

# UNITED STATES COAST GUARD AUXILIARY

**FLOTILLA 054-23-01**  
**ANNAPOLIS, MARYLAND**



**CONTINGENCY PLAN**  
***(CONTINUITY OF OPERATIONS PLAN)***  
**2022**

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## **I. INTRODUCTION**

### **A. Purpose of the Plan**

As noted in the Coast Guard Auxiliary Operations Policy Manual (COMDTINST M16798.3E), “Auxiliary forces are a viable, trusted, security-vetted resource available to Coast Guard Operational Commanders in executing most Coast Guard missions.” (p. 1-4, paragraph A.3.d)

This document provides guidance for the members of Coast Guard Auxiliary Flotilla 054-23-01 in preparing for response to natural and human-initiated disasters or public emergencies. It is not intended to limit the roles the Auxiliary may be called upon to play, but to identify those for which the Auxiliary can and should be prepared.

### **B. Relationship to Other Plans**

The Plan is intended to be consistent with the National Incident Management System (NIMS) and the National Response Framework (NRF).

The Plan is also intended to be consistent with the Contingency Response Plans of U.S. Coast Guard Sector Maryland NCR and Station Annapolis. The provisions of this Auxiliary Plan will be modified as necessary to accord with Sector Plans and intentions regarding use of the Auxiliary.

### **C. Scope of the Plan**

This Plan specifies the actions to be taken by Auxiliarists in Flotilla 054-23-01 to prepare for, and respond to, natural or man-made disasters. Flotilla 054-23-01 supports Station Annapolis’ Area of Responsibility. The northern boundary is a line drawn from Mountain Point (39° 03.6’ N, 076° 25.9.0’ W) easterly to Love Point (39° 08.7’ N, 076° 16.73’ W). Southern boundary is a line drawn from Chesapeake Beach (38° 41.45’ N, 076° 31.92’ W) easterly to Black Walnut Point (38° 40.23’ N, 076° 20.37’ W).

Flotilla 054-23-01 is geographically centered in the area covered by AORs 7-12. Its boats are based throughout this area and therefore support Auxiliary Patrol Area 7 – Magothy River, Auxiliary Patrol Area 9 – Severn River, Auxiliary Patrol Area 10 – South/West Rivers, Auxiliary Patrol Area 11- Eastern Bay and Auxiliary Patrol Area 12 – Herring Bay.

### **D. Response Resources**

Flotilla 054-23-01 has a wide variety of resources that can be made available in the event of a disaster or public emergency. These resources include vessels, personal watercraft, paddle craft, radios, and personnel with multiple skills, capabilities and qualifications.

## **II. RESPONSE ASSUMPTIONS**

The Plan assumes that the National Response Framework (NRF) will be activated for natural disasters, technological emergencies, terrorist actions, pollution and/or hazardous materials response and other incidents requiring Federal assistance under the Stafford Disaster Relief and Emergency Assistance Act. It also assumes that the National Incident Management System (NIMS) and the Incident Command System (ICS) will be used to coordinate multi-agency response to a disaster emergency or incident.

The Coast Guard Auxiliary will participate in any response in accordance with these assumptions, and at the explicit request and direction of the Coast Guard. Members will not participate otherwise except as private citizens.

## **III. NOTIFICATION PROCEDURES**

An emergency request for assistance by the Coast Guard may be communicated to the Director of Auxiliary (DIRAUX), to the District Commodore (DCO), to [the][an] Auxiliary Sector Coordinator (ASC), or to a Flotilla or Flotilla Commander (when the request is made by a local station). On receipt of an emergency request for assistance from the Coast Guard, the person receiving the request will notify the next most senior member in the Chain of Leadership and Management.

Notification of the need for assistance will be communicated to the appropriate Auxiliary members by the procedures given in Appendix 1.

In some cases, Auxiliarists may be requested to respond immediately and before a formal request for assistance is made through channels. Examples are qualified communication watchstanders and boat crew who are on Coast Guard station recall lists, or have needed skills that are known by the Sector or station. Auxiliarists who are under orders and under way at the time the emergency occurs may also be required or expected to respond immediately.

## **IV. INITIAL ACTIONS**

The safety of unit members and their families is critical to the ability of the Flotilla to provide an emergency response within the community. This applies to Auxiliary members as well as to active duty personnel and Reservists. Accordingly, all Auxiliary members will first ensure their own safety, and that of their families, before engaging in any of the response procedures outlined below.

In a disaster or public emergency, telephone and radio frequencies may be quickly overwhelmed, and will be needed by first responders. For this reason, it is important that Auxiliary members NOT call the Coast Guard or Auxiliary leaders offering their services or seeking information. After any personal or family needs have been taken care of, Auxiliary members should stand by, listen to available news media, and wait to be contacted if needed.

## V. TRAINING

To respond effectively, and to be of maximum assistance to the Coast Guard in the event of an emergency, Auxiliarists must be properly trained in the roles called for in this Plan.

Several types of training have been identified as critical to effective response to disasters or public emergencies.

### A. Incident Command System

As noted in **Section II**, in the event of a disaster or public emergency, the Coast Guard will follow the National Incident Management System (NIMS), of which a part is the Incident Command System (ICS). It is therefore critical that those Auxiliarists who may be called on to assist are familiar with, and trained in, the structure and use of NIMS and ICS. This is particularly true of those Auxiliarists in leadership positions.

All Auxiliarists who provide operational support to the Coast Guard and all unit leaders and staff officers in operations, communications, aviation and marine safety, are required to have completed the FEMA courses IS-100.a (Introduction to the Incident Command System) and IS-700.a (National Incident Management System (NIMS)). In addition, elected officers at the Flotilla level and higher, and Flotilla staff officers in operations, communications, aviation and marine safety, are required to have completed IS-200.a (ICS for Single Resources and Initial Action Incidents), IS-800.b (National Response Framework), and the Coast Guard classroom course ICS-210 (Initial Incident Command) or ICS-300 (Intermediate Incident Command System). Other Auxiliarists will be encouraged to complete the four online courses as well, and officers and others who may be in a leadership role during an incident response will be encouraged to complete ICS-300.

### B. Augmented and Backfilled Positions

In all disaster scenarios, Auxiliarists may be called upon to “backfill” or “augment” active duty positions.

The Operations Training Officer and the Auxiliary Sector Coordinator will work with the Sector Auxiliary Liaison Officer to identify specific needs that might be met by Auxiliarists. The Flotilla will then identify specific members who can fill these projected needs. If not already qualified for the positions specified, members will receive appropriate training and complete qualification under established procedures. Once qualified, these personnel will be listed on department or station recall lists.

Flotilla Commanders will work with members to identify commercial and professional skills that may be volunteered for use in the event of an emergency. Lists of these members and their skills will be maintained at the flotilla level, and shared with the Director of Auxiliary’s office, local stations and Sector departments, and flotilla officers.

### C. Communication Watchstanders and Radio Operators

Communications are critical in any emergency. In order to provide a pool of Auxiliarists trained in communication procedures and technology, members will be encouraged to qualify as communication watchstanders, land mobile operators, and fixed radio operators. Members will also be encouraged to complete the AUXCOM specialty course and the Telecommunications Operator qualification. As needed, and as opportunity permits, these members will then receive further training as station watchstanders.

### D. AOR Familiarization

To be effective, Auxiliary responders must be familiar with the local areas affected by the incident. To this end, the flotillas and its members will strive to increase Area of Responsibility (AOR) familiarization training. This training may include classroom and/or individual instruction, and if practicable will be a part of all surface and shore side patrols.

### E. Boat Crew Training.

Each Auxiliary vessel facility requires a predetermined minimum number of crew members in order to get under way. To increase the number of qualified crew available for incident response, flotillas will be asked to increase boat crew training activities, and to encourage inter-flotilla cooperation to make additional training opportunities available to members.

### F. Pollution Response Training

In support of the Coast Guard response to the Deepwater Horizon disaster, there was a particular need for Auxiliarists with qualifications as Assistant Federal On-Scene Coordinator Representative (formerly Assistant Pollution Response Specialist), Assistant Pollution Investigator, Prevention Outreach Specialist, and Marine Safety Watchstander. To increase Auxiliary preparedness and create a larger pool of Auxiliarists who can help immediately, members will be encouraged to request training in these specialties.

## **VI. DRILLS AND EXERCISES**

In addition to pertinent training, a key element of preparedness is a comprehensive program of response exercises and drills. This program will be designed to demonstrate the degree to which the coordination, response and training measures incorporated in this plan are effective. The notification procedures described in Section III, above, will be tested at least annually. “Table-top” exercises will be followed by command post (functional) and full-scale exercises. Drills may be used to hone and reinforce specific skills and capabilities. The program is designed to identify gaps in planning and training, and include further exercises or drills to determine whether corrective action has been taken to address earlier shortfalls.

**APPENDIX 1**  
**Notification Procedures**

1. **Electronic Notification:** Normally, emergency notifications will be made using Auxiliary Incident Management System (AIMS) in accord with the USCGAUX Department of Response, Incident Management Division procedure. If that system cannot be used for any reason, then the following procedure shall be used.
2. **Level One.** If flotilla members are needed in the response to an emergency, or as part of a notification drill, the initial contact will be made by a division officer with the Flotilla Commander, or in his or her absence the Vice Flotilla Commander. If neither is available, the Immediate Past Flotilla Commander will be contacted.
3. **Level Two.** The Flotilla Commander, Vice Flotilla Commander and/or Immediate Past Flotilla Commander will designate eight Flotilla Staff Officers to contact the membership via a Calling Tree as shown in Level Three (below).
4. **Level Three.** Each designated FSO will contact members listed in the Membership Roster as shown below by surname. Initial contact should be made by cell phone numbers.

FSO designee 1 – A-B  
FSO designee 3 – E-I  
FSO designee 5 – M  
FSO designee 7 – R-S

FSO designee 2 – C-D  
FSO designee 4 – J-L  
FSO designee 6 – N-P  
FSO designee 8 – T-Z

5. **Means of Notification.** The primary means of contact will be by telephone: cell number, home number, work number, in that order. If there is no answer at any of the numbers listed in the roster, a message will be left (if possible). When the designated FSO has finished calling his or her assigned list of members, the FSO will send an email to members who have not been successfully contacted.
6. **Content of Notification.** In addition to relaying the content of the message received, the caller will indicate the urgency of the message, and determine the well-being of the member called.
7. **Reporting of Notification.** As each call is made, the assigned FSO will note the time and the result of the call. After the initial round of calls is completed, the FSO will report the success or failure of the calls to the next higher level (FC, VFC, or IPFC). The FC (or alternate) will report the results to the person who made the initial contact.

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**APPENDIX 2**

**Flotilla 054-23-01 Membership Roster**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
3002377	BQ	Michael Scott Adams	msa130@hotmail.com	(443) 622-0224	(410) 247-5275	(443) 778-2579
1247991	BQ	Juan Agustin Aguilar	jausa55@gmail.com	(202) 497-3975	(301) 577-2689	
5001367	AP	Wendy Carolina Aguilar	orellana03@gmail.com	(301) 518-7433	(301) 577-2689	
1245093	BQ	Joseph Robert Anderson	jrainvestmentgroup@hotmail.com		(443) 740-4695	(202) 684-8205
5000694	BQ	Maximilian Walter Balzano	maxwb89@gmail.com	(410) 570-1022		
3006814	BQ	Kenneth David Barlow	kennydbarlow@gmail.com	(443) 994-5555		
1219715	BQ	James Screven Beyea	j.s.beyea@gmail.com	(206) 300-5863		
5002825	AP	James McKinley Booker Jr	jbeye47@gmail.com	(202) 669-4971	(301) 372-2979	(240) 441-2747
1228710	BQ	Leonard Douglas Butler	leonard.d.butler@gmail.com	(301) 741-3368	(301) 352-3085	(301) 741-3368
1231714	BQ	Margaret J Butler	mbutler@usa.com	(301) 466-4299	(301) 352-3085	(571) 227-3966
3007167	BQ	Douglas Keith Casler	dkcas@msn.com	(443) 994-1384		
3007126	BQ	Susan Adele Casler	susancasler@hotmail.com	(410) 721-6489		
5002824	AP	John Daniel Cecil	23jcecil@msjnet.net	(410) 934-9464	(202) 550-2028	
3006596	IQ	Robert Edward Coby	edcoby@verizon.net	(410) 271-0259		
3006540	BQ	Denise Maggitti Collins	maggitti77@gmail.com	(484) 904-8177		
1245095	BQ	Christian Costello Converse	ccconverse1038@gmail.com	(240) 367-7761	(240) 367-7761	(410) 222-3840
1230160	BQ	Timothy Edmund Cook	siemprefoundation@yahoo.com	(443) 336-8337		(410) 268-2008
1244103	BQ	Dale Russell Cranford	drcranford1@gmail.com	(443) 758-0256	(443) 758-0256	(443) 758-0256
1244104	BQ	Deborah Jean Cranford	rainwolfe@gmail.com	(443) 758-0257		
1219673	AX	Alberto De Capitani Di Vimercate	alberto.decapitani@comcast.net	(240) 401-7304	(301) 983-9263	
1230998	BQ	Charles Joseph Eames	charleseameskhs@yahoo.com	(301) 801-4479	(301) 593-0139	
1225893	BQ	James Butler Farrell	farrelljb@comcast.net	(410) 919-8239	(410) 573-5323	
3009311	BQ	Nancy Hasselback Hames	nhames@gmail.com	(929) 217-0115		
1249438	BQ	Ruth Ellen Hatcher	rehatcher@yahoo.com	(410) 935-4412	(410) 552-5122	(410) 965-5725
3006490	BQ	Steven Anthony Hildebrand	shiilde1472@gmail.com	(443) 857-2902		
5000695	BQ	Zachary Louis Jasnof	zjasnof@hotmail.com	(703) 343-5770		
3010549	AX2	Jonathon Avery Lambert	mixedbro22@gmail.com	(202) 899-0123	(202) 899-0123	
3006507	BQ	Michael Craig Makatche	mcmakatche@gmail.com	(215) 272-5308		
1153584	AX	Edwin Lafayette Martin	edwin.l.martin@cgauxnet.us	(443) 869-1341		
1248701	BQ	Irving William McConnell	irvingvet@ymail.com	(267) 688-0146	(410) 263-0745	
5002041	AP	Robert Joseph Milton	bobmilton81@gmail.com	(410) 456-5500		
1157104	BQ	William Charles Mitchell Jr	wcmjresq@juno.com		(410) 263-5055	
1234576	AX2	Wendy Lynn Norwitz	wnhockey@yahoo.com	(240) 305-3051		
1245243	AP	Evan Rhett Pilling	erpilling@gmail.com	(571) 286-2265		
1234575	AX2	Ronald Charles Price	pricerontsb@yahoo.com	(443) 561-6648		
3005014	BQ	Darian Lee Pringle	darianpringle47@gmail.com	(410) 533-0310	(410) 867-4645	
3007108	BQ	Margaret Carter Rardon	carter2278@live.com	(301) 412-0835		
1180480	AP	Jerilyn Ann Reiland	irishfraulein@gmail.com		(410) 923-1246	(410) 260-7400
1249437	BQ	Douglas Kenneth Roberts	droberts47@verizon.net	(703) 980-1500		
1222586	BQ	Douglas Sheldon Robinson	bayatons@gmail.com	(443) 996-6614		
5003108	AP	Susan Jean Rosche	rosche627@gmail.com	(240) 888-2764	(301) 627-4924	
5001262	AP	Michael Charles Shieh	mikeshieh@comcast.net	(240) 462-4768	(301) 805-8871	
3006475	AX2	David Elwin Sire	mdforester@verizon.net	(703) 283-6065		
3001951	AX2	Marie Rose Squillace	msquillace665@gmail.com	(443) 454-0878		(202) 205-6404
5000693	AX2	David Alan Stadler	dstadler826@gmail.com	(215) 622-8971		
1229782	BQ	Kathleen Dolores Sullivan	oceangirl3447@gmail.com	(301) 802-7210		
3009167	BQ	Richard David Thompson	rickdthompson@msn.com	(240) 409-9037	(301) 845-2751	
1209928	BQ	John Troffo Jr	jmt96@atlanticbb.net	(410) 868-0330		
3009312	BQ	Richard Walentowicz	rwalento@gmail.com	(410) 302-0495	(410) 987-9039	
3008142	BQ	Sandra Kay Walker	swalkeruscgaux@gmail.com	(920) 277-1168	(920) 277-1168	
1157948	BQ	Robert James Welday Jr	jimwelday@aol.com	(571) 237-8880		
3006589	BQ	Richard Alan Willis	cplwillis@yahoo.com	(704) 236-0310		
3007123	IQ	Shannon Denise Woods	swoods007@aol.com	(410) 977-7393		
1248244	BQ	Adam Thomas Yearwood	atyyearwood@gmail.com	(571) 309-8426		(571) 372-5215

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**APPENDIX 3**  
**Special Member Qualifications**

**Coxswains**

ID	Status	Name	Email	Cell Phone	Home Phone
3006814	BQ	BARLOW, KENNETH	kennydbarlow@gmail.com	4439953800	
1219715	BQ	BEYEA, JAMES	j.s.beyea@gmail.com	206-300-5863	
1245095	BQ	CONVERSE, CHRISTIAN	ccconverse1038@gmail.com		2403677761
1219673	AX	DE CAPITANI DI VIMERCATE, ALBERTO	alberto.decapitani@comcast.net		3019839263
1225893	BQ	FARRELL, JAMES	farrelljb@comcast.net	4109198239	4105735323
3006490	BQ	HILDEBRAND, STEVEN	shilde1472@gmail.com	4438578586	
3006507	BQ	MAKATCHE, MICHAEL	mcmakatche@gmail.com	4849048177	
1153584	AX	MARTIN, EDWIN	edwin.l.martin@cgauxnet.us	4103033544	
1234575	AX2	PRICE, RONALD	pricerontsb@yahoo.com	443-561-6648	
3005014	BQ	PRINGLE, DARIAN	darianpringle47@gmail.com		4108674645
3006475	AX2	SIRE, DAVID	mdforester@verizon.net	4109914531	
3001951	AX2	SQUILLACE, MARIE	msquillace665@gmail.com	4105072866	
3009167	BQ	THOMPSON, RICHARD	rickdthompson@msn.com		3018452751
1157948	BQ	WELDAY, ROBERT	jimwelday@aol.com	3014120835	

**Boat Crew**

ID	Status	Last/First Name	Email	Cell Phone	Home Phone
3002377	BQ	ADAMS, MICHAEL	msa130@hotmail.com	4433048916	4102475275
1247991	BQ	AGUILAR, JUAN	jausa55@gmail.com	3015187433	3015772689
1228710	BQ	BUTLER, LEONARD	leonard.d.butler@gmail.com	3014664299	3013523085
1231714	BQ	BUTLER, MARGARET	mbutler@usa.com		3013523085
3007167	BQ	CASLER, DOUGLAS	dkcas@msn.com	4107216489	
3007126	BQ	CASLER, SUSAN	susancasler@hotmail.com	4439941384	
3006540	BQ	COLLINS, DENISE	maggitti77@gmail.com	2152725308	
1230998	BQ	EAMES, CHARLES	charleseameskhs@yahoo.com	3018014480	3015930139
3009311	BQ	HAMES, NANCY	nhhames@gmail.com	9292170115	
5000695	BQ	JASNOFF, ZACHARY	zjasnoff@hotmail.com	3017851523	
3006507	BQ	MAKATCHE, MICHAEL	mcmakatche@gmail.com	4849048177	
1234576	AX2	NORWITZ, WENDY	wnhockey@yahoo.com	4107078767	
3007108	BQ	RARDON, MARGARET	carter2278@live.com	5712378880	
5000693	AX2	STADLER, DAVID	dstadler826@gmail.com	8162101343	
1229782	BQ	SULLIVAN, KATHLEEN	oceangirl3447@gmail.com	7032174919	
3009167	BQ	THOMPSON, RICHARD	rickdthompson@msn.com		3018452751
3009312	BQ	WALENTOWICZ, RICHARD	rwalento@gmail.com		4109879039
1248244	BQ	YEARWOOD, ADAM	atyearwood@gmail.com	4109030935	



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**Personal Watercraft Operator**

ID	Status	Name	Email	Cell Phone
1219715	BQ	BEYEA, JAMES	j.s.beyea@gmail.com	206-300-5863
1234575	AX2	PRICE, RONALD	pricerontsb@yahoo.com	443-561-6648
1157948	BQ	WELDAY, ROBERT	jimwelday@aol.com	301-412-0835
1234576	AX2	NORWITZ, WENDY	wnhockey@yahoo.com	410-707-8767
3001951	AX2	SQUILLACE, MARIE	msquillace665@gmail.com	410-507-2866

**Paddle Craft Operator**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
1234576	AX2	Wendy Lynn Norwitz	wnhockey@yahoo.com	(240) 305-3051		
1234575	AX2	Ronald Charles Price	pricerontsb@yahoo.com	(443) 561-6648		

**Certified First Aid Provider**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
1219715	BQ	James Screven Beyea	j.s.beyea@gmail.com	(206) 300-5863		
3010549	AX2	Jonathon Avery Lambert	mixedbro22@gmail.com	(202) 899-0123	(202) 899-0123	
1234576	AX2	Wendy Lynn Norwitz	wnhockey@yahoo.com	(240) 305-3051		
1234575	AX2	Ronald Charles Price	pricerontsb@yahoo.com	(443) 561-6648		

**Certified CPR Provider**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
3002377	BQ	Michael Scott Adams	msa130@hotmail.com	(443) 622-0224	(410) 247-5275	(443) 778-2579
1219715	BQ	James Screven Beyea	j.s.beyea@gmail.com	(206) 300-5863		
3010549	AX2	Jonathon Avery Lambert	mixedbro22@gmail.com	(202) 899-0123	(202) 899-0123	
1234576	AX2	Wendy Lynn Norwitz	wnhockey@yahoo.com	(240) 305-3051		
1234575	AX2	Ronald Charles Price	pricerontsb@yahoo.com	(443) 561-6648		

**Marine Safety & Environmental Protection Specialist**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
1234576	AX2	Wendy Lynn Norwitz	wnhockey@yahoo.com	(240) 305-3051		
1234575	AX2	Ronald Charles Price	pricerontsb@yahoo.com	(443) 561-6648		

**Telecommunications Operators**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
1234576	AX2	Wendy Lynn Norwitz	wnhockey@yahoo.com	(240) 305-3051		
1234575	AX2	Ronald Charles Price	pricerontsb@yahoo.com	(443) 561-6648		
1157948	BQ	Robert James Welday Jr	jimwelday@aol.com	(571) 237-8880	(410) 956-6457	(703) 471-5701

**Watchstanders**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
1219715	BQ	James Screven Beyea	j.s.beyea@gmail.com	(206) 300-5863		
1225893	BQ	James Butler Farrell	farrelljb@comcast.net	(410) 919-8239	(410) 573-5323	
1234576	AX2	Wendy Lynn Norwitz	wnhockey@yahoo.com	(240) 305-3051		
1157948	BQ	Robert James Welday Jr	jimwelday@aol.com	(571) 237-8880	(410) 956-6457	(703) 471-5701

**Aid to Navigation Verifier**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
1219673	AX	Alberto De Capitani Di Vimercate	alberto.decapitani@comcast.net	(240) 401-7304	(301) 983-9263	
1153584	AX	Edwin Lafayette Martin	edwin.l.martin@cgauxnet.us	(443) 869-1341		
3005014	BQ	Darian Lee Pringle	darianpringle47@gmail.com	(410) 533-0310	(410) 867-4645	
3006475	AX2	David Elwin Sire	mdforester@verizon.net	(703) 283-6065		

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**Vessel Examiner**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
1247991	BQ	Juan Agustin Aguilar	jausa55@gmail.com	(202) 497-3975	(301) 577-2689	
1219715	BQ	James Screven Beyea	j.s.beyea@gmail.com	(206) 300-5863		
1228710	BQ	Leonard Douglas Butler	leonard.d.butler@gmail.com	(301) 741-3368	(301) 352-3085	(301) 741-3368
1219673	AX	Alberto De Capitani Di Vimercate	alberto.decapitani@comcast.net	(240) 401-7304	(301) 983-9263	
3006490	BQ	Steven Anthony Hildebrand	shilde1472@gmail.com	(443) 857-2902		
3010549	AX2	Jonathon Avery Lambert	mixedbro22@gmail.com	(202) 899-0123	(202) 899-0123	
1153584	AX	Edwin Lafayette Martin	edwin.l.martin@cgauxnet.us	(443) 869-1341		
1234576	AX2	Wendy Lynn Norwitz	wnhockey@yahoo.com	(240) 305-3051		
1234575	AX2	Ronald Charles Price	pricerontsb@yahoo.com	(443) 561-6648		
3006475	AX2	David Elwin Sire	mdforester@verizon.net	(703) 283-6065		
3008142	BQ	Sandra Kay Walker	swalkeruscgaux@gmail.com	(920) 277-1168	(920) 277-1168	

**Interpreter – Italian and French**

ID#	Status	Name	eMail	Cell Phone	Home Phone	Work Phone
1219673	AX	Alberto De-Capitani	alberto.decapitani@comcast.net	(240) 401-7304	(301) 983-9263	

**U.S. Coast Guard Captain's License**

ID#	Status	Name	eMail	Cell Phone	Work Phone
3007167	BQ	Douglas Casler	<a href="mailto:dkcas@msn.com">dkcas@msn.com</a>	(443) 994-1384	
3009311	BQ	Nancy Hames	<a href="mailto:nhhames@gmail.com">nhhames@gmail.com</a>	(929) 217-0115	
5000695	BQ	Zachary Jasnoff	<a href="mailto:zjasnoff@hotmail.com">zjasnoff@hotmail.com</a>	(703) 343-5770	
3006475	AX2	David Sire	<a href="mailto:mdforester@verizon.net">mdforester@verizon.net</a>	(703) 283-6065	
5000693	AX2	David Stadler	<a href="mailto:dstadler826@gmail.com">dstadler826@gmail.com</a>	(215) 622-8971	
1248244	BQ	Adam Yearwood	<a href="mailto:atyearwood@gmail.com">atyearwood@gmail.com</a>	(571) 309-8426	(571) 372-5215

**Auxiliary Radio Facilities**

Name	Resource Name	Radio Number	Location	Home Telephone	Cellular Telephone
Wendy Norwitz	Snug Harbor	NF54WS	Shady Side	N/A	240-305-3051
Ron Price	23 Romeo	NM54TD	Shady Side	N/A	443-561-6648
Jim Welday	23 Uniform	NM54VM	Riva	410-956-6457	571-237-8880
Jim Welday	Riva Bridge	NF54YP	Riva	410-956-6457	571-237-8880

**Auxiliary Boat Facilities**

Owner	Call Sign	Vessel Name	Location	Home Phone	Cellular Phone
Ken Barlow	26413	Texas Gal	Severn R.	N/A	443-994-5555
Jim Farrell	25454	Sun Room	South R.	410-573-5323	410-919-8239
Steven Hildebrand	22111		Mill Creek	N/A	443-857-2902
Mike Makatche	27607		Mill Creek	N/A	215-272-5308
Ron Price	25532	Free Spirit	West River	N/A	443-561-6648
Darian Pringle	25245	McGarvey	West River	N/A	410-533-0310
Dave Sire	37353	Tortuga	Cadle Ck.	410-674-8360	703-283-6065
Marie Squillace	17438	Puddle Pirate	Severn R.	N/A	443-454-0878
Richard Thompson	23273	Molly Ann	Magothy R.	301-845-2751	240-409-9037
Jim Welday	19672	Delta 4	South R.	410-956-6457	571-237-8880

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LAWS AND REGULATIONS.**

**Auxiliary PWC**

<b>Owner</b>	<b>Call Sign</b>	<b>Vessel Name</b>	<b>Location</b>	<b>Home Phone</b>	<b>Cellular Phone</b>
Ron Price	11389	Salty Dog	West River	N/A	443-561-6648
Ron Price	10386	Hawk I	West River	N/A	443-561-6648
Ron Price	10134	Salty Paw	West River	N/A	443-561-6648
Ron Price	11767	J Hawk	West River	N/A	443-561-6648
Ron Price	11500	Hawk II	West River	N/A	443-561-6648
Ron Price	11835	C Hawk	West River	N/A	443-561-6648
Marie Squillace	11764	Small But Nimble	Severn R.	N/A	443-454-0878

**Auxiliary Paddle Craft**

<b>Owner</b>	<b>Call Sign</b>	<b>Vessel Name</b>	<b>Location</b>	<b>Home Phone</b>	<b>Cellular Phone</b>
Wendy Norwitz	14009	14009	West River	N/A	240-305-3051
Wendy Norwitz	17010	17010	West River	N/A	240-305-3051
Wendy Norwitz	16011	16011	West River	N/A	240-305-3051
Wendy Norwitz	17012	17012	West River	N/A	240-305-3051
Ron Price	14008	14008	West River	N/A	443-561-6648
Ron Price	17007	17007	West River	N/A	443-561-6648
Ron Price	16020	16020	West River	N/A	443-561-6648

**APPENDIX 4**  
**Emergency Contact Information**

**USCG Sector Maryland National Capital Region Command Center**

<https://www.atlanticarea.uscg.mil/Our-Organization/District-5/Sector-Maryland-National-Capital-Region/>

- The Command Center is manned 24 hours a day, 7 days a week, 365 days a year. Together, three watch-standers ensure the safety of people and the environment throughout the Chesapeake Bay in Maryland.
- The **Command Duty Officer (CDO)** acts as the Search and Rescue (SAR) Mission Controller for the Chesapeake Bay. In addition to dispatching Coast Guard resources in the Chesapeake Bay, the CDO works with the Maryland Natural Resource Police, Maryland State Police, Patuxent Naval Air Station, and the various county fire and marine police units to search for boaters in distress. The CDO can be reached at **410-576-2525**.
- The **Assistant Command Duty Officer (ACDO)** is the Marine Safety Coordinator (MSC). The MSC works with the different inspection teams, the casualty investigators, and the pollution response teams to ensure the port operates smoothly. The MSC can be reached at **410-576-2693**.
- The **Telecommunications Specialist of the Watch (TCOW)** listens for distress calls and issues safety bulletins to boaters over the VHF radios, from the Communications Center. The Sector National Capitol Region TCOW can be reached at **410-576-2530**.

<b>USCG Station Annapolis</b>	(410) 267-8108
<b>USCG Station Oxford</b>	(410) 226-0580
<b>USCG Station Curtis Bay</b>	(410) 576-2625
<b>USCG 5<sup>th</sup> District SR DIRAUX</b>	(757) 398-6208
<b>DNR Emergency</b>	(800) 628-9944
<b>Anne Arundel County Fire Department</b>	911 or (410) 222-7000
<b>Anne Arundel County Police Department</b>	911 or (410) 222-8050
<b>Calvert County Fire-Rescue-EMS Division</b>	911 or (410) 535-1600
<b>Calvert County Sheriff's Department</b>	911 or (410) 535-2800
<b>Queen Anne County Sheriff's Dept.</b>	(410) 758-0770
<b>Anne Arundel Medical Center</b>	(443) 481-1000
<b>Annapolis Harbor Master</b>	(410) 267-7973
<b>USCG National Response Center</b>	(800) 424-8802
<b>America's Waterway Watch</b>	(877) 249-2824

**APPENDIX 5**  
**Common Incident Command System Responsibilities**

The following checklist applies to all members responding to an incident, regardless of the level of organization.

Receive assignment (this includes the request for AUX assistance) including:

- Job assignment (e.g., Strike Team designation, position, etc.)
- Reporting location
- Reporting time
- Travel instructions
- Special communication instructions (e.g., travel, radio frequency)

On arrival at the incident, check-in at the designated check-in location. Check-in may be found at any of the following locations:

- Incident Command Post (ICP)
- Base
- Staging Areas

Receive briefing from immediate supervisor. Supervisors shall maintain accountability for their assigned personnel with regard to exact location(s) and personal safety and welfare at all times, especially when working in or around incident operations.

Know your assigned radio frequency(s)/phone numbers and communication schedule for your area of responsibility (AOR) and ensure that communication equipment is operating properly. Use clear text and ICS terminology (no codes) in all radio communications. All radio communications to the Incident Communications Center will be addressed: “(Incident Name) Communications” (e.g., “TWA 800 Communications”).

Complete forms and reports required of the assigned position and send through the supervisor to the Documentation Unit.

The U.S. Coast Guard, Incident Management Handbook (COMDTPUB P3120.17) is designed to assist personnel in the use of the Incident Command System (ICS) during response operations. The following link provides a direct download: <https://www.hsdl.org/?view&did=467011>.

**Note:** ICS forms can be found at <https://www.dcms.uscg.mil/Our-Organization/Assistant-Commandant-for-C4IT-CG-6/The-Office-of-Information-Management-CG-61/Forms-Management/ICS-Forms/>

**ANNEX A**  
**Severe Weather Practices and Hurricane Conditions**

Standard Severe Weather Practices and Hurricane Conditions have been developed to mandate action, provide guidance, and make public notification of Coast Guard intentions and requirements. Standard Severe Weather Practices and Hurricane Conditions have been designed to minimize damage from heavy weather while taking into consideration the commercial needs of the maritime community. The Coast Guard works closely with and communicates frequently with port users during severe weather.

Standard Conditions as set by the USCG Sector Maryland -NCR Commander/Captain of the Port are as follows:

**CONDITION V:** This is a seasonal readiness condition automatically set by Coast Guard units from June 1 through November 30.

During this condition, Auxiliary units will hold planning meetings with Coast Guard order issuing authorities (stations). Planning will include confirmation of contact information, radio frequencies, location of shelters and storage areas, and a program of heavy weather exercises and drills. Units will also verify their telephone trees or other notification procedures.

**CONDITION IV:** This condition is set when tropical storm force winds (35-63 knots) are predicted to make landfall in the general area within the next 72 hours.

If Condition IV is posted, all vessel facilities volunteered for post-storm operation will top off fuel, secure property and facilities, and report status to a designated officer.

**CONDITION III:** This condition is set when tropical storm force winds are predicted in a specified area within the next 48 hours.

Within the specified area, members will prepare for evacuation and secure their facilities, homes and personal property. Flotilla property will be secured by designated officers. The Flotilla Commander, Vice Flotilla Commander, FSO-OP or other designated officer will inform the Division Commander that the flotilla has completed Condition III requirements.

Outside the specified area, a designated division officer will contact the flotillas in that division, put them on alert status, and make a list of Auxiliary resources available to respond if needed. Facilities in areas of the flotilla adjacent to the specified area will be fueled and provisioned with food and water. Towing vessels will also be fueled. VHF and HF radio facilities will insure the readiness of emergency battery power, and report their readiness to a designated officer.

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**CONDITION II:** This condition is set when tropical storm force winds are predicted to make landfall in a specified area within the next 24 hours.

Within the specified area, all members will have secured their property and evacuated.

Outside the specified area, VHF and HF radio nets will be activated.

**CONDITION I:** This condition is set when advisories indicate that a hurricane **will** make landfall within a specified area in 12 hours.

Within the specified area, all members will have secured their property and evacuated.

Outside the specified area, all VHF and HF nets will be operational and integrated. They will report hourly, or as needed, to handle emergency traffic. All Auxiliarists who have volunteered for response duties will be fully prepared and available to be deployed within three hours.

**ANNEX B**  
Common Activities after an Incident

After an incident, the U.S. Coast Guard may request any or all of the following actions by the Auxiliary:

**Wellness Check.** After storm landfall, the U.S. Coast Guard may request that the Auxiliary account for all its members' safety and well-being. In this case, the notification procedures described in **Appendix 1** will be initiated, and each member accounted for.

**Situation Assessment.** During and following a major storm, flood or other major incident, the U.S. Coast Guard must maintain situational awareness so that resources can be effectively deployed. Auxiliary surface, air and land-mobile facilities may be asked to assist with visual verification of grounded, distressed or adrift vessels, storm damage to bridges and maritime facilities, and impacted navigation channels.

**Emergency Communications.** If there is a serious loss of communication capability after an incident, USCG Sector Maryland - NCR will use VHF or satellite communications as the primary means of communication. Auxiliary radio facilities will provide a backup capability. Auxiliary mobile radio facilities may be dispatched to a damaged antenna site to relay messages. Auxiliary repeaters may also be utilized, since they provide emergency communication capability with a higher power output and wider coverage than handheld units.

**Personnel Transport.** If bridges or normal transportation corridors are out of service, a means of transporting U.S. Coast Guard personnel to their duty stations may be needed. In such a case, Auxiliary vessels and crew may be asked to supplement active duty resources. Auxiliary vessels may also be asked to transport public affairs and media personnel.

**Search and Rescue.** If there are multiple casualties and/or people in the water due to an incident, the USCG Sector Command Center will divert any U.S. Coast Guard Auxiliary vessels or aircraft to the incident site. Other Auxiliary vessels and crew may also be called out to assist in victim recovery. Vessels involved will report to the On-Scene Coordinator, who will direct and coordinate the response activities, and distribute personal protective equipment (if required), triage tags, and victim tracking forms.

**Safety Zone Enforcement.** If safety zones are established during an incident, Auxiliary facilities may be asked to help enforce them, in a manner similar to their role in large-scale non-emergency events.

**Incident Command Post Assistance.** Auxiliarists without specialized training may be used to assist in staffing the Joint Information Center, or for other duties at the Incident Command Post if ICS is set-up by USCG Sector Baltimore.

**ATON Verification.** If the incident makes it likely that aids to navigation have been displaced, trained ATON verifiers may be asked to verify their position and functioning.



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**Interpreter Assistance.** If an incident involves individuals who speak little or no English, the Auxiliary may be called on to provide interpreter assistance. The Auxiliary Sector Coordinator[s] and/or the Director of Auxiliary's office will maintain current contact information for local interpreters.