



Emergency Response Plan
U.S. Coast Guard Auxiliary
Flotilla 054-10-06
Wilmington, NC



USCG Auxiliary
5th Coast Guard District
Southern Region
Division 10

10 June 2022



From: Flotilla Commander 054-10-06, Wilmington, NC
To: All Members of USCG Auxiliary Flotilla 054-10-06

Subj: Emergency Response Plan for Flotilla 10-06, Wilmington, NC

1. Purpose: To establish an Emergency Response Plan (ERP) for members of Flotilla 10-06 for use in the event of an emergency situation occurring in or around the Flotilla 10-06 Area of Responsibility (AOR.) The ERP includes a Calling Tree to check on the well-being of all members and, when requested, to seek volunteer assistance from Flotilla members to assist Coast Guard units during an emergency.

2. Discussion:

Disasters and emergency situations while infrequent have been known to occur in the Wilmington, NC region. The geographic location of the area is situated where coastal and tropical storms make landfall. Inland flooding from tropical rain storms can cause flooding in the Lower Cape Fear River basin. Man-made disasters and accidents in around the port of Wilmington involving vessels or cargo are possible. For any of these situations our Flotilla could be called upon to assist Coast Guard Sector North Carolina units in responding to emergencies. Types of assistance may include, but not limited, to the following:

- a. Waterway patrols and damage surveys including ATON verification.
- b. Radio communication assistance and augmentation using existing Auxiliary communication networks.
- c. Watchstanding and emergency operations center assistance.

There are two Appendices to this ERP. Appendix A is the Call List which identifies the Flotilla Officer and the members they need to contact. The telephone and email contact information is supposedly current as of May of the current year. Members making calls will capture the information as outlined in Appendix B. If the member being contacted is a Facility owner (vessel or radio) then additional information regarding the status of their Facility will need to be captured.

3. Action:

a. All members of the Flotilla 10-06 should become familiar with the contents of this ERP. A copy is posted on our Flotilla website for reference.

b. Members must verify and if necessary update their contact information, particularly telephone numbers, in this document as well as the on-line Auxiliary Directory. Notify the FC of any changes required so the Appendix can be corrected.

c. When called upon, designated members will use the Calling Tree in Appendix A of this plan to contact members they are responsible for contacting. Use Appendix B to capture the status of the member and report that information in summary form to the FC or VFC. If the member contacted is a Facility owner (vessel or radio) the status and readiness of their Facility must be captured and reported to the FC/VFC and to the appropriate Division staff officer.

d. All Flotilla members should also be ready to respond in a timely manner to any notifications or alerts coming from the Everbridge Auxiliary Notification System. These notifications are sent to all members when there is an incident or emergency occurring in or threatening our local area. You may anticipate being contacted several times by this system, especially, in the case of a storm, after the storm has passed.

e. Member input is vital to the success of this plan. Notify the FC/VFC immediately if you detect any changes that need to be implemented in this plan.

4. ERP Review. FSO-CM and FSO-IS shall review the accuracy and make corrections to the members listed in Appendix A every year by June 1.

5. Previous versions of this ERP are obsolete and cancelled.

Stephen L. Morris, FC

EMERGENCY RESPONSE OPERATIONS

In the event of an emergency, either the Division Commander (DCDR), or the Vice Division Commander (VCDR) will contact the Flotilla Commander (FC). When an emergency demands activation of the Flotilla Response Plan (ERP), the Flotilla Commander will notify the Flotilla Vice Commander (VFC), the Flotilla Operations Officer (FSO-OP), and the Flotilla Communications Officer (FSO-CM). The process may also begin by a notice from the Everbridge Auxiliary Notification System.

Safety: The safety of your person, family and personal property, (not necessarily in that order), is of overriding importance. **Never** attempt to accomplish a mission for which you have not been trained. **Do not** put yourself, your crew, vessel, or other property/equipment in danger.

Response to Emergencies: The Flotilla 10-06 area of responsibility (AOR) is generally defined as the ICW from the Snow Cuts Bridge south and west to the Cape Fear River; then the Cape Fear River south to the ADM plant; and north on the Cape Fear River including the Brunswick River and NE Cape Fear River to the I-140 overpasses on both rivers. During an emergency the definition of our AOR may be modified depending on the circumstances of the event and the availability of Flotilla resources. When deemed necessary the DCDR will work with the SO-OP and the FSO-OP to temporarily modify AORs of the Division 10 flotillas.

Flotilla responses during an emergency would likely include the following:

1. Patrols to:
 - Warn and/or evacuate personnel located in endangered areas.
 - Transport supplies, personnel and equipment to or from disaster areas.
 - Assist in providing waterway boat traffic control.
 - Assure that small craft and waterway properties are secure.
 - Provide patrols as assigned by the Coast Guard.
 - Provide transportation for the Coast Guard.
 - Check Aids to Navigation (ATON) to make sure they are on station and watching properly.
 - Check navigable waterways are free of any debris that would constitute a hazard to navigation.

Note: Patrols are undertaken **only on Orders issued by the USCG** through the FSO-OP following authorized procedures and requirements.

2. Establish and maintain radio communications with or between the Coast Guard and Auxiliary Units in our AOR and possibly the marine public.
 - In the event of a disruption of normal Coast Guard communications on public frequencies our radio facilities may be called upon as directed by Sector North Carolina to handle radio traffic with the public.

3. When requested, perform duties to support the Coast Guard.
 - These activities may include communication watch standing at Stations, Coast Guard facility watches, and providing manpower assistance at emergency operations centers.

Types of Emergencies:

The types of emergencies which our Flotilla could be involved with, but not limited to, are: **Extreme Weather** (typically hurricanes and tropical storms), **Natural Disasters** (e.g. flooding), and **Security/Terrorism** situations. More specific information on each is contained in sections below.

HURRICANES

Perhaps the greatest threats to our AOR stem from hurricanes and tropical storms. Preparation must include all necessary supplies to sustain the member for at least three days. This should include food, water, fuel for vehicle, identification as an Auxiliarist and any other supplies, including adequate required medication deemed necessary.

It is critical, especially during the hurricane season, that all Flotilla Staff Officers keep the FC/VFC informed of any planned or emergency times that they will be away from their normal residence. It is equally, if not more important, to keep the DCDR/VCDR informed of any decision to evacuate if a situation should develop. Flotilla Operation Officers and Flotilla Communications Officers should also notify their Division counterparts as well as the FC/VFC as appropriate and as soon as possible.

When a storm threatens our AOR the Sector Commander or the District Commander will issue Hurricane Condition alerts and will set **Hurricane Conditions**. For each condition other than Condition 5 specific action is required to be taken by the Auxiliary as described below:

Condition 5

(Seasonal Alert: 1 June to 30 November)

This is a normal routine procedure to ensure your facility (vessel, radio) is ready for activation during the hurricane season. All members should keep aware of potential storms in our AOR.

Condition 4

(Storm Alert: hurricane force winds expected within 72 hours)

- The FC will be notified by the DCDR, who will notify the VFC, FSO-OP, and FSO-CM to begin the notification process using the Flotilla Call List (Appendix A.) Use Appendix B to capture information and, if applicable, obtain additional information from Facility owners

This initial call out to members is to:

1. Alert members to ensure they are aware a hurricane in our AOR is likely.
 2. Account for a member's current whereabouts and well-being.
 3. Determine what, if any, plans the member may have in response to the storm.
- The FC will notify the VCDR when the Flotilla has completed its notification process (the VCDR notifies the DCDR who passes that information on to the DCAPT.)
 - Auxiliary Facility owners should take action to protect their facilities from possible storm damage. Consider trailering/moving your facility out of harm's way.

Condition 3

(Readiness: hurricane force winds expected within 48 hours.)

- Notification process is the same as that for Condition 4. Determine if a member's plan for the storm has changed, or if evacuated, has reached their destination safely.
- Vessel Facility owners are to notify the FSO-OP of their personal situation and status of their facility. Advise the FSO-OP/VFC if assistance is needed in securing/preparing their facility and if they intend to evacuate. FSO-OP will pass that information to the SO-OP who will in turn pass that to the VCDR.

Facility owners who are trailering their boat out of the storm area, storing the boat on land, or mooring in a hurricane hole should commence necessary action.

- Fixed and mobile radio facilities to support Coast Guard communications will advise the FSO-CM of their readiness or evacuation plans. FSO-CM will pass this information on to the SO-CM who will pass to the VCDR.

Condition 2

(Warning: hurricane force winds expected within 24 hours)

- Notification process is the same as that for Condition 4. Members who have already safely evacuated out of the area do not need to be contacted until after the storm passes.
- Vessel Facility owners are to again notify their FSO-OP of their personal situation and status of their facility. Advise the FSO-OP, FC/VFC if you intent to evacuate. FSO-OP will pass any changes of information to the SO-OP who will in turn pass that to the VCDR.

- Fixed and mobile radio facilities who will be remaining in the AOR should make final equipment tests and advise the FSO-CM of their readiness FSO-CM will pass this information on to the SO-CM who will pass to the VCDR.

Condition 1

(Danger: hurricane force winds expected within 12 hours)

- Notification process is the same as that for Condition 2.
- Be ready for call-out once the storm has passed.
- Maintain a constant weather watch.
- Prepare to assess storm damage to vessels, radios, and aircraft facilities.

POST HURRICANE RECOVERY AND RESPONSE

If our help is needed, we will most likely be asked for help AFTER the storm, so it is essential that you assess your readiness to assist. Our participation and assistance to the Coast Guard after a storm has passed is totally voluntary and should only be undertaken if your family and property are safe and secure.

Assuming normal communications are operational, all members should expect a status update request from the Everbridge system. Please respond to these requests in a timely manner.

Additionally, we will use our Call List to reach out to members to determine their well-being. Facility owners should check the status and readiness of their Facility only when it is safe to do so, and report that status when contacted. We will need an accurate statement of readiness condition and status of surviving Flotilla Facilities, if known. You can expect this to be a reiterative process until we know the operational status of all our facilities.

Any operations that we may be called upon to perform will depend upon a damage assessment and our surviving operational capability.

DISASTERS/ACCIDENTS/INCIDENTS

Should the Division be called upon to assist in a disaster, accident, or incident our assigned missions could include patrolling safety zones established by the Coast Guard. The types of missions we may be called upon may include:

- Directing marine traffic as requested by the Coast Guard
- Providing platforms for transportation to and from scene
- Providing technical and operational support for the Coast Guard
- Assisting in the recovery of people in the water
- Providing security of scene as directed by the Coast Guard
- Providing safety zone support around an incident
- Assessing waterways for floating debris and submerged obstacles.

SECURITY OPERATIONS

During periods of increased security operations our primary role will be to carry out all aspect of our boating safety programs to the fullest extent possible. We may also be asked to provide vessels or to stand watch to relieve the burden on the Coast Guard resources.

We may also be asked to perform additional significant duties which normally would be requested on short notice, (typically 4 hours). Our ability to respond will depend on the situation and the operational capabilities of the Flotilla and individual members.

NOTE: Smaller localized security measures would most likely be handled through local authorities. We would probably be asked to do any or all of the following requested by the USCG:

- Provide vessels releasing Coast Guard assets to handle security duty elsewhere.
- Provide watch standers for Stations
- Provide platforms for local, state, and federal agencies

DIVISION 10 RADIO NETWORK

Communications is vital during any emergency response. As part of the Division 10 Auxiliary radio network, Flotilla 10-06 has multiple radio sites that cover our AOR from Carolina Beach to Wrightsville Beach and can be extended Southwest to include Flotilla 10-05 at Oak Island and Northeast to Flotilla 10-01 at Middle Sound. When directed to do so, the SO-CM will contact the FSO-CM and establish the “net.” The mission, frequency to be used, etc., will be announced at that time.

Note: Most (if not all) of our Flotilla members who participate in the Radio Network described above are also Ham Operators with communication capabilities outside the Coast Guard communications network. These operators may have the capability to communicate with state and local municipal emergency service facilities.

CALL LIST for FLOTILLA 10-06

Prior to the arrival of a tropical storm, hurricane system (or other emergency situation) and following, it is absolutely necessary to account for all members of our Flotilla. We must be concerned about the safety and well-being of our members and their significant others as well as their property. We want all Flotilla members to feel that they can count on us for help and support! In response to an emergency situation we may be requested to provide assistance to Sector North Carolina. We will need to identify members who are in a position to leave their family safely travel to location(s) where needed.

Appendix A of this ERP is a calling tree to be used contact our members. This list contains contact information, such as home phone, if available, cell phone, and email address. Each FSO assigned to make calls will attempt to contact those members on their list to be sure the information is correct and inform the member to expect a call in the event of an emergency. Ask each member that you are assigned if they use cell phone Text Messages and if so, record that information for your use as an additional means of contact. Also, ask each member on your list to let you know if they plan to be out of the area when the storm notifications are received so we can account for everyone.

Upon activation of the Calling Tree the members identified in the Calling Tree will attempt to contact the members they are responsible for contacting and determine the following (see also Appendix B):

1. If contact is made:

- a. In cases of natural disasters, determine the well-being of the member and family living with them (if any.)
- b. Determine the member's current location and whether they intend to remain in the area during the emergency or relocate away from the area (and if so where.)
- c. If the member will be remaining in the area, ask if the member would be available to respond and assist regular Coast Guard units/other Auxiliarists if assistance is requested.

d. Remind members to be on the lookout and respond as soon as possible to all Everbridge text or message alerts originating from the District Commodore/District command staff.

2. **If NO contact is made** with a member continue to try to contact the member every so often. When contact is made immediately notify the FC or VFC.
3. Report the results of all your contacts to the FC (or in his/her absence the VFC) as soon as all calls are completed.
4. Stand by for further instructions for the duration of the emergency/incident.

Enclosures: Appendix A – Flotilla Calling Tree
Appendix B – Member Calling and Reporting

Appendix A

Calling Tree for Flotilla 10-06 (as of July 20 2021)

Flotilla Commander

Steve Morris

cell: (305) 333-4489,
Email: glennwild9930@yahoo.com

Steve Morris will contact:

Robert Dalessandro

cell: (910) 728-1167, home: (910) 728-1167
email: robdalessandro@hotmail.com

Lou Stanton

cell: (571) 359-1534, home: (910) 408-1534
email: fc1006@gmail.com

Keith Wilson

cell: (910) 470-0778, home: (910) 458-3394
email: wilsok@ymail.com

Allen Padgett

cell: (910) 619-9327, home: (910) 805-9873
email: allenpadgett8@gmail.com

Barry Rice

cell: (910) 515-1685
email: brfishman@aol.com

Allen DeForest

cell: (910) 297-1094, home: (910) 397-1094
email: al.deforest@gmail.com

Robert Dalessandro will contact:

William Barr

cell: (469) 275-6983
email: bebob5178@yahoo.com

Herman Franke

home: (910) 799-4606
email: wd4ifn@charter.net

Mike Reid

cell: (910) 964-3988
email: cim3@aol.com

Mary Cocorochio

cell: (508) 797-9523
email: mcocorochio@hotmail.com

Mike Pinto

cell: (908) 547-7452
email: emsmike61@gmail.com

Tom Driscoll

cell: (910) 523-1964, home: (910) 383-0574
email: sailortom47@gmail.com

Harry Otterbein

home: (910) 399-8333
email: harryott@charter.net

Keith Wilson will contact:

Roger Holcombe

cell: (610) 533-1189
email: roleeho26@comcast.net

Peter Jordan

cell: (512) 635-2683, home: (910) 769-7716
email: jordan9567@gmail.com

Frank Manole

cell: (570) 872-3150
email: f1f2d3@aol.com

Michael Opiela

cell: (240) 482-7577, home: (910) 408-1598
email: mopiela@verizon.net

Eric Norfleet

cell: (917) 860-2677
email: enorfleet@msn.com

Scott Williamson

cell: (703) 593-5904, home: (703) 593-5904
email: saw03xy@gmail.com

Brady Letteer

cell: (701) 934-264
email: bradylatteer2015@gmail.com

Allen Padgett will contact:

Steven Corbin

cell: (910) 465-9608
email: scorbinuscg@gmail.com

Gustav Dahl

cell: (910) 523-6638, home: (910) 799-3661
email: silverfoxgsd@aol.com

James Gisonna

home: (910) 232-0039
email: jmgisonna@gmail.com

Peter Lewia

cell: (910) 512-5494, home: (910) 794-5494
email: bubbalew@bellsouth.net

Brian Tribble

cell: (919) 523-1179
email: bmtribble@yahoo.com

Burke Tribble

cell: (919) 785-8883
email: burketribble21@gmail.com

Barry Rice will contact:

Paul Dowty

cell (910) 620-0233, home: (910) 686-4479
email: boatmantes@charter.net

Lois Dowty

cell: (910) 620-0247, home: (910) 686-4479
email: boatladytes2@charter.net

David Echevarria

cell: (910) 547-6652

email: davech41@att.net

Howard Sprow

cell: (201) 602-2991, home: (910) 792-1444
email: howardspro@ gmail.com

Lou Digiusto

cell: (203) 561-7409
email: louisjdigiusto@ gmail.com

Charles Hillicke

home: (910) 799-7668
email: sgt723@aol.com

Alan DeForest will contact:

Timothy Bourne

cell: (818) 632-7322, home (910) 793-9322
email: wilmywood@earthlink.net

Robert Breiner

cell: (609) 709-9080, home: (910) 769-5297
email: rjbreiner@aim.com

Mary Ann Bridger

cell: (910) 352-2410
email: maryann.bridger@yahoo.com

Robert Fetterman

cell: (910) 398-4689, home: (910) 392-4442
email: bobfetz@aol.com

Warren Fondu

cell: (203) 246-0377, home: (203) 846-0018
email: wfondu@yahoo.com

Christine Fisher

cell: (910) 520-4811, home: (910) 458-7483
email: sanny@bellsouth.net

Note: Peter Jordan resides out of state but has been added to this call list.

Appendix B

Member Calling and Reporting

This appendix and the accompanying Excel Spreadsheet (not provided to all members) are for use by Flotilla Staff Officers who will be contacting members whenever the Flotilla initiates a Call List activation. All Flotilla Members should review the reports being compiled and should be ready to provide whatever information they can when contacted.

There are different questions to ask depending if the call is made before a storm (or other incident) or after the storm has passed. There are also specific questions for members who own a Facility (vessel or radio.)

The pages that follow are facsimiles of the reports to provide to the Flotilla leadership (FC or VFC.) This information will be compiled and provided to the Chain of Leadership when requested. The information we are collecting is needed in order to determine the readiness of our Flotilla and its facilities should we be called upon to assist in the response to an emergency in our AOR.

Reporting the status of Members and Auxiliary Facilities

Below are the reports to be made to the FC when the Call List is activated. The FC will consolidate the reports for reporting to the Chain of Leadership. (FSOs who be compiling this information have been provided these reports in Excel Spreadsheet form.)

Report #1: Call List to members to determine their intentions to remain or evacuate during the storm. If member does not have a cell phone and is evacuating we would request another number (in Remarks) to be able to contact them.

Flotilla 10-06 Emergency Call Log						
Report Date: _____						
For Storm Conditions 4,3 and 2 (Storm has not arrived)						
Member Name	Date Contacted	Time	Staying	Evacuating	If evacuating (City, St)	Remarks (phone contact #, etc)
<i>Yourself</i>						

Staying: Y, N, Maybe
 Evacuating: Y, N, Maybe

Report #2: Auxiliary Facility Status Pre Storm

Auxiliary Facility Status - Pre Storm					Flotilla 10-06
Report Date: _____					
Member Name	Facility Type	Vessel is		Radio Station is	Remarks

Facility Type: Vessel or Radio
 Vessel is: Moored, Trailered, Other
 Radio Station is: Operational, Not Operational

Report # 3 provides is to ascertain the status of members after the storm has passed. We would want to know where members are located after the storm has passed and the status of their family. We would also like to know if the member’s property is damaged (and perhaps not livable.)

Post Storm Member Check						Flotilla 10-06
Report Date: _____						
Member Name	Date Contacted	Time	Current Location	Family Status	Property Status	Remarks (damage, retuning home)

Current Location: Home, Away (from town)
 Family Status: Safe, Not Safe, Other
 Property Status: Undamaged, Slight Damage, Major Damage, Unknown

Report #4 is a Post Storm report about the status of Auxiliary Facilities. Knowing if the Facility is operational or not will be very important if there is a response requested. In some cases the information may not be known, and that is understandable. If the Facility is not operational can it be repaired and placed into operation if needed, and if so, when.

Auxiliary Facility Status - Post Storm						Flotilla 10-06
Report Date: _____						
Member Name	Facility Type	Vessel Status	Vessel is Operational	Radio Station is	Remarks	
0						
0						
0						

Vessel Status: Moored, Trailered. Other
 Vessel is Operational: Y, N, Maybe
 Radio Station is: Operational, Not Operational