


U. S. COAST GUARD AUXILIARY FORM 7000 (02/25)	U. S. Coast Guard Auxiliary MEETING MINUTES <i>Meeting Minutes are to be retained for 10 years</i>			Page 1 of 4 <u>Report for</u> FLOTILLA DIVISION DISTRICT
Unit Name	Meeting Date	Meeting Type Regular Bus. Special Bus.	Total # persons in Attendance	
Unit Number - -			Time called to Order	
Meeting Location	Type In Person Virtual Hybrid		Quorum Present YES NO	
SECTION I Unit Officers Present Unit Officer's only, Select if Present (This is Not full meeting attendance)				
SECTION II Additional Attendees Present (Auxiliarists, Guests, Active Duty)				
SECTION III Minutes Of Last Meeting (Mo/Yr)	Motion	Second	Approved Not Approved	
Comments:				
SECTION IV Financial Report (Mo/Yr)	Discussed	Monthly Balance Sheet Attached		
Comments:				
SECTION V Old Business Continued on Page				
SECTION VI New Business Continued on Page				

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SECTION VII Unit Training Topics Presented <i>Continued on Page</i>			
SECTION VIII CONDENSED VERSION OF REPORTS <i>Continued on Page</i>			
SECTION IX MEETING ADJOURNED AND NEXT MEETING DATE			
Motion to Adjourn		Second Motion	Time Adjourned
Next Meeting Date & Time	Date	Time	
Person Submitting Report:		Date Submitted	Report Submitted to:
ATTACH - Roll Call & additional Reports in this area Ex: (Awards, Special Events, FN Report) --No Pictures or Videos--			

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SECTION X Continuation Sheet 1		

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SECTION X Continuation Sheet 2 <i>If additional Pages needed, create separately and attach in attachment area</i>		
<p style="text-align: center;"><u>PRIVACY ACT STATEMENT</u></p> <p><u>Authority:</u> 14 U.S.C. § 39; 14 U.S.C. § 504, Commandant; general powers; and 14 U.S.C. § 505</p> <p><u>Purpose:</u> To provide a written and official record of the discussion, decisions, and actions of what occurred during Coast Guard Auxiliary meetings.</p> <p><u>Routine Uses:</u> This information will be used to record the meeting minutes of topics discussed and voted upon, and it will serve as a reference point for participants or shared with absentees who are unable to attend the meeting. Information may be disclosed externally as a “routine use” pursuant to DHS/USCG-014, Military Pay and Personnel, 76 Federal Register 66933 (October 28, 2011).</p> <p><u>Disclosure:</u> Furnishing this information is voluntary.</p>		