

2017 GOALS OF SO-SR FOR DIVISION 10 SO-SR

- Inform all FSO-SR of the appropriate Chain emails to submit their approved minutes.
- Review approved Flotilla minutes for appropriate form and Chain list for submittal.
- Maintain accurate and complete record of Division 10 meetings during the year.
- Complete the minutes within 5 days of the Division meetings and submit to the appropriate Division 10 officers.
- Submit the record of approved minutes of the Division 10 meetings to the appropriate AUX staff in the District within 7 days following approval of minutes.

Barry Rice
SO-SR