



053-04-11

Semper Paratus

**Meeting Notice:** Tuesday July 12, 2022

**MAINLINE FLOTILLA Monthly Meeting**

**St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087**

**MINUTES**

**Check in: 1900 (7:00PM) Roll Call**

- Meeting Call to Order
- Verification of Quorum
  - FSO's in Uniform: Monkhouse, Zambrana, Munroe
  - FSO's out of Uniform: Sheetz, Bowden
  - Members Attending: Moatz
  - Apologies/Regrets:
  - Absentees: Flotilla members were given the option of attending through Zoom hook-up. Zoom link provided could not be facilitated at meeting location.
- Pledge of Allegiance - Sheetz
- Minute of Silence - Munroe
- Introduction of New Member
- Reading of previous month's meeting minutes
  - Motion to dispense with the reading of the minutes
    - Motion: Bowden
    - Second: Sheetz
    - Discussion:
    - Vote:
  - Motion to approve minutes of the previous month's meeting:
    - Motion: Sheetz
    - Second: All
    - Discussion:
    - Vote:
- FC Opening Remarks/Report
  - Lunch with the USCG Commandant – Admiral Linda L. Fagan. Event on Tuesday August 2<sup>nd</sup>, 11:30 @ Union League, Philadelphia provided to Flotilla Members. Cost is \$50/person. **If you plan to attend, please let Chris Sheetz know by Wednesday 20 July.** Potential for carpooling to event.

- SUMMER PICNIC – Pea Patch Island @ Fort Delaware State Park, date decided as August 13th. Ferry to get to the island is \$11.00/person. **Chris Sheetz needs to know if you plan to attend, and how many, by Wednesday 20 July** so he can arrange boat transportation to island and lunch reservations at Crabby Dicks. Folks can elect not to go to the island and just attend the lunch. Don't forget water, sunblock, hats, and to dress for the heat.
  - FC received letter from Flotilla member James Lynn acknowledging receipt of our member-signed bereavement card regarding the untimely passing of his wife Barbara.
  - Appointment of Chris Sheetz as FSO-VE effective immediately. Chris is working to facilitate his first event down at Great Oaks Marina (Chestertown, MD) on Saturday July 16<sup>th</sup>. He has requested participation and assistance from all flotilla members.
  - The Flotilla adopted the Reporting Guideline entitled “FSO Reports” in an effort to standardize the way in which FSOs will report on their monthly activities to both the Flotilla and relevant Staff Officers.
  - Noted is the need that during Public Affair events such as Car shows, all Auxiliary members are required to wear exactly the same USCG approved uniform. The Tropical Blue Uniform is preferred for this event. For Vessel Examiners (VE), uniform required is the VE Polo Shirt, ODU, Hot Weather Uniform, or Alternate Uniform. Note: all members must wear same uniform... we are representing the United States Coast Guard in public!
  - Discussion regarding mentors reaching out to members that haven't been heard from in a while as follows: Anderson for Savage and Meade; Dixon for Lynn and Ingiosi; and Munroe for Gingras. Zambrana to make independent inquiries and will report as well.
- FSO Reports for 2022 – VFC
    - MEMBER TRAINING: MT – Bowden
      - DTrain learning event will take place 16-18 September in Christiana, DE at the Hilton Christiana/Wilmington. Various workshops' will be offered to include VE, QE, Financial Operations Manual, as well as PE Update and additional valuable informational sessions.
      - 04-11 Training Report available upon request. If members see training information they believe to be inconsistent to reality, please review AUXDATA II for verification, and then forward email to Bowden for attention. Bowden controls Master training spreadsheet.
      - Courses taken on-line require members to submit a Self-Attestation Form. If you have taken courses that have not been credited, please bring form to next Flotilla Meeting.
      - AUXDATA II tutorial link > <https://www.youtube.com/watch?v=W7zroxMDjyc>
    - FINANCE: FN – Anderson
      - Dues Report-\$4,660.96 currently in checking account. Appears all flotilla members are up-to-date with dues.
    - HUMAN RESOURCES: HR – Munroe
      - Brett McGovern, a potential new member, has submitted his USCGAUX application to Jan Munroe for review. Jan offered to assist (mentor) his informational and joining process and is moving to application submission. Jan will continue to follow-up.

- COMMUNICATION SERVICES: CS – Dixon
  - Social media: Barb continues to work and post to social media sites to provide awareness of the USCGAUX.
  - Barb needs PHOTOS as we take them.
  
- OPERATIONS: OP – Ramer
  - Three members are involved in patrols. Two have been out, with the third scheduled for 7/22.
  - Currently, there are not enough patrols to accommodate all the trainees. Suggestions/Resolutions: add more patrols or do some requirements in a classroom setting. Also, maybe limit how many patrols people can sign up.
  - Alternative option: suggest contacting John Yowell (FSO-OP, 21-03) on Lake Nockamixon (Area 17). He is putting together patrols in the area and is sympathetic to trainee needs.
  - As well, Delaware Bay boats on the water / contact Andy Crowley ([Crowley.andy@gmail.com](mailto:Crowley.andy@gmail.com)) for access to schedule, participation, and facilities.
  - In the future, Watch Standers @ Sector Delaware Bay (Washington & Delaware Blvd., Philadelphia PA.) will be manned by USCGAUX in the future. This involves greeting visitors, checking ID cards, answering the telephone, and other ADMIN duties.
  - Grand Haven Coast Guard Festival will take place in Grand Haven, MI. July 29 – August 7. Duane has stated his intent to attend.
  
- VESSEL EXAMINATION: VE – Sheetz
  - Flotilla has four members certified and workshops accomplished in Vessel Examination – Monkhouse, Munroe, Ramer, & Sheetz.
  - 4-11 Main Line VE days are being scheduled at northern Chesapeake Marinas as available. Next event is Saturday July 16th at Great Oaks Marina (Chestertown, MD).
  
- PUBLIC EDUCATION: PE – Anderson
  - Dates have firmed up for teaching the Boat America class (10/25 – 11/15) @ Lower Merion High School; and Sailing Skills and Seamanship class (9/21 – 11/16) @ Creutzburg Center.
  - Jan Munroe to lead committee to conceptualize using PE opportunities for the purposes of member recruitment. Anderson, Zambrana and Bowden will constitute this committee.
  
- SECRETARY/RECORDS: SR – Bowden
  - Review/revise & approve last month's meeting minutes.
  - Flotilla adopted the Reporting Guideline entitled "FSO Reports" in an effort to standardize the way in which FSOs will report on their monthly activities to both the Flotilla and relevant Staff Officers.

- PUBLIC AFFAIRS: PA – Ramer
  - Two public events were held this Spring where we gave out much information to the boating public.
  - Duane has started taking the Intro to Auxiliary Public Affairs course online and completed the first two modules.
  
- MATERIALS: MA – Dixon
  - Will continue to post on Instagram to share information about 4-11.
  - When posting pictures approval from Flotilla Commander will be obtained
  
- INFORMATION SERVICES: IS – Munroe
  - All Auxiliarist time in AUXDATAII has been approved and is up-to-date at this time.
  
- New/Old Business
  - RESTARTING THE MONTHLY FIRESIDE CHAT DISCUSSIONS – Our “Fireside Chat” sessions were reinstated with the first one being a “primer on Safe Anchoring”. A lively discussion ensued focused on various ways to avoid a mistake and not unexpectedly, there were quite a few eventful tales to relate from personal experiences. Bowden will provide second chat at the August 9th flotilla meeting.
  - RESTART OF THE MONTHLY “KNOT OF THE MONTH” DEMONSTRATIONS – First example will be demonstrated at the August 9th flotilla meeting. Jan Munroe will provide handouts and lines for August 9th demonstration and line tying exercise for the flotilla.
  - Jan proposed we stop for 10 minute break in the middle of each meeting for coffee & donuts fellowship. Bayard will be asked to facilitate approval from the landlord.

Note: Apologies for not having Zoom available at meeting time. Due to lack of cell coverage, access to Zoom to start meeting was not possible. An alternative log-in option will be tested for next meeting.

- Motion to adjourn

Next Meeting: **August 9th, 2022 @1900 (ATTIRE for Flotilla Staff Officers: Trops)**  
**St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087**  
**(through the double doors, 2<sup>nd</sup> floor)**

**HONOR**

**RESPECT**

**DEVOTION to DUTY**