Communication protocol will generally consist of two stages:

**First**: A group email will be sent to the entire flotilla with a request that each member respond to the FC, VFC and FSO-HR within a stated period of time.

**Second**: The FC will decide if the telephone calling tree should be activated.

Depending on circumstances calls could…

Be limited to those members who did not respond to the email message in the requested time;

Go to the entire flotilla or;

Go to one branch of the tree, e.g. Crew and CX via FSO-Ops if the circumstances only require mobilization of boat crew or facilities.

The FC may choose to skip a group email and instead, immediately activate the telephone calling tree if deemed appropriate to do so.

Content of calls by designated FSOs to members will be appropriate for the circumstances. FSOs report back to the FC via VFC.