



053-04-11

Semper Paratus

Meeting Notice: Tuesday August 9, 2022

MAINLINE FLOTILLA Monthly Meeting

St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087

MINUTES

Check in: 1900 (7:00PM) Roll Call

- Meeting Call to Order
- Verification of Quorum
 - FSO's in Uniform: Monkhouse, Munroe
 - FSO's out of Uniform: Anderson, Zambrana, Bowden
 - Members Attending: Moatz, Gingras
 - Apologies/Regrets: Dixon, Ramer
 - Absentees: Sheetz, Ingiosi, Leidy, Lynn, Meade, Phinney, Savage, Webster
- Pledge of Allegiance - Anderson
- Invocation - Moatz
- Introduction of New Member
- Reading of previous month's meeting minutes
 - Motion to dispense with the reading of the minutes
 - Motion: Monkhouse
 - Second: Anderson
 - Discussion:
 - Vote:
 - Motion to approve minutes of the previous month's meeting:
 - Motion: Bowden
 - Second: All
 - Discussion:
 - Vote:
- FC Opening Remarks/Report
 - The Flotilla Reporting Guideline entitled "FSO Reports" was signed and will be archived into the 4-11 Main Line Website. Guideline standardizes the way in which FSOs will report on their monthly activities to both the Flotilla and relevant Staff Officers.
 - Continue of mentors to reach-out to members that haven't been heard from in a while. This includes participation discussion, as well as dues in some cases. Mentors as follows: Anderson

for Savage and Meade; Dixon for Ingiosi and Lynn. Zambrana will make independent inquiries and monitor progress.

- FSO Reports for 2022 – VFC
 - MEMBER TRAINING: MT – Bowden
 - DTrain learning event will take place 16-18 September in Christiana, DE at the Hilton Christiana/Wilmington. Various workshops’ will be offered to include VE, QE, Financial Operations Manual, as well as PE Update and additional valuable informational sessions.
 - 04-11 Training Report available upon request. If members see training information they believe to be inconsistent to reality, please review AUXDATA II for verification, and then forward email to Bowden for attention. Bowden controls Master training spreadsheet.
 - Courses taken on-line require members to submit a Self-Attestation Form. If you have taken courses that have not been credited, please bring form to next Flotilla Meeting.
 - AUXDATA II tutorial link > <https://www.youtube.com/watch?v=W7zroxMDjyc>
 - FINANCE: FN – Anderson
 - Dues Report-\$4,445.84 currently in checking account. Three flotilla members are in-the-rears with dues (Ingonosi, Webster, Lynn). Anderson will initiate communications with members to assess their intent and report back at September meeting. Discussion ensued regarding setting a “dues by” date.
 - HUMAN RESOURCES: HR – Munroe
 - Brett McGovern has submitted his USCGAUX application. Jan is assisting and facilitating his informational and joining process. Jan will continue to push the process forward and follow-up as required.
 - COMMUNICATION SERVICES: CS – Dixon
 - Social media: Barb continues to work and post to social media sites to provide awareness of the USCGAUX.
 - Fall RBS training courses (Boat America, Sailing Skills and Seamanship) have been posted to social media.
 - OPERATIONS: OP – Ramer
 - Three members are continuing summer Boat Crew patrols.
 - Currently, there are not enough patrols to accommodate all the trainees. Suggestions/ Resolutions: add more patrols or do some requirements in a classroom setting. Also, maybe limit how many patrols people can sign up.
 - Alternative option: suggest contacting John Yowell (FSO-OP, 21-03) on Lake Nockamixon (Area 17). He is putting together patrols in the area and is sympathetic to trainee needs.

- As well, Delaware Bay boats on the water / contact Andy Crowley (Crowley.andy@gmail.com) for access to schedule, participation, and facilities.
 - Grand Haven Coast Guard Festival will take place in Grand Haven, MI. July 29 – August 7. Duane has stated his intent to attend.

- VESSEL EXAMINATION: VE – Sheetz
 - Flotilla has four members certified and workshops accomplished in Vessel Examination – Monkhouse, Munroe, Ramer, & Sheetz.
 - Future VE days are unknown.

- PUBLIC EDUCATION: PE – Anderson
 - Dates have firmed up for teaching the Boat America class (10/25 – 11/15) @ Lower Merion High School; and Sailing Skills and Seamanship class (9/21 – 11/16) @Creutzburg Center. One person has signed up for sailing course so far.
 - Jan Munroe is leading committee to conceptualize using PE opportunities for the purposes of member recruitment (Committee: Munroe, Anderson, Zambrana, Bowden). First meeting produced the following items/proposals:
 1. Offer Summer boating classes starting on 2023 through the Main Line School Night Association – Anderson
 2. Add/advertise Main Line Flotilla course offerings through the CGAUX official web site – Anderson (Complete)
 3. Develop curriculum for an additional ‘non-Coast Guard approved’ course to be offered to boaters on the Northern Section of the Chesapeake Bay – Anderson/Bowden
 4. Explore opportunities to expand PE sessions outside the Main Line Night School program. For example, offer boating safety classes to High School Boating Clubs in the Main Line area – Zambrana
 5. Expand advertising of Main Line Flotilla course offerings through bulletin boards at boat supply/dealership stores – Bowden
 6. Bring back “Suddenly in Command” course (Added)

- SECRETARY/RECORDS: SR – Bowden
 - Review/revise & approve last month’s meeting minutes.

- PUBLIC AFFAIRS: PA – Ramer
 - Nothing to Report

- MATERIALS: MA – Dixon
 - USCGAUX information available for PA events or as requested
 - Barbara wishes to establish uniform items availability - Ex. Shoulder Boards

- INFORMATION SERVICES: IS – Munroe
 - Discussion centered on issues with navigating the USCGAUX website and non-intuitive nature of what's in place

- New/Old Business
 - SUMMER PICNIC – Cancelled.
 - MONTHLY FIRESIDE CHAT DISCUSSIONS –This Month's Fireside Chat topic was "Dropping the Lines – Dockside Prebrief". Chat focused heavily on Safety on the Water, Situational Awareness, and Planning. Munroe will provide the next chat at the September 13th flotilla meeting.
 - RESTART OF THE MONTHLY "KNOT OF THE MONTH" DEMONSTRATIONS – First example was demonstrated by Jan who provided demonstration and explanation/application use of the Bowline, the king of knots.
 - Bayard facilitated approval from the landlord to bring in coffee & donuts for fellowship during our flotilla meeting. Jan brought and provided the refreshments... Bayard will provide for September Meeting.

- Motion to adjourn

Next Meeting: **September 13th, 2022 @1900 (ATTIRE for Flotilla Staff Officers: Trops)**
St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087
(through the double doors, 2nd floor)

HONOR

RESPECT

DEVOTION to DUTY