

## Minutes of Division 20 Meeting 7 April 2018

**Division Meeting** was called to order by Barbara Pohlman, DCDR, at 1005 at River Bend Town Hall, River Bend, NC. A quorum was present.

**Elected officers present:** Pohlman, DCDR; Pagano, VCDR; Mulligan, IPDCDR, Moulton, FC, 20-01; Sonder, VFC, 20-02, Larson, FC, 20-03; Wiggins, VFC, 20-03; Mielenhausen, VFC, 20-04; Lopinto, VFC, 20-06; Collins, FC, 20-10, Gerdsen, VFC, 20-10

**Staff officers present:** Wiggins, SO-CM; Sonder, SO-CS, Olson, SO-DV, Reed, SO-FN and SO-MA, Pohlman, SO-FS and SO-NS; Mielenhausen, SO-IS; Baxter, SO-MT; Jelinek, SO-OP; Marchisello, SO-PA, Lindberg, SO-PB; Mathusek, SO-PE; Fort, SO-SR and Mulligan, SO-VE.

**Guests present:** DIRAUX CDR May, Adams, 5<sup>th</sup> Southern DCO, Fredd, Sector NC DCAPT, Flynn, 20-04, Michael, 20-10, McClard, 20-04, Gillespie, 20-04, Jessup, 20-04, Monk, 20-04, Clark, 20-04, Cuniff, 20-04, King, 20-04, Neilson, 20-04, Bendicksen, 20-04, Rauschenberg, 20-10, Cox, 20-04

Pagano led the attendees in the Pledge of Allegiance. The DCDR noted the great attendance and reiterated that all meetings are open to all members.

Pohlman asked for approval of the February meeting minutes. On motion by Mielenhausen, seconded by Jelinek, the minutes were approved.

The 31 March Financial Report was approved on motion by Rauschenberg, seconded by Baxter.

The DCDR reminded everyone that we are volunteers and should not put ourselves in harm's way. Safety is the #1 priority and prevention is key. Be safe at all times. She addressed those in the Boat Crew Program and stressed that it was important not to rush the process to be crew. Boat Crew Mentors are meant to be the best of the best (master craftsmen). The DCDR emphasized that Appendix G is not to be submitted until all tasks are completed and signed off. She also discussed the importance of recognizing the dangers of Heat Advisories particularly stressing pre-existing conditions and issues. This applies not only to patrols, but also to VSCs and PA events.

The VCDR reminded the FCs to have those who need the Operations Workshop to get in touch with him. He noted that most were in compliance with TCT. Pagano thanked CDR May for his emphasis on awards. DCO Adams also discussed the importance of awards and noted that awards are basically all we get. He said there was a simple power point presentation outlining the procedures for awards.

There were no additions to the staff officer reports or the Flotilla Commander reports.

The DCDR quickly reviewed her goals and discussed several uniform issues. Proper disposal of uniforms was reviewed. She noted a very impressive start for RBS was noted as reported in the Year to Date statistics provided by the SO-IS, which also compared the prior two years.

PV visits, PE and VSCs were all up, air ops has been strong, and watchstanding, member training and AUXFS all had fast starts.

Old Business: The homecoming of the Richard Snyder was reviewed and Pohlman thanked the team of Scott, Pagano and Fort for their efforts. She noted the weather had been a major issue, causing only limited activities to actually occur.

Baxter and Pagano were thanked for their efforts in bring a successful Division Workshop to fruition.

New Business. The commissioning of the Richard Snyder is scheduled for 20 April. It is by invitation only and over 500 people are expected. The Auxiliary is currently on standby for any involvement, we are not to attend unless receiving an invitation.

The SO-CS is working to place "tool kits" for FCs and AVs on the Division website. Other "tool kits" will be added as developed.

The SO-PA reviewed the activities at the Cherry Point Air Show being held 4 through 6 May. He has procured a more central location and reviewed the shifts available. There are currently 4 to 6 members on each shift. The Uniform of the Day is Tropical Blues and the purpose is boating safety with an emphasis on paddle craft safety. Marchisello showed the paddle craft reflection kit that can order by the FSO-MAs. Gerdsen discussed markers and asked for those interested to see him. DCO Adams presented Marchisello with a Challenge Coin for his presentation. Jelinek raised the issue of the inadequacy of the whistles that we are currently distributing.

Mathusek, ADSO-FS, reported that there will be 4 cutters at Fort Macon and reviewed the proper procedures for getting assignment to duty to both stations and cutters. For Station assignment, AUXFS personnel should report to their FCs. If the cutter is getting underway, the ADSO-FS and the DCDR both need to be notified and involved in the process.

DCO Adams presented Letters of Recognition for PV work to Baxter, Rauschenberg and Gillespie.

The following staff officers were sworn in by DCO Adams and CDR May: Sonder, SO-CS, Olson, SO-DV, Reed, SO-FN and SO-MA, Mielenhausen, SO-IS, Baxter, SO-MT and Marchisello, SO-PA.

Auxiliary assistance has been requested for an event in the 20-02 AOR on 28 April. The DCDR will discuss with the 20-02 VFC.

The next Division meeting will be 9 June – not 2 June. River Bend Town Hall is not available.

There being no further business to come before the members, on motion by Collins, seconded by Mielenhausen, the meeting was adjourned at 1118.

Respectfully submitted by David Fort, SO-SR