

UNITED STATES COAST GUARD AUXILIARY



DEPARTMENT OF HOMELAND SECURITY
The civilian component of the U.S. Coast Guard
(Authorized by congress in 1938)

To: Butch Willette, DCDR
Howard Sprow. VDCR
054-10

From: Barry Rice
SO-MT & SO-SR

Date: June 11, 2018

Subj: SO-MT & SR Reports Apr '18 – Jun '18

The following SO-MT tasks were performed:

1. Continued to provide all FSO-MTs with information received from our DSO-MT.
2. Reviewed MANTRA (AMT) status in all Division Flotillas and found only 6 members need to complete a MANTRA (AMT) topic in 2018. Conducting a Division wide workshop will be determined following input from each FSO-MT. Division training workshop was held on April 28, offering the NS workshop.

The following SO-SR activities were performed:

1. Sent reminders to all FSO-SR on submission of minutes to appropriate staff.
2. Submitted approved minutes of the February 2018 Division meeting to appropriate District and DIRAUX staff.
3. Submitted draft minutes of the April Division meeting to the DCDR for distribution to appropriate members of Division 10 staff.

cc: file