



(Authorized by Congress in 1939)

UNITED STATES COAST GUARD AUXILIARY

DEPARTMENT OF HOMELAND SECURITY

The civilian component of the U. S. Coast Guard

11 February 2018

From: SO-IS

TO: Division Vice Commander, Division 10

SUBJ: Activity report for Information Services

1. Meetings, conferences, workshops, seminars.

a. None

2. IS Activities, Projects, or Events.

a. Preparing powerpoint presentation for Forms training for 2018.

b. Completed turnover of files from outgoing SO-IS

c. Guidance sent to all FSO-IS regarding recording of BQCII completion and competency.

3. Requests for assistance by the Division Commander.

a. none

4. Special Recognition.

a. None

Respectfully Submitted,

Jeffrey Innes

SO-IS

Division 10

cc: DCDR, SO-SR & SO-CS