

UNITED STATES COAST GUARD AUXILIARY



DEPARTMENT OF HOMELAND SECURITY
The civilian component of the U.S. Coast Guard
(Authorized by congress in 1938)

To: Joe Nesmith, DCDR
Howard Sprow. VDCR
054-10

From: Barry Rice
SO-MT & SO-SR

Date: October 14, 2019

Subj: SO-MT & SR Reports October 2019

The following SO-MT tasks were performed:

1. Continued to provide all FSO-MTs with information received from our DSO-MT.
2. Provided pertinent information to all FSO-MT on Risk Management requirement and the time frame for completion of the new requirement.
3. Conducted D10 Training program.

The following SO-SR activities were performed:

1. Sent reminders to all FSO-SR on submission of minutes to appropriate staff.
2. Minutes of our xxxx meeting were forward to D5S leadership following approval at our xxxx 2019 meeting.
3. Minutes of the Division meeting of Augbust 2019 were sent to voting members of the Division for approval at the October 2019 meeting.

cc: file