

DEPARTMENT OF
HOMELAND SECURITY

**United States
Coast Guard
Auxiliary**



Susan N. Duke, FSO-HR
U.S. Coast Guard Auxiliary
Fifth District, Southern Region
Division 25, Flotilla 25-06
dragonwind41@yahoo.com

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From: Susan Duke, FSO-HR
To: Michael Spollen, VFC
Subject: Monthly Activity Report for February 2023

HR activities in February:

- Responded to prospective member inquiries.
- Conducted citizenship verifications, took AUXID card photos and reviewed the enrollment packages for several prospective members of the new Flotilla 25-25 on 11 February, at St. Augustine Episcopal Church in Washington, DC. I then met with Craig Burkhardt on two more occasions prior to the end of the month to sign more completed applications in order for him to hand-deliver to DIRAUX.
- Attended the Division meeting on 6 February 2023.
- Attended the Flotilla meeting on 16 February 2023.
- Assisted with the enrollment application package of David LaMay, who is joining Flotilla 25-12.
- Member movements:
 - Tim Butters and Nick Lomangino officially transferred to Flotilla 25-25.
 - Tom Niles transferred to Flotilla 070-12-01.
 - John Callahan transferred to Flotilla 01-07 in District 8CR.
 - Bill Berens and Pauline Dunbar-Berens transferred to Flotilla 054-16-02

Non-HR Auxiliary activities conducted in February:

- None

Respectfully submitted,
Susan N. Duke, FSO-HR 054-25-06