

UNITED STATES COAST GUARD AUXILIARY



DEPARTMENT OF HOMELAND SECURITY
The civilian component of the U.S. Coast Guard
(Authorized by congress in 1938)

To: Butch Willette DCDR
Howard Sprow. VDCR
054-10

From: Barry Rice, SO-MT & SO-SR

Date: February 11, 2018

Subj: SO-MT & SR Reports Oct '17 – Jan '18

The following SO-MT tasks were performed:

1. Continued to provide all FSO-MTs with information received from our DSO-MT.
2. Informed all Division FCs, FSO-MTs and FSO-Ops that the traditional training day we have been conducted will be changing this year. We will be conducting a "mini training" day format. Our first mini training program will be held in March.
3. Requested all FSO-MTs to send me data on the following BC/CX issues:
 - a. The number of BC and CX who need to the 4/8 hour TCT. This is required every 5 years.
 - b. The number of BC and CX who need the 1 Hour TCT refresher class, required annually.
 - c. The number of members who are in BC training and will need both the 4/8 hr TCT and the Ops Workshop have to be done before we can request a QE session.
 - d. The number of BC and CX who will need the Mentoring Workshop.

The following SO-SR activities were performed.

1. Sent reminders to all FSO-SR on submission of minutes to appropriate staff.
2. Submitted minutes of the October Division meeting to the DCDR for distribution to appropriate members of Division 10 staff.

cc: file