



UNITED STATES COAST GUARD AUXILIARY

DEPARTMENT OF HOMELAND SECURITY

The civilian component of the U. S. Coast Guard
(Authorized by Congress in 1939)

February 21, 2017

FM: SO-IS

TO: Division Vice Commander, Division 10

SUBJ: Activity report for Information Services

1. Meetings, conferences, workshops, seminars.

- a. Met on 11 Jan 2017 with each each FSO-IS to coordinate member FSO and SO-IS functions.
- b. Attended the Division COW on 11 Jan 2017
- c. Preparing for the Division 10 Workshop in March. The goal is to facilitate the use of the Member Activity Form 7029 and the Mission Activity Report Form 7030 by the membership. The primary focus will be how each member can provide correct and sufficient information on those forms that are submitted. This class is recommended for all members, especially those that find IS submissions a challenge.

2. Public Affairs Activities, Projects, or Events.

- a. None

3. Requests for assistance by the Division Commander.

- a. None

4. Special Recognition.

- a. None

Respectfully Submitted,

Elias R. Ashley

SO-IS

Division 10

cc: DCDR, SO-SR & SO-CS