



053-04-11

Semper Paratus

Meeting Notice: Tuesday June 14, 2022

MAINLINE FLOTILLA Monthly Meeting

St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087

MINUTES

Check in: 1900 (7:00PM) Roll Call

- Meeting Call to Order
- Verification of Quorum
 - FSO's in Uniform: Monkhouse, Zambrana, Dixon, Ramer, Munroe, Bowden
 - FSO's out of Uniform: Anderson
 - Members Attending: Moatz, Sheetz, Gingras
 - Apologies/Regrets:
 - Absentees: Webster, Leidy, Lynn, Ingiosi, Savage, Phinney, Meade
- Pledge of Allegiance - Anderson
- Invocation - Zambrana
- Introduction of New Member
- Reading of previous month's meeting minutes
 - Motion to dispense with the reading of the minutes
 - Motion: Sheetz
 - Second: Anderson
 - Discussion:
 - Vote:
 - Motion to approve minutes of the previous month's meeting:
 - Motion: Sheetz
 - Second: All
 - Discussion:
 - Vote:
- FC Opening Remarks/Report
 - DTrain learning event will take place September 18th in Newark, DE. Older and especially new flotilla members are encouraged to attend.
 - American Helicopter Museum FATHER FEST scheduled for June 25 – 10am to 5pm. Available helicopter rides, car and motorcycle show, food trucks & beer garden, etc. Division 4 will host table for those interested in the Auxiliary.

- Division started an endowment committee for a wheel chair accessible lift or stairglide for access to the Marcus Hook Tracen location.
 - SUMMER PICNIC – Pea Patch Island @ Fort Delaware State Park, date decided as August 13th. Ferry to get to the island is \$11.00/person. Chris Sheetz will develop itinerary of activities, including times and locations to meet, phone numbers and directions. Besides island visit, a fellowship lunch will also take place which folks can elect to do only, if not planning to go to the island. Do not forget water, sunblock, hats, and dress for heat. We need a definitive headcount at the July Flotilla meeting.
 - FSO REPORTING – FSO Reports are to be submitted to the VFC (Omar Zambrana) with a copy sent to the FSO-SR (Josh Bowden) by Sunday night, prior to the monthly flotilla meeting. Henceforth - at the same time, a secondary submission shall be made to the respective SO's for support to the monthly Division meetings. Based on membership feedback, the FSO Report SOP is undergoing review / revision prior to continuing discussions.
- FSO Reports for 2021 – VFC
 - MEMBER TRAINING: MT – Bowden
 - 04-11 Training Report presented and discussed. If members see training information they believe to be inconsistent to reality, please review AUXDATA II for verification, and then forward email to Bowden for attention. Bowden controls Master training spreadsheet. Fifty nine percent (59) of the Flotilla is current with AUXCT requirements.
 - Courses taken on-line require members to submit a Self-Attestation Form. If you have taken courses that have not been credited, please bring form to next Flotilla Meeting.
 - AUXDATA II tutorial link > <https://www.youtube.com/watch?v=W7zroxMDjyc>
 - FINANCE: FN – Anderson
 - Dues Report-\$4,427.62 currently in checking account. Funds (member dues) in arrears discussed. Stated about 24% of flotilla have not paid dues (Webster, Lynn, Leidy, & Ingiosi). Anderson will continue to contact and encourage members in REYR status to rectify.
 - HUMAN RESOURCES: HR – Munroe
 - Brett McGovern, a potential new member, attended May's Flotilla meeting. Jan Munroe who offered to assist (mentor) his informational and joining process, has not heard from him since. Jan will follow-up and offer to meet with Brett one-on-one providing additional information and answer questions regarding the Auxiliary.
 - COMMUNICATION SERVICES: CS – Dixon
 - Social media: Barb added pics to Instagram of Auxiliarists and booth that was at the Conshohocken Arts Festival and Car Show (6/11).
 - Barb would like to reach a goal of at least posting twice a month on social media, but has also added pics more frequently.
 - Need MORE PHOTOS!

- OPERATIONS: OP – Ramer
 - Bowden & Zambrana completed the spring Boat Crew Class. On-the-water training happening now and through summer.
 - Boats on the water / contact Andy Crowley (Crowley.andy@gmail.com) for access to schedule, participation, and facilities.
 - Watch Standards @ Sector Delaware Bay (Washington & Delaware Blvd., Philadelphia PA.) will be manned by USCGAUX in the future. This involves greeting visitors, checking ID cards, answering the telephone, and other ADMIN duties.
 - There has also been a call out to assist with Sector Delaware Bay's Prevention Department (Marine Inspections Division \ Facilities and Containers Branch and Waterways Management Division). Auxiliarist duties will include container inspections, which will require Certification for this duty.
 - Grand Haven Coast Guard Festival will take place in Grand Haven, MI. July 29 – August 7. Duane has offered to drive everyone out and put us up in a party hotel for the week.

- VESSEL EXAMINATION: VE – Monkhouse
 - Flotilla has four members certified and workshops accomplished in Vessel Examination – Monkhouse, Munroe, Ramer, & Sheetz.
 - Auxiliarist Monkhouse conducted 16 Vessel Safety Checks at Port Herman. All were successfully conducted with all watercraft being awarded decals. Owners were also furnished with a copy of the booklet entitled “U.S. Aids to Navigation System”. Relevant details follow:
 - June 04: 2 x Cabin, 26-39, Gas; 8 x Open, 16-25, Gas; 4 x PWC
 - June 10: 1 x Open, < 16, Gas
 - June 12: 1 x Open, 16-25, Gas
 - VE days have been scheduled at 3 northern Chesapeake Marinas:
 - Safe Harbor Bohemia Vista (Chesapeake City, MD) / Saturday June 18th
 - Safe Harbor Hacks Point (Earleville, MD) / Saturday July 16th
 - Wharf at Handy’s Point (Chestertown, MD.) / Saturday August 13th.

- PUBLIC EDUCATION: PE – Anderson
 - Dates have firmed up for teaching the Boat America class (10/25 – 11/15) @ Lower Merion High School; and Sailing Skills and Seamanship class (9/21 – 11/16) @ Creutzburg Center.
 - Jan Munroe to lead committee to conceptualize using PE opportunities for the purposes of member recruitment. Anderson, Zambrana and Bowden will be part of this committee.

- SECRETARY/RECORDS: SR – Bowden
 - Review/revise & approve last month’s meeting minutes.
 - Monkhouse Zambrana, and Bowden issued an SOP on the FSO Reporting procedure. SOP will receive revision attention with on-going discussions to take place at future flotilla meetings.

- PUBLIC AFFAIRS: PA – Ramer
 - Flotilla participated in the Conshohocken Arts Festival and Car Show (6/11). Flotilla members manned our USCGAUX tent and handed out literature, coloring books to the kids, and answered questions concerning mission and membership opportunities. Future participation at events in Bryn Mawr, Essington, and Upper Merion are being explored. As these events firm-up, schedule will be provided to all flotilla members. A comment was made that perhaps car shows are not the best environs for teaching boating safety to the public or even recruitment.
 - Discussion commenced regarding reaching out to organizations to provide education as well as possibly gain members. The Fire companies that possess rescue boats were mentioned as well as boat sales companies, and Marina's on the Delaware. Barb volunteered to develop a list of local boat dealers. These activities fall under the purview of the FSO-PV office.

- MATERIALS: MA – Dixon
 - Barb is setting up shelving at her home that will make accessing USCGAUX and Safety information easier and provide for a quick assessment of inventory. This includes brochures, stickers, coloring books, etc. provided for PA events.
 - Inventory List was shared with Flotilla via email.

- INFORMATION SERVICES: IS – Munroe
 - All Auxiliarist time that had been provided to Jan has been entered.
 - Guidance is to add the 99X hours in on the last day of the month, Ex: 50 hours for May 2022.

- New/Old Business
 - Standard Operating Procedure (SOP) #04-11/01 Flotilla Staff Officer Report discussions to continue.
 - RESTARTING THE MONTHLY FIRESIDE CHAT DISCUSSIONS – Monkhouse will provide the first one for July 12th flotilla meeting, Bowden will provide second at the August 9th flotilla meeting.
 - RESTART OF THE MONTHLY “KNOT OF THE MONTH” DEMONSTRATIONS – Bowden will provide the first one for July 12th flotilla meeting, Zambrano will provide second at the August 9th flotilla meeting.
 - Jan Munroe will provide lines for July 12th demonstration and line tying exercise for the flotilla.

- Motion to adjourn

Next Meeting: **July 12th, 2022 @1900 (ATTIRE for Flotilla Staff Officers: Trops or ODU)**
St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087
(through the double doors, 2nd floor)

HONOR

RESPECT

DEVOTION to DUTY