

DATE: October 16, 2025

FROM: Flotilla Staff Officer – William Schneider (FSO-MA)

TO: Flotilla 25-06 Vice Commander (VFC) and SO-MA 054-25

SUBJECT: MONTHLY ACTIVITY REPORT for September 2025

A. Goals for 2025:

1. Work with the SO-MA to support District and Division goals for 2025.
2. Promote Material to support activities of the flotilla members.
3. Coordinate and cooperate with all staff officers to keep them supplied with the necessary items authorized for their duties.
4. Maintain listings on supplies and prices, sources available, and information on procurement.
5. Maintain records as may be required to effectively implement FSO-MA responsibilities.
6. Advise Flotilla of any changes or updates to publications and forms.

B. Activities Undertaken this month which contributes to meeting the 2025 Goals:

1. *Activity One:* Material order for the month of August for Eric Roos:

- a. Stock Number 3000 Qty = 15
- b. Stock number 3003 Qty = 15
- c. Stock Number 3004 Qty = 15
- d. Stock Number 3004b Qty = 20
- e. Stock number 3020 Qty = 20
- f. Stock Number 4064 Qty = 20
- g. Stock Number 4067 Qty = 20
- h. Stock number 7012 Qty = 20
- i. Stock Number 7012A Qty = 10
- j. Stock Number 7221 Qty = 40
- k. .1 cent Stamp Qty = 2 Sheet
- l. .24 cent Stamp Qty = 2 Sheet
- m. .53 cent Stamp Qty = 2 Sheet

C. Activities Planned upcoming activities that will contribute to the 2025 Goals:

1. *Activity One.* COVID-19 suspension of Flotilla activities
2. COVID-19 restrictions lifted will allow for normal activities to be initiated.
3. Flotilla meetings are in person and continue with Zoom Meeting option.

D. Other activities / comments / recommendations:

1. None at his time

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