions reflect directly on the Auxiliary and the Coast Guard!**





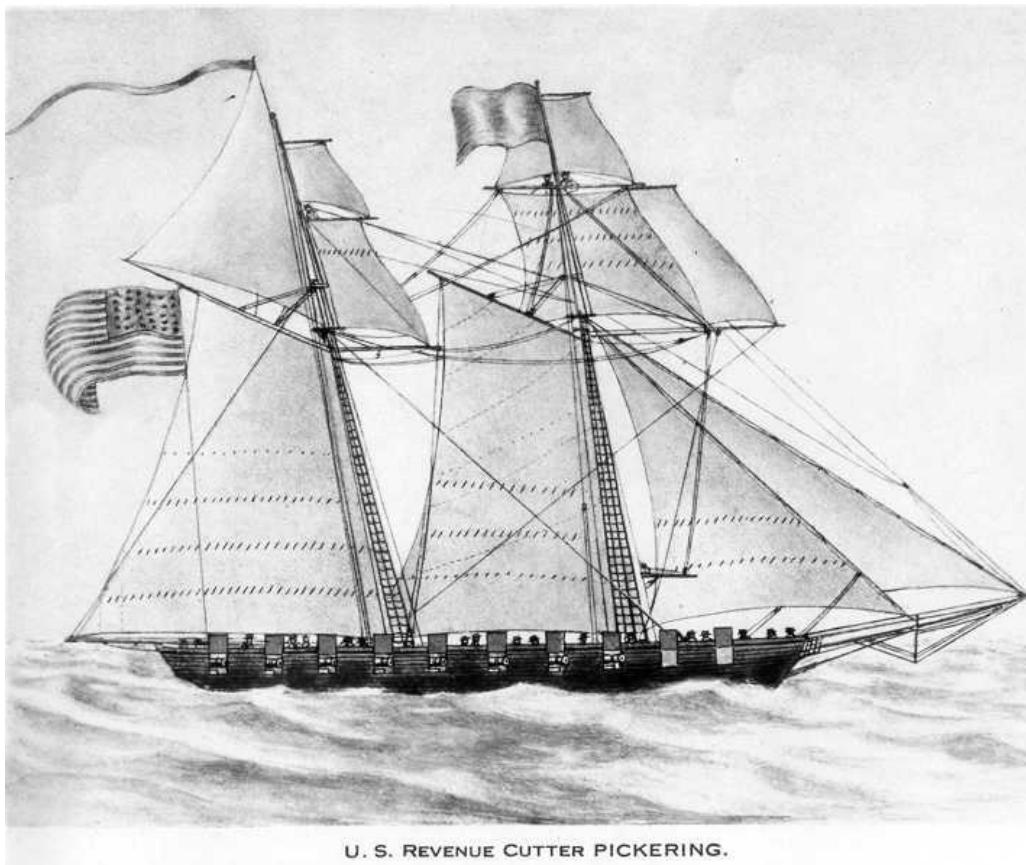
# Introduction

- **Wear the uniform PROUDLY !**
- **Wear the uniform CORRECTLY!**





# U. S. Coast Guard History



U. S. REVENUE CUTTER PICKERING.







# Coast Guard History

- **August 4, 1790-President George Washington signs a bill initiated by Alexander Hamilton to create the Revenue-Marine under the Treasury Department.**
- **Ten cutters are authorized to prevent smuggling and enforce the revenue laws.**







# Law Enforcement





# Law Enforcement

- From the earliest days of the Revenue-Marine preventing smuggling in 1790, through 19<sup>th</sup> Century suppression of poaching of fur seals to the modern missions of narcotics and migrant interdiction, fisheries enforcement and port security, law enforcement has always been a major mission of the Coast Guard





# U. S. Lifesaving Service





# **A New Beginning**

- **After working for many years with the U. S. Lifesaving Service, the Revenue Cutter Service was combined with the Lifesaving Service in 1915 to form the United States Coast Guard as part the Treasury Department.**







# **An Armed Force**

- **The Coast Guard is a military service at all times- a branch of the Armed Forces of the United States.**
- **In times of war or whenever the President directs, the Coast Guard is transferred to the Department of the Navy.**
- **In peacetime, the Coast Guard is part of the Department of Homeland Security**

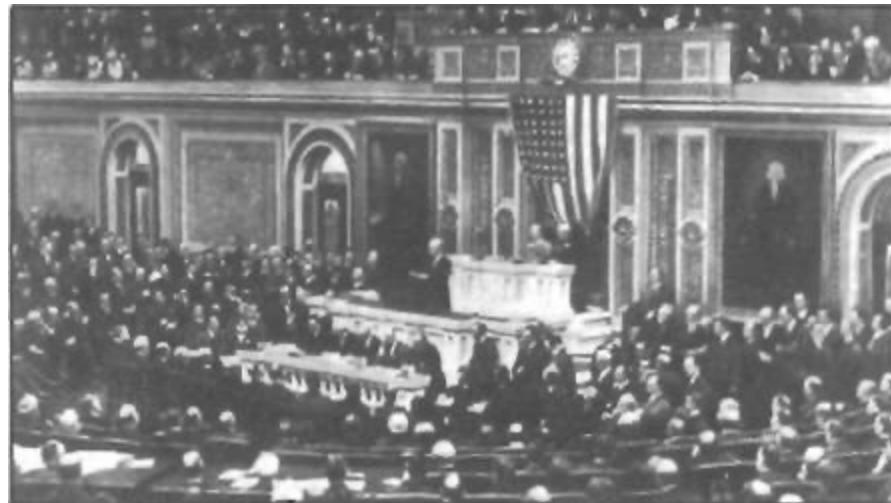


# World War I



6 April 1917-- US declared war on Germany

- USCG transferred to US Navy
- Cutters
- Districts & Personnel
- Command of Air Stations & Naval Vessels



President Wilson asks Congress to Declare War on Germany



Coast Guardsman Drill at Ft. Trumbull, CT



USCG & Navy Officers





# World War II

- **During World War II, in addition to Coast Guard cutters, the Coast Guard manned hundreds of other vessels, including destroyers, amphibious assault transports, landing ship, patrol boats and similar vessels.**
- **At the end of World War II, the Coast Guard was the 4<sup>th</sup> largest naval force in the world.**





# Douglas A. Munro



- 27 September 1942-  
Guadalcanal
- Coxswain of Higgins Boat
  - “Chesty” Puller
  - Killed by enemy fire
  - Only Coast Guardsman awarded the Medal of Honor





# Changing Roles

- In 1967, after 177 years in the Treasury Department, the Coast Guard was transferred to the Transportation Department.



# Vietnam War



- Tonkin Gulf Resolution
- CG participation needed
- Squadron One
- Squadron Three



82-footers on transports bound for Vietnam



USCG 311-foot cutters in Vietnam



Vietnam-bound Coast Guardsmen begin training





# **Global War on Terror**

- **The Coast Guard is currently serving in Iraq (lost 1 KIA) and in Afghanistan.**





# Changing Roles

- **In 2003, the Coast Guard was moved to the newly created Department of Homeland Security**





# **CG Auxiliary History**

- **In 1939, Congress established an unpaid, CIVILIAN, volunteer “United States Coast Guard Reserve” administered by the Commandant.**
- **In 1941, when Congress established a MILITARY Coast Guard Reserve, the original civilian, volunteer organization was RENAMED the U. S. Coast Guard AUXILIARY.**





# Coast Guard Missions

- **Search and Rescue (SAR)-One of the oldest missions of the Coast Guard and the mission most closely identified with the Auxiliary.**
- **Marine Safety and Marine Environmental Protection**
- **Aids to Navigation**







# **Coast Guard Missions**

- **Ice Operations**
- **Ports, Waterways, and Coastal Security**
- **Defense Readiness**
- **Drug and Migrant Interdiction**
- **Living Marine Resources**





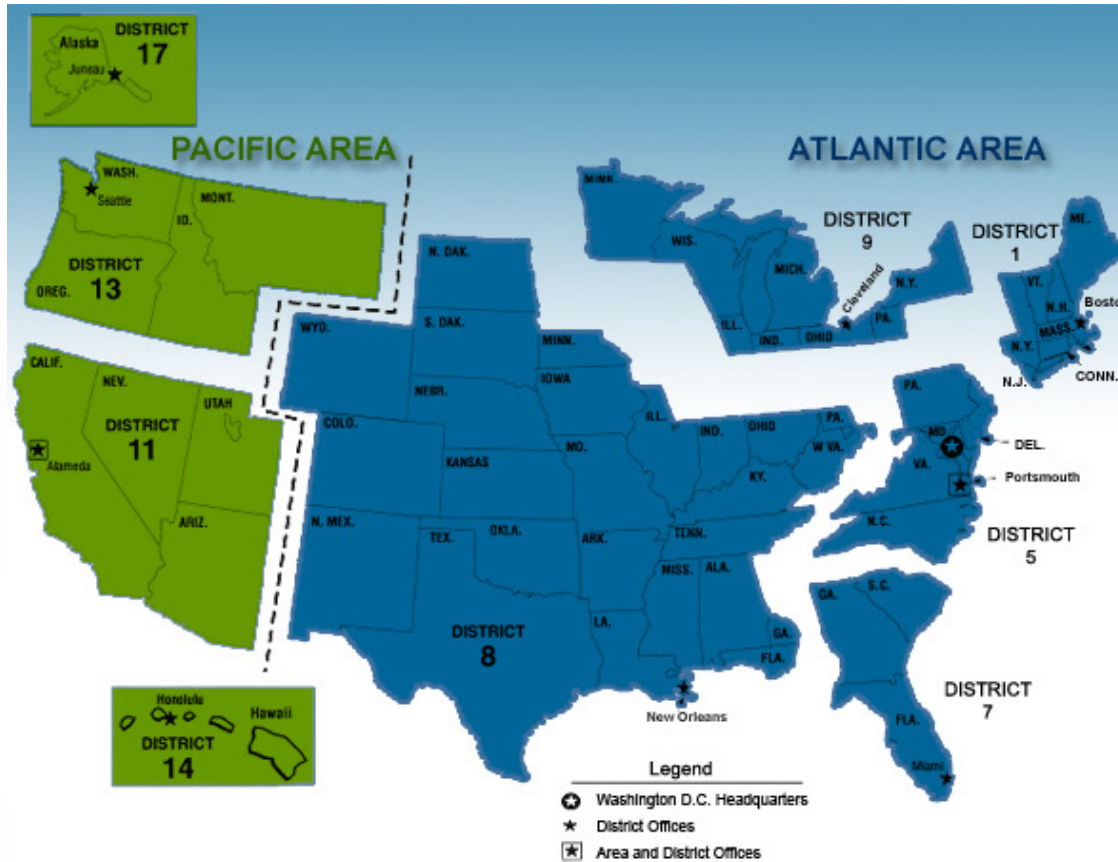
# USCG Organization

- The Commandant, as Chief of Service, is responsible to the Secretary, a member of the President's cabinet.
- The overall authority for Coast Guard Auxiliary administration is vested by law (Title 14, U. S. Code) in the Commandant.





# Coast Guard Organization





# **USCG Organization**

- **The Seventh District is further divided into Sectors that combine the major Coast Guard missions (SAR, ELT, Marine Safety, ATON) within a given geographic area of a district.**
- **A Coast Guard Station is the basic shore side unit of the Coast Guard.**





# Auxiliary Organization

- The Auxiliary is organized into four unit levels for administrative and supervisory responsibility:
  - Flotilla
  - Division
  - District
  - National





# Organizational Structure

- The FLOTILLA is the basic Auxiliary organizational unit.
- All Auxiliarists must be a member of a flotilla.
- The Flotilla Number indicates the District (i.e. 07), Region (sometimes, i.e.. 4=Southern Region (i.e. 054=District 5, Southern Region), Division (e.g. 03) and Flotilla Number within the Division. e.g. 070-07-02 is YOUR flotilla number





# Flotilla Organization

- The elected officers of the flotilla are:
- **FLOTILLA COMMANDER (FC)**
- **FLOTILLA VICE COMMANDER (VFC)**







# Flotilla Organization

- The purpose of a flotilla is to recruit, train and nurture Auxiliarists and to conduct Auxiliary Programs.
- The Flotilla Commander (FC) appoints a FLOTILLA STAFF OFFICER (FSO) to carry out each program area.





# Division Organization

- The division is the next higher organizational level above the flotilla and consists of five or more flotillas in the same geographic area.
- The elected officers of the Division are:
- The Division Commander (DCDR)
- The Division Vice Commander (DVCDR)





# Division Staff Officers

- **The acronym for a division staff officer is SO.**
- **There are parallel division staff officers (SO) for each flotilla staff officer (FSO)**





# District Staff Officers

- There is also a parallel District Staff Officer (DSO) for each program area.
- There are also special District Staff Officers such as Aviation, Legal and the Civil Rights Counselor (CRC) who investigates discrimination and sexual harassment complaints. They have no counterpart at the division or flotilla level.





# Auxiliary Administration

- The Auxiliary Manual is a standard reference on Auxiliary administration that is the policy manual for every Auxiliarist.
- Every Auxiliarist should be familiar with the contents of the Auxiliary Manual.





# Auxiliary Administration

- The Operations Policy Manual sets forth key policy guidance on Auxiliary operations.
- The Auxiliary Manual and the Operations Policy Manual are the two most important references for transacting Auxiliary business.





# **Auxiliary Administration**

- **The Chief Director of Auxiliary is a Coast Guard officer responsible for overall Auxiliary administrative and operational controls and support.**
- **Within each Coast Guard District the administration, coordination and support of the Auxiliary is the responsibility of another CG officer, the Director of Auxiliary (DIRAUX)**







# Chain of Leadership and Management

- The phrase “Chain of Leadership and Management” describes a system of communication and responsibility for efficiently and effectively relaying information through **ELECTED OFFICERS** who are responsible to higher elected officers and for all the members they represent by virtue of their office.





# Chain of Leadership and Management

- All Auxiliary communications should flow via the Auxiliary Chain of Leadership and Management.
- The “Chain of Leadership and Management” is a path for communications to flow in an effective and efficient manner between elected officers.





# Parallel Staffing

- The concept of “Parallel Staffing” reflects a communication process similar to the chain of leadership and management by which **APPOINTED STAFF OFFICERS** communicate with their counterparts at the next higher or lower organizational level to assure support is provided. It is similar to the Chain of Leadership and Management BUT is for APPOINTED Staff Officers.





# Auxiliary Record Keeping

- **AUXDATA is the data entry system for entering information about units, facilities, member training and qualifications, member's personal information, and mission performance statistics.**





# AUXDATA

- **The information put into AUXDATA is used to evaluate the performance of flotillas, individuals and the Auxiliary as a whole.**
- **The information entered into AUXDATA is used to establish budget appropriations for the Auxiliary as well as to make other critical management decisions.**







# AUXINFO

- **AUXINFO provides a means for members to retrieve information and reports from AUXDATA about the performance of a member, flotilla or other unit of the Auxiliary.**
- **[cgaux7.org/auxinfo](http://cgaux7.org/auxinfo)**





# AUXDATA/AUXINFO

- Every member is responsible to ensure the timely filing of reports about their training, qualifications, activities and mission performance.
- AUXDATA and AUXINFO can only function as an effective management tool if members make accurate and timely reports.





# Timely Reporting

- **The hours you volunteer are important to the Coast Guard.**
- **Reports can be filled in on-line and e-mailed to your FSO-IS for entry into AUXDATA.**
- **All of your volunteer hours entered into AUXDATA count toward the 750 hours needed to be awarded the Auxiliary Sustained Service Award.**





# **Form 7028**

## **Change of Member Information**

- **It is important that every member keep their personal information (address, phone number, e-mail address, occupation, emergency contact information/notification, etc.) up to date.**
- **File Form 7028 whenever your personal information changes.**





# **Form 7029**

## **Member Activity Report**

- **Use Form 7029 to report any time spent on Auxiliary activities that is NOT reported on a Form 7030 Activity Report-Mission.**
- **Activity reported on a Form 7029 includes travel time, preparation time, time spent studying or training, attending meetings, reading Auxiliary e-mails, etc.**





# Form 7029

- **Keep a diary of your Auxiliary related activities throughout the month either separately or on-line using the webform.**
- **Submit Form 7029 monthly at the end of each month to your FSO-IS.**
- **The 7029 e-Form is available on-line at:**  
<http://webforms.cgaux.org/> or  
<http://forms.cgaux.org/email.php>







# Form 7030

## Activity Report- Mission

- Once you become trained to perform one or more of the Auxiliary's major missions, it is vital that you report your performance of that mission.
- Fill out and file a Form 7030 within 30 days of completing your mission with the details of the mission performed, hours actually spent on the mission and other details.
- The 7030 is available for completion on-line at:  
<http://forms.cgaux.org/email.php>





# Customs and Courtesies

- "When do we, as Auxiliarists, salute and under what conditions do we render a military salute?" (Note: saluting is a greeting and sign of respect.)
  - Outdoors in uniform and under cover. *Note: When outdoors and in uniform the cover should always be worn.*
  - Saluting between Auxiliarists is not usually the custom and is not expected or required, but is not out of protocol to do so.





# Customs and Courtesies

- BUT render a salute to a senior military officer. *Note: It is customary to exchange a greeting with the salute and with a smile, i.e., good morning sir or ma'am.*
- Returning a salute from a junior military officer or enlisted personnel. *Note: It is customary to exchange a greeting with the salute and a smile at about six paces away.*
- ALWAYS observe proper military courtesies when going aboard and leaving government vessels.





# Customs and Courtesies

- A salute is required when:
  - Addressing the national ensign.
  - Playing of the national anthem. *Note: If the flag cannot be seen, face the direction of the music and render a salute.*
  - Morning and evening colors ceremonies.
  - Aboard ship (not underway).





# Customs and Courtesies

- On a Coast Guard or military installation.
- If outdoors and not in uniform, a civilian salute is rendered in the same situations. *Note: Male headdress is removed with the right hand and placed over the right shoulder.*
- If indoors, uniform or civilian clothes, place the right hand over the heart, unless under arms.
- Veterans may **ALWAYS** render a military salute!





# **Auxiliary Missions and Programs**

- **Auxiliary legislation passed in 1996 opens all Coast Guard mission areas to the Auxiliary with the exception of military combat operations and direct law enforcement.**







# **Auxiliary Missions and Programs**

- **Historically, the Auxiliary's primary mission areas have been vessel safety checks (VSC), public education (PE) and operations (OP).**
- **These three missions, together with fellowship, were known as the four cornerstones.**





# **Auxiliary Missions and Programs**

- **Today, the four cornerstones are defined as:**
- **Member Services**
- **Recreational Boating Safety**
- **Operations and Marine Safety**
- **Fellowship- the primary binding force that holds the Auxiliary together**





# Recreational Boating Safety (RBS)

- **Public Education-FSO-PE-the best approach to preventing boating accidents and enhances the environmental awareness of recreational boaters**
- **Vessel Examiners FSO-VE- recreational boat examinations for safety compliance lead to the awarding of a Vessel Safety Check (VSC) decal**
- **RBS Visitors Program FSO-PV- distributes boating safety literature to marine dealers and the public**





# **Operations and Marine Safety**

- **Operations (FSO-OP)- SAR, patrols**
- **Communications (FSO-CM)**
- **Marine Safety (FSO-MS)**
- **Navigation Systems-(FSO-NS)**





# Fellowship

- An essential ingredient in making any volunteer organization successful.
- The binding force which holds the Auxiliary together.
- The Coast Guard encourages a close relationship between Auxiliarists and CG personnel.





# Membership

- **Membership is open to any US citizen 17 years old or older subject to a favorable PSI.**
- **An enrollment application must be approved by the Director of Auxiliary (DIRAUX)**
- **No Auxiliarist may disenroll another Auxiliarist. An Auxiliarist may only be disenrolled by the authority of the Commandant through the District Commanders and Directors of Auxiliary (DIRAUX).**







# Privileges of Membership

- Receive Auxiliary Publications
- Attend Auxiliary Meetings and Vote
- Wear the uniform and insignia
- Receive advanced training
- Display the Auxiliary Blue Ensign on a currently inspected vessel facility
- Eligible for elected office





# Regulations and Policies

- **Auxiliarists may NOT communicate with government agencies unless authorized to do so. (except as private citizens)**
- **Auxiliarists must NEVER wear an Auxiliary uniform when engaged in political activities or paid employment.**
- **The PRIVACY ACT provides that rosters of Auxiliary members' names, home addresses and home telephone numbers shall NOT be available to any outside organization or person.**





# Regulations and Policies

Members may send the following as official mail:

1. Auxiliary information and Auxiliary forms.
2. Notices of Auxiliary meetings.
3. Official Auxiliary program statistics.
4. Correspondence to the Director and CG units.
5. Auxiliary textbooks.
6. Auxiliary unit publications, if Director approved.
7. Requests for lodging reservations and conference registration for official meetings.





# Regulations and Policies

- Official mail may NOT be used for personal correspondence between members!





# Regulations and Policies

a. Federal income tax regulations allow deductions for certain non-reimbursed expenses. No deduction is allowable for a contribution of services or for expenses to the extent reimbursed by the CG or Auxiliary. However, out-of-pocket expenses incurred in the performance of authorized CG or Auxiliary activities to the extent not reimbursed may be deductible as a charitable contribution for Federal income tax purposes. Non-reimbursed out-of-pocket expenses for transportation and incurred in the use of operational facilities in the performance of CG and Auxiliary missions may also be deductible. Reasonable expenditures for meals and lodging incurred while away from home on Auxiliary or CG business may also be deductible, in accordance with current IRS regulations. The payment of dues and donations of money or property to the Auxiliary are also deductible.





# Regulations and Policies

d. Auxiliarists may also deduct the cost and upkeep of uniforms, which have no general utility, and are required to be purchased, in order to perform authorized activities. The dress uniform would qualify for such a deduction. In addition, since Auxiliarists are prohibited by CG regulations from wearing portions of their uniforms as civilian clothing, the cost and upkeep of these uniforms, including insignia, should also qualify for a deduction.







# Regulations and Policies

Injury. 14 U.S.C. § 832 states in part as follows:  
"Members of the Auxiliary who incur physical injury or contract sickness or disease while performing any duty to which they have been assigned by competent Coast Guard authority shall be entitled to the same hospital treatment afforded members of the Coast Guard." This serves as the authority for compensation of Auxiliarists in the case of injury or death.





# Support and Basic Materials

**AUXILIARY NATIONAL SUPPLY CENTER (ANSC)** — Located in Granite City, Illinois, the ANSC is operated by a private concern under contract to the Coast Guard. The ANSC serves as a central stocking point for CG/CG Auxiliary stationery, forms, posters, publications, and manuals. Items appropriate for Auxiliary use are provided, at no cost, to Auxiliary units. The Flotilla Commander (FC) or the Flotilla Materials Staff Officer (FSO-MA) orders materials directly from ANSC.

**AUXILIARY CENTER (AUXCEN)** — Located in St. Louis, Missouri, the AUXCEN is owned and operated by the Auxiliary members for the sole benefit of supporting Auxiliary members in each district. District Materials Centers are stocked from these supplies, ordered by the District Materials Officers. The AUXCEN stocks all types of accessories and insignia for uniforms and civilian wear. This stock includes all the Auxiliary flags, pennants, burgees, etc. Public education course material is also stocked by the Auxiliary Center. Members cannot order directly; ask your FSO-MA or FC how to order materials supplied by your District Materials Center.





# Human Resources

- The Coast Guard Auxiliary is guided by the current equal opportunity policies of the Commandant of the Coast Guard.
- No person shall be subject to discrimination in the Auxiliary or its programs because of race, color, religion, sex, age, national origin or disability.
- Auxiliary members have the right to be free of sexual harassment.





# Member Training and Qualifications

## **A. Boat Crew Qualification Program:**

In the Boat Crew Qualification Program, the Director of Auxiliary appoints a Qualification Examiner (QE), who approves Boat Crew tasks for candidates.

### 1. Crew

Once qualified at this level, you may serve as a crewmember on an Auxiliary vessel Facility while on official Coast Guard orders.

### 2. Auxiliary Coxswain

Requires a higher degree of knowledge, skill and experience. Once qualified you will be able to command an Auxiliary Vessel Facility while on official Coast Guard orders.

3. To retain qualification in the Operations Program, the member must meet requirements for Currency Maintenance every year and be approved by a QE every fifth year of Currency Maintenance.





# **Member Training and Qualifications**

- **Other Qualification Programs:**
- **Telecommunications Operator (TCO)**
- **Instructor (IT)**
- **Private ATON Verifier (AV)**
- **Vessel Examiner (VE)**
- **RBS Program Visitor (PV)**
- **AUXOP**





# Member Training and Qualifications

- Requirements are available in the Auxiliary Training and Qualification Guide at:  
<http://www.cgaux.org/training/PDF/MemberTrain-QualGuide-09.pdf>
- On-line training courses and tests are available through the E-Learning web site at:  
<http://www.cgaux.org/training/TETTraining.html>  
and the National Testing Center at:  
<http://ntc.cgaux.org/>







# Reimbursement of Auxiliarists

- a. Title 14 U.S.C. Section 831 states “When any member of the Auxiliary is assigned to such duty, he may, pursuant to regulations issued by the Secretary, be paid actual necessary expenses, including per diem allowance in conformity with standardized Government travel regulations in lieu of subsistence, while traveling and while on duty away from home.”
  
- b. Reimbursement for Auxiliary travel to, from, and during officially assigned duty will be consistent with reimbursement permitted by Federal civilian employees under the Federal Travel Regulations (FTR).





# Reimbursement of Auxiliarists

- Orders may be either Reimbursable or Non-Reimbursable.
- Orders may be either written or verbal (issued in case of emergency)
- To be eligible for reimbursement for travel, an Auxiliarists must be traveling on REIMBURSABLE orders issued by an appropriate COAST GUARD official.





# Grooming: Hair/Facial Hair

- **Male:**

- Trimmed, neat. No square back. Must not touch shirt collar
- Beard: Trimmed neatly. No longer than 1 inch. If longer, must be tucked under chin as to be not so noticeable.
  - Beards and mustaches must not interfere with the operation of safety/survival gear. These may prohibit participation in certain operational missions as deemed necessary by DIRAUX





# Grooming: Hair/Facial Hair

- **Female:**

- Neatly coiffed. 2” at highest point on head. Must not touch shirt collar
- Ponytail if worn, must be one strand and must not touch collar. Must not obstruct proper seating of Cover on head. Tuck in if possible or change styling. Bangs must not touch eyebrows.





# Self-Presentation

- **Hair Coloring**
    - Only natural, basic colors are permitted
  - **Jewelry**
    - Watches, rings (basic, avoid the ostentatious)
    - No necklaces or chains
    - One pair ¼” round stud earrings (Females only)
  - **Religious Headwear**
    - Religious headwear is not to interfere with proper Auxiliary Cover. Must not be visible. Must conform with hair color.
- Religious Artifacts
- Must not be visible





# Auxiliary Uniforms

- Coast Guard Auxiliary uniforms are very similar to Coast Guard officer's uniforms EXCEPT the Coast Guard wears GOLD buttons and GOLD sleeve lace (stripes) and the Auxiliary wears SILVER buttons and SILVER sleeve lace (stripes)







# Uniforms and Insignia

- Tropical Blue Long



- The uniform of the day in the 7<sup>th</sup> District.
- One of the first uniforms you should buy.
- Worn with either a combination cap or a garrison cap, depending on the circumstances.
- Normally worn for meetings, PE Classes, Boat Shows, etc.





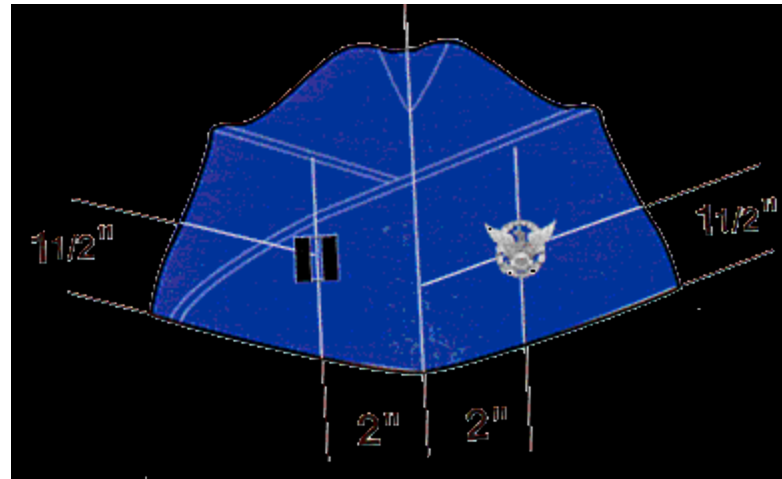
# Garrison Cap

- **Garrison Cap: Required**
  - Should be worn parallel to ground
  - Squared up on head. No tilt of any kind
  - Crease front lined up with nose vertically
  - Garrison Cap Device worn, 2" back, 1 ½" up left side
  - Metal office insignia or member device same spacing right side of face looking forward





# Garrison Cap





# Combination Cap

- Combination Cap is **OPTIONAL** for Tropical Blue uniform but **REQUIRED** for Service Dress Blue uniform as of January 1, 2013.
- Should be worn parallel to ground
- Squared up on head. No tilt of any kind
- Insignia front lined up with nose vertically





# Combination Cap





# Uniforms and Insignia







# Shirt

- **US Air Force Short Sleeve with epaulets**
  - Worn with Enhanced Shoulder Boards
  - Shoulder Board Placement
    - End of the shoulder board placed  $\frac{3}{4}$ " inboard (towards the center of the body) of epaulet seam (opposite side from button, where epaulet meets shoulder).
  - Appropriate Shoulder Board insignia according to Position/Office
    - » Member – silver shield
    - » **Elected – Silver "A"** Note: Metal insignia for elected officers will have a Blue "A"
    - » **Appointed – Red "A"**
- **Undershirt**
  - White Cotton with quarter sleeves
  - **V-neck** undershirt is required for wear with any short sleeve shirt worn with open collar.





# Trousers/Skirt/Belt

- **Trousers (Male/Female)**
  - Coast Guard Blue Service Trousers (Service Dress Blue)
  - Worn with Black web belt
  - Do NOT wear Dickies/Sears work trousers!!!
- **Skirt (Female)**
  - Coast Guard Blue Service Skirt (Service Dress Blue)
  - Worn with Black web belt
  - Worn with stockings
- **Belt (Male/Female)**
  - Black web belt with silver tip
  - Worn with Silver belt buckle. Auxiliary insignia authorized





# Shoes

- **Black Dress Shoes (Black, plain toe Oxford)**
- **Black Dress Pumps**
  - Females only
  - Worn with Coast Guard Dress Skirt

## Socks/Stockings

- Socks: Black plain undecorated
- Stockings: Flesh tone, plain material, seamless, undecorated





# Necessary Accessories

- **All new members must obtain the following accessories to complete the basic version of the Tropical Blue Long uniform:**
  - Garrison Cap Device (Worn with Garrison Cap)
  - One pair of Enhanced, Member shoulder boards
  - One U. S. Coast Guard Auxiliary name tag





# Additions for the Tropical Blue Long

- **Outerwear**

- Windbreaker, with or without liner
  - Insignia: Large Metal, Placed  $\frac{3}{4}$ " inboard from epaulet seam
- Trench Coat:
  - Insignia: Large Metal, Placed  $\frac{3}{4}$ " inboard from epaulet seam





# Additional Optional Items

*Note: These items are not necessary for a complete uniform*

- **Accessories**

- Woolly Pulley Sweater. Worn indoors or between work stations in immediate area
- Cardigan Sweater. Worn indoors or between work stations in immediate area.

## Cover

- Combination Cap: Male/Female
  - Should be worn parallel to ground
  - Squared up on head. No tilt of any kind







# Uniforms and Insignia

## • ODU



- **Operational Dress Uniform (ODU)**
- **The second uniform you should buy.**
- **A working uniform worn for any situation where any form of dress uniform is not required or more appropriate and while commuting to/from duties or missions including brief stops for gas or drive through business.**





# Trousers/Belt

- **Trousers (Unisex)**
  - ODU Coast Guard Blue Trousers
  - May be worn with Trouser blousing bands but bands must not be visible.
- **Belt**
  - 52” Rigger’ s belt with buckle **OR**
    - Black web with black metal tip
    - Black subdued, open frame buckle
  - Proper placement:
    - The metal tip is run through the belt loops beginning on the right side of the zipper. Once fastened, the metal tip will extend from 2” to 4” beyond the buckle. Cut and Singe end to prevent unraveling.
    - The right side of the buckle (as viewed by wearer) shall be aligned with the right side of the shirt opening and the right side of the zipper to form a straight line.





# Shirt (ODU Coat)

- **ODU Coat (Unisex)**
  - Coast Guard Blue
  - Proper wear: the ODU coat may be worn with sleeves rolled up accordion style with only the cuff showing, or with sleeves down.
    - If rolled, the cuff should be approximately 2” above the elbow (mid-bicep)
- **Undershirt**
  - Coast Blue “T” Shirt, Round Collar (crew neck)
- **Insignia**
  - Sew-on only
  - Auxiliary Tape: U.S. Coast Guard Auxiliary; Last Name
    - The member’s last name goes over the right pocket and U.S. COAST GUARD AUXILIARY over the left. Velcro tapes are optional. Direct embroidery and plastic name tags are prohibited
  - Member Devices/Office Insignia must be sewn on. Device on ODU’s has a Black “A”





# Shoes/Boots

- 8”-10” plain black safety boot (i.e. Super Boot II)
- Safety boots must have a safety toe that conforms with ANSI standards Z41-1999
- Trousers must be BLOUSED when BOOTS are worn.
- OR Optional Dark Blue or Brown Leather Boat Shoe
- OR all white or all black low-top athletic shoes
- SOCKS- Black undecorated; must not be visible





# Ball Cap





# Ball Cap

- **Ball Cap**
  - *Silver letters, w/ US Coast Guard Auxiliary*
  - *Metal member device or miniature office device (as of January 1, 2013)*
  - *Can have flotilla number/District Number*
  - *Mesh back caps no longer authorized after December 31, 2012.*







# Necessary Accessories

- All new members must obtain the following accessories to complete the basic version of the Operational Dress Uniform:
  - U. S. Coast Guard Auxiliary Ball Cap
  - One pair of Sew-on collar devices – Member





# Additional Items

***Note: These items are not necessary for a complete uniform***

Outerwear (see earlier section for proper insignia placement)

- All Weather Parka
- AWP Liner
- Windbreaker
- Trench Coat





# Uniforms and Insignia

- **Hot Weather Outfit:** Authorized for Auxiliarists only from 1 May to 30 Sep subject to Sector Commander approval under limited circumstances
- **Shorts (ODU or working blue) 3”-6”**
- **Shirt- Blue ODU T-Shirt or operational polo shirt**
- **Shoes- Safety boots**  
**Dark Blue or Brown Boat Shoes, White/black low top athletic shoes w/white crew length socks**
- **Hat- Auxiliary Sun Hat (Tilly) or Ball cap**





# Uniforms and Insignia

- **Service Dress Blue**



- **Worn on more formal occasions when a business suit would be appropriate for a civilian.**





# Uniforms and Insignia

- **Dinner Dress Blue**



- **Worn on formal evening occasions when black tie would be appropriate wear for a civilian.**
- **Worn with miniature medals and devices.**





# Uniforms and Insignia

- **Dinner Dress White Jacket**



**A summer equivalent to civilian black tie.**

**Worn year round in the 7<sup>th</sup> District.**

**An optional uniform in lieu of Dinner Dress Blue**







# Uniforms and Insignia

## • Dinner Dress Blue Jacket



- The winter equivalent of civilian black tie.
- Worn with miniature medals and devices.
- An optional uniform in lieu of Dinner Dress Blue





# Uniforms and Insignia

- Auxiliary Member



- Flotilla Staff Officer





# Uniforms and Insignia

- Flotilla Vice Commander



- Flotilla Commander





# Uniforms and Insignia

- Division Staff Officer
- Division Vice Commander





# Uniforms and Insignia

- Division Commander
- District Assistant Staff Officer





# Uniforms and Insignia

- District Staff Officer



- District Directorate Officer







# Uniforms and Insignia

- District Captain



- District Commodore





# Uniforms and Insignia



- Auxiliary Pilot



Auxiliary Air Crew



• AUXOP



Past Officer





# Uniforms and Insignia

- Auxiliary Coxswain      Trident Device





# Uniforms and Insignia

- RBS Device



- Cap Device





# **Common Uniform Violations**

- **Wearing unauthorized Footwear**
- **Wearing wrinkled, soiled uniforms**
- **Wearing non-uniform trousers**
- **Wearing unauthorized insignia**
- **Wearing unauthorized jewelry**
- **Wearing improper Undershirt**





# Uniforms and Insignia

- **Wear the uniform PROUDLY!**
- **Wear the uniform correctly!**
- **Wear the PROPER uniform!**
- **Do NOT mix articles of uniform and civilian clothing!!!!**







# Uniforms and Insignia

- **Auxiliarists must NOT wear the uniform when:**
- **Engaged in political activities**
- **Engaged in paid employment**





# Member Recognition

- Auxiliary Commendation Medal





# Member Recognition

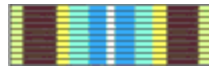
- Auxiliary Achievement Medal





# Member Recognition

- Commandant's Letter of Commendation





# Member Recognition

- Auxiliary Sustained Service Award-750 hours





# Member Recognition

- **Operations Program Award**
- **Operations Annual Performance Award**







# Member Recognition

- **VE/RBSVP Program Award**      **VE/RBSVP Annual Service Award**





# Member Recognition

- Instructor Program Award



- Instructor Annual Service Award





# Member Recognition

- Public Affairs
- Program Award
- Marine Safety Training Ribbon





# Member Recognition

- Specialty Training Ribbon



- Five Year Membership Ribbon





# Ribbon Checker

- **Maintain ribbons and insignia**
- **<http://ribbons.cgaux.info/bin-cgi/ribbons.pl?/config.txt>**





# Any Questions?

