



# U. S. Coast Guard Auxiliary Flotilla 65

## USCG Auxiliary, Flotilla 65 Minutes for November Monthly Business Meeting

Date: Wednesday, November 02 2016  
Time: 19:30 hours  
Location: [Elks Lodge](#), 6304 South West 78<sup>th</sup> Street, South Miami, Florida 33143-4928.

- I. Call to Order: FC David Neal.
- II. Roll Call: Sign-in sheet to be circulated.
- III. Presentation of colors, pledge of allegiance: Led by Khristian Merrell.
- IV. Inspirational message: Moment of silence.
- V. Business meeting, David Neal:
  - A. Call for additional agenda items - (members wishing to have items discussed must submit for addition to the agenda). No new items.
  - B. Guest introductions: Guest - Jay Baum, introduced by Mel Sandberg. Also, guest - Richard Kish. In addition, DCDR Roger Kidder, who was just reelected as Division Commander, is attending to supervise the Flotilla 65 elections.
  - C. Approval of meeting minutes: October 2016 business meeting minutes circulated for consideration. Motion to approve: First by Bob Hopps; second by Daniel Berger. Motion approved by acclamation.
  - D. Member welfare: Frank Sullivan mentioned that Fred Jaca's father passed away. There will be a service on Monday evening in Miami Shores. Roy Hellman reported that Rose Dobkins, the wife of the late Sheldon Dobkins, has also passed away.
  - E. Elections: Quorum is confirmed. We have 19 members. The Selection Committee had no people submitting letters to run for office. As a result, nominations must be made by the floor. Tony Lapicola nominated David Neal for Flotilla Commander. No other nominations from the floor. David Neal approved for Flotilla Commander  
  
Frank Sullivan nominated Carol Moppert for Vice Flotilla Commander. No other nominations from the floor. Carol Moppert approved as Vice Flotilla Commander.
  - F. Division meeting report: Comments made by DCDR Roger Kidder. The Division meeting should become more fun and include more active duty Coast Guard visitors at the meeting. Anyone who wants to be a Staff Officer (SO) for Division, please email Roger if you are thinking about serving at that next level. There will be some SO positions opening. Roger wants to push more training, particularly encouraging more Marine safety (MS) training opportunities. Roger wants to help people who are interested to get more qualified in marine safety

courses. The Division Christmas Fellowship will be on December 8th at the Station Miami Beach. Nicole Betterson is working on it. Division change of Watch is scheduled for Sunday, January 8th., 2017.

## VI. Reports:

Committee Reports: The Flotilla 65 Change of Watch 2017 is scheduled for Sunday, January 22nd., 2017 at the Miami Shores Country Club.

### Staff Officer Reports - Distributed with the business meeting agenda

A.	FSO-FN Frank Sullivan	K.	FSO-PA Lubby Navarro
B.	FSO-CM Frank Sullivan	L.	FSO-PE Carol Moppert
C.	FSO-CS William Ambros	M.	FSO-SR James Guilmartin
D.	FSO-HR Bob Hopps	N.	FSO-VE vacant
E.	FSO-MA Dan Berger	O.	FSO-AV Steve Cruz
F.	FSO-MS James Guilmartin	P.	FSO-PB Enrique Ventura
G.	FSO-MT Christopher Cohan	Q.	FSO-DV Carol Moppert
H.	FSO-PV Scott Blumenthal	R.	FSO-CC Jacquelyn Hartley
I.	FSO-IS Tony Lapicola		
J.	FSO-OP Ross Gibson		

A note on upcoming Operations: Ross Gibson reported there will be a Boat Patrol on *Howdy* on Saturday the 19th with PWC *Duty* for North Bay AOR. Tony Lapicola plans for a Saturday patrol on *Sunrunner*. Tony needs one crew. If any qualified boat crew or coxswain wants to qualify for night operations, contact Ross Gibson. A QE mission would need to be ordered and planned.

VFC Carol Moppert noted that staff officer reports get distributed electronically with the meeting agenda. Carol introduced the staff officer positions display adorning the side wall and back area of the meeting room. Take a look at all the available activities. The Staff Officers briefly described the duties of the positions and the related events and activities to the Flotilla members.

Communications, Frank Sullivan - If an emergency event occurs, alternative means of communications are necessary. You can qualify for a Telecommunications Operator. You can establish a radio link if you set up a base station or a portable station. If interested talk to Frank.

Communications Services, William Ambros - Maintenance of the Flotilla website. William monitors the web finding Flotilla and Coast Guard events and things worth covering on the website. He updates the website's calendar and events.

Diversity, Carol Moppert - An emphasis on providing diversity training. Please see the Diversity calendar online. Our Flotilla achieved the Three-Star Award. Diversity also affects safety - how we work as a team.

Human Resources, Bob Hopps - Recruiting people, inviting people to join, handling incoming communications for people interested in the Auxiliary, and providing the paperwork and showing new contacts the steps on how to become a member of the Auxiliary.

Materials, Daniel Berger - Ordering and supplying materials for recreational boating safety and public education such as brochures, booklets and notices particularly for marine and boating safety information and for program visitations activity for the general public.

Marine Safety, James Guilmartin - Developing awareness and providing information on marine environmental protection issues. Each year there is the National Safe Boating Week (NSBW) event needing member participation. Any Auxiliary member can take Marine Safety training courses and earn designations and qualifications through various learning programs.

Member Training, Chris Cohan - David Neal, speaking on behalf of Chris Cohan, described member training needs and programs. Once a member qualifies for boat crew, the training doesn't stop - there is more to learn. Opportunities for AUX-OP courses, and many additional courses are abundant. Member training crosses all areas. Keep learning.

Navigation Services - We need a staff officer for this position. General activities include going out and reporting the conditions of aids to navigation, checking for any damage, and seeing if a problem needs reporting or a navigation aid needs be fixed. This is important for boating and mariner safety.

Operations, Ross Gibson - Organizes operations orders for coxswains and crews for boat safety patrols and QE missions. Works with the Division Operations Officer coordinating needs for Auxiliary boats and patrols for various events or other operational needs in our area of operation.

Public Affairs, Luby Navarro - Luby was not present at the meeting. In general, public affairs involve keeping track of public and governmental news and issues. If any public news or press type of statement needs to be considered for release to the public, it must be approved by the Coast Guard District office before any release is authorized.

Publications, Enrique Ventura - Enrique produces, edits and publishes *The Prop*, our official Flotilla 65 newsletter and features publication. Involvement and contributions of stories and photographs of Auxiliary events and activities is greatly encouraged. Send your articles and photos to Enrique. Please note that photos need to be approved by Enrique before publication distribution as some requirements are needed for making sure the Auxiliary is presented accurately.

Public Education, Carol Moppert - This duty and activity involves setting up the public education courses, locations, materials and getting the public involved to take the classes. Primarily focuses on the recreational boating safety courses for the boating public.

Program Visitation, Scott Blumenthal - A Program Visitor develops partnerships with businesses, and gives out information. This is not an on-the-water only activity - this can be done on land. We can provide these businesses with a brochure display rack, which includes various boating safety and auxiliary participation information. We must keep track of the locations and information needs of the businesses. We essentially become partners with the business. Your help is encouraged. To become a Program Visitor, you can take an online test and upon passage, you need to do three supervised program visits and then you are qualified.

Secretary Records, James Guilmartin - Main duty is taking the minutes of the monthly business meetings, writing up and editing the minutes, and preparing them for distribution to our members. The minutes and attached materials such as the agenda and staff officer reports are our official records. A copy of the minutes gets sent to the Coast Guard District office for safe record keeping.

Information Services, Tony Lapicola - Tracking member hours, training record hours, keeping member records. We are on the budget of the coast guard so that one of our volunteer hours is worth about \$28.00 per hour, so our hours help the Coast Guard get budgeted money. We need our members to submit their hours. We need to do a better job submitting our hours. Becoming the IS officer is a challenge because it has many requirements.

Vessel Examiners - We need a staff officer for Vessel Examiners. Generally, the SO-VE organizes the vessel safety check events at the marina and reports the results to Division. Even if you are not a vessel examiner, members can support the effort by helping out at the VSC events.

## VII. Old Business

- A. Need for 2017 FSOs: Need an FSO-VE.
- B. Payment of Dues - Dues should have been paid by now.
- C. Night Ops qualifications - Ross Gibson will ask for who is interested in becoming qualified.

## VIII. New Business

- A. Veteran's Day at Air Station on November 10th - Veterans day event. Can ask people to help out. More than 200 veterans attending.
- B. Update member information online - After collecting dues and setting up the calling tree, members need to update your contact information. Please see Tony Lapicola on how to update your contact information.
- C. ID Cards: ID cards reissued to Maria Armas, Frank Sullivan, and James Scholz. Your ID will not be renewed unless you have taken the Mandatory Training courses. You must have the Coast Guard mandatory courses.
- D. Awards: Sustained Auxiliary Service Award: Scott Blumenthal (9<sup>th</sup>) - 6,750 hours; Carol Moppert (4<sup>th</sup>) - (3,000 hours). Interpreter: Enrique Ventura - certified as an Interpreter. Frank Sullivan - Auxiliary Membership Service Award - 20 years of service.
- E. Comments from the Floor - No comments from the floor.

Motion from the floor to adjourn the meeting. First by Mel Sandberg; Second by Scott Blumenthal. Motion approved by acclimation.

Setting of date for next business meeting: Wednesday, 07 December 2016 at 1930, Elks Lodge, 6304 Southwest 78<sup>th</sup> Street, South Miami, Florida 33143-4928.

Minutes recorded by James Guilmartin, Staff Officer, Secretary Records.