

Minutes of Division 20 Meeting 1 February 2020

Division Meeting was called to order by Danny Collins, VCDR, at 1000 at River Bend Town Hall. A quorum was present.

Elected officers present: Collins, VCDR; T. LaBuda, VFC, 20-01; Mielenhausen, FC, 20-04; McClard, VFC, 20-04; Baxter, FC, 20-10, Starace, VFC, 20-10.

Staff officers present: Collins, SO-NS; Kirk, SO-FS; Boyette, SO-MS; Mielenhouse, SO-IS; Wiggins, SO-CM; Reed, SO-FN; Fort, SO-MA; T. LaBuda, SO-HR; Lindberg, SO-PB; Benson, SO-MT; Michael, SO-OP & SO-VE, Perkins SO-PV; Powel, SO-DV; Clarkson, SO-PE; and Reese, SO-SR.

Guests present: W. Boyette, 20-04; Gerdsen, 20-10; Jelinek, 20-10; White, 20-02; Rauschenberg, 20-10; Anderson, 20-06

The Pledge of Allegiance, led by Mr. Collins.

The VCDR then asked for approval of the December meeting minutes. On motion by Mr. T. LaBuda, seconded by Mr. Mielenhausen, the minutes were approved.

The **previous** Financial Report was approved on motion by Mr. T. LaBuda, seconded by Mr. Baxter.

DCDR Report: Due to medical reasons, Mr. Pagano was not present.

VCDR Report: Mr. Collins pointed out Mr. Pagano's remarks in the meeting agenda, which include the division's Mission Statement of carrying out the Mission Statement of the U.S.C.G Auxiliary. Also included in these remarks are goals of increasing ranks, working with the Air Squadron. Mr. Collins also shared goals of increasing inter flotilla cooperation as well as flotilla-division cooperation.

Under SO reports, Mr. Kirk shared Food Services training opportunities March 6 through 8 in Yorktown and February 17 through 20 on U.S.C.G. Cutter "Razorbill" Application forms for this training due by February 24 should be submitted to Flotilla Commanders to forward to FSO MT. Mr. Kirk also reminded the group that FSO-FS should compile flotilla Food Service hours and report to Division SO-FS.

Operations reminder. Operations Mentor candidates must be certified Crew or Coxwain and recommended by their FC. Mentor Workshop attendance is a mandatory requirement for candidates.

Old Business: Mr. Fort provided debriefing of the Division Change of Watch dinner.

SOBOS, an Apple iOS app to overlay charts and ATONs/PATON was shared as potential tool for ATON/PATON verification.

New Business: Division workshop on March 7 "20 Train" will include TCT Refresher Course. The ability to also offer the Initial TCT Course is being investigated. Ops Workshop due date is June 1. A Second date after "20 Train" is being considered.

A motion to reimburse VCDR up to \$200 for expenses associated with attending "D Train" approved on motion by Mr. Mielenhausen, seconded by Mr. Baxter.

A motion by Mr. Mielenhausen for the Division to reimburse FVC for expenses associate with attending "D Train" was tabled on motion by Mr. Baxter, seconded by Mr McClard.

VCDR accepted an action item to research which is currently appropriate for U.S.C.G. Auxiliary training materials, the legacy omnibus manual versus the new multiple manuals.

Mr. Mielenhausen reminded the group that there is a new PQS form for instructors.

New ABS book is coming as the supply of the legacy ABS books is exhausted.

Mr. Jelinek moved that the Division fund purchase of the new ABS book for all instructors in the Division in order to prep for the new book. The motion was tabled on motion by Mr. Lindberg (no second required).

There being no further business to come before the members, on motion by Mr. T. LaBuda, the meeting was adjourned at 1040.

Respectfully submitted by Eric Reese, SO-SR