



053-04-11

Semper Paratus

Meeting Notice: Tuesday May 10, 2022

MAINLINE FLOTILLA Monthly Meeting

St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087

MINUTES

Check in: 1900 (7:00PM) Roll Call

- Meeting Call to Order
- Verification of Quorum
 - FSO's in Uniform: Monkhouse, Zambrana, Dixon, Ramer, Munroe
 - FSO's out of Uniform: Anderson, Bowden
 - Members out of Uniform: Moatz, Sheetz, Meade
 - Apologies/Regrets:
 - Absentees: Webster, Leidy, Lynn, Ingiosi, Savage, Phinney, Gingras
- Pledge of Allegiance - Ramer
- Invocation - Zambrana
- Introduction of New Member- Brett McGovern
- Reading of previous month's meeting minutes
 - Motion to dispense with the reading of the minutes
 - Motion: Anderson
 - Second: Sheetz
 - Discussion:
 - Vote:
 - Motion to approve minutes of the previous month's meeting:
 - Motion: Sheetz
 - Second: Anderson
 - Discussion:
 - Vote:
- FC Opening Remarks/Report
 - FSO REPORTING – FSO Reports are to be submitted to the VFC (Omar Zambrana) with a copy sent to the FSO-SR (Josh Bowden) by Sunday night, prior to the monthly flotilla meeting. Henceforth - at the same time, a secondary submission shall be made to the respective SO's for support to the monthly Division meetings. Appendix examples below.
 - AUXDATAII – All Flotilla member are expected to submit their time monthly in AUXDATAII (either directly or via Jan Munroe).

- LEVEL OF INTEREST FOR THE SUMMER PICNIC – Interest shown to have picnic. Date decided as August 13th, Pea Patch Island @ Fort Delaware State Park. So far, commitments were indicated by Dixon, Sheetz, Zambrana, Monkhouse, & Munroe. Should insufficient numbers be asseverated, then combination with another Flotilla may be necessary.
 - RESTARTING THE MONTHLY FIRESIDE CHAT DISCUSSIONS – Monkhouse will provide the first one for June 14th flotilla meeting, Bowden will provide second at the July 12th flotilla meeting.
 - RESTART OF THE MONTHLY “KNOT OF THE MONTH” DEMONSTRATIONS – Bowden will provide the first one for June 14th flotilla meeting, Monkhouse will provide second at the July 12th flotilla meeting.
- FSO Reports for 2021 – VFC
 - MEMBER TRAINING: MT – Bowden
 - 04-11 Training Report presented and discussed. If members see training information they believe to be inconsistent to reality, please review AUXDATA II for verification, and then forward email to Bowden for Training Spreadsheet update. Bowden controls Master training spreadsheet (See Attached). It was noted that only 59% of the Flotilla was current with AUXCT requirements.
 - Courses taken on-line require members to submit a Self Attestation Form. If you have taken courses that have not been credited, please bring form to next Flotilla Meeting.
 - Two auxiliarists completed the Spring Boat Crew Class that commenced 3/19/2022 – 5/7/2022 @ AUXTRACEN Marcus Hook location. On-the-water training will now be scheduled. An additional auxiliarist will be finishing up his certification this year.
 - AUXDATA II tutorial link > <https://www.youtube.com/watch?v=W7zroxMDjyc>
 - FINANCE: FN – Anderson
 - Dues Report-\$4,051.51 currently in checking account. Funds (members dues) in rears discussed. Stated about 50% of flotilla have not paid dues. Anderson will send another email to members that owe.
 - HUMAN RESOURCES: HR – Munroe
 - Brett McGovern, a potential new member, attended this month’s Flotilla meeting. He told us a little about himself and indicated an interest in the Marine Pollution area. Jan Munroe offered to assist (mentor) his informational and joining process. He was amenable to this path forward.
 - COMMUNICATION SERVICES: CS – Dixon
 - Website was revisited to eliminate non-working links.
 - Social media: followers on Twitter; lack of followers on Facebook.
 - Dixon would like to reach a goal of at least posting twice a month on social media;
 - Need MORE PHOTOS!

- OPERATIONS: OP – Ramer
 - Bowden & Zambrana completed the Spring Boat Crew Class that commenced 3/19/2022 – 5/7/2022 @ AUXTRACEN Marcus Hook location. On-the-water training will now be scheduled.
 - Boats in the water / contact Andy Crowley (Crowley.andy@gmail.com) for access to participation and facilities.
 - There is rumor that in the future USCGAUX will be operating access gate @ Sector Delaware Bay (Washington & Delaware Blvd., Philadelphia PA.) as well as many other office duties.

- VESSEL EXAMINATION: VE – Monkhouse
 - Flotilla has four members certified and workshops accomplished for Vessel Examination –Monkhouse, Munroe, Ramer, & Sheetz.
 - Flotilla has secured interest and scheduled the following VSC days: Safe Harbor Bohemia Vista (Chesapeake City, MD) / Saturday June 18th; Safe Harbor Hacks Point (Earleville, MD) / Saturday July 16th, and the Wharf at Handy’s Point (Chestertown, MD.) / Saturday August 13th. Marina managers are providing information and a sign-up sheet for boat owners.

- PUBLIC EDUCATION: PE – Anderson
 - Munroe and Meade just concluded providing community training of the “Boat America” course. Nine students participated and all students graduated.
 - Fall class will be Sailing.
 - Jan Munroe to lead committee to organize additional PE opportunities for the purposes of member recruitment. Anderson and Zambrana will be part of this committee.

- SECRETARY/RECORDS: SR – Bowden
 - Review/revise & approve last month’s meeting minutes.
 - Appreciation shared to members for providing FSO Reports to Zambrano and myself. Please stay diligent to this new procedure going forward.
 - Post Meeting Note: Monkhouse will issue an SOP on this procedure to be provided and discussed at a future flotilla meeting.

- PUBLIC AFFAIRS: PA – Ramer
 - Flotilla will be participating in the “Wheels of Wayne” car show on Sunday May, 15th. Flotilla members will be manning USCGAUX tent and handing out literature, coloring books for the kids, and answering questions concerning mission and membership opportunities.
 - We have new materials to put on tables.
 - Need members to be in uniform.

- Additional venue participation events in the Conshohocken, Bryn Mawr, Essington and Upper Merion areas are being explored/developed. As these events firm-up, schedule will be provided to all flotilla members.
 - MATERIALS: MA – Dixon
 - Updated brochures, stickers, coloring books, etc. provided for Wheels of Wayne Car Show
 - Inventory List was shared with Flotilla via email.
 - INFORMATION SERVICES: IS – Munroe
 - We are also developing a screening committee to review flotilla technology needs. Members are Zambrana, Munroe and Anderson. Subsequent purchases must be approved by FC or FSO-IS and catalogued by the FSO-MA.
- New/Old Business
 - Jan Munroe will provide flags for monthly flotilla meeting going forward.
 - Omar Zambrana was appointed as the new AV Director.
 - Present proposal was to acquire a projector for in-person internal and external meetings – Zambrana
 - 04-11 Annual Picnic particulars are being finalized. Pea Patch Island @ Fort Delaware State Park has been selected as the location and the date set is Saturday, August 13. Committee of Dixon and Sheetz will advertise the outing with brochures etc. and provide the order of events as well as propose a comprehensive budget. Remember that this outing is open to both family and close-knit friends.
- Motion to adjourn

Next Meeting: **June 14th, 2022 @1900 (ATTIRE for Flotilla Staff Officers: Trops)**
St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087
(through the double doors, 2nd floor)

HONOR

RESPECT

DEVOTION to DUTY



Main Line Flotilla
Semper Paratus

053-04-11 FSO MONTHLY REPORT

FROM: FSO-SR Bowden

TO: SO-SR Russo

DATE: May 12, 2022

SUBJECT: Monthly Secretary/Reporting (-SR) Report

Successes/ Accomplishments/ Highlights

04-11 will be participating at the annual Wheels of Wayne Car show Sunday May 15th to meet the public and generate interest in the USCGAUX.

04-11 has reached out to Marinas on northern Chesapeake for summer VSC days and has secured interest and schedule at 3 locations. Marinas/dates include: Safe Harbor Bohemia Vista (Chesapeake City, MD) / Saturday June 18th; Safe Harbor Hacks Point (Earleville, MD) / Saturday July 16th, and the Wharf at Handy's Point (Chestertown, MD.) / Saturday August 13th.

Two Flotilla members just concluded providing community training of the "Boat America" course. Nine students participated and all students graduated.

A Flotilla member's training spreadsheet is presented and discussed at monthly flotilla meetings.

Two auxiliariasts completed the Spring Boat Crew Class. On-the-water training will now be scheduled.

04-11 Annual Picnic will be at Pea Patch Island @ Fort Delaware State Park on Saturday, August 13.

A potential new member joined us at this month's Flotilla meeting. He indicated interest and one of our members offered to assist (mentor) his informational and joining process. Next steps will commence.

Issues/Concerns/ Problem Areas:

No issues

Suggestions/ Resolutions

None presented



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053-04-11 FSO MONTHLY REPORT

FROM: FSO-MT Bowden

TO: SO-MT Montalto

DATE: May 12, 2022

SUBJECT: Monthly Member Training (-MT) Report

Successes/ Accomplishments/ Highlights

A comprehensive Member Training Chart is presented at our monthly flotilla meeting which documents the training status of each member. MT chart shows up-to-date member training data captured in AUXDATAII.

2022 Workshops taken by Flotilla Members:

Vessel Examiner: 5 Members

Instructor: 3 Members

National Operations: 4 Members

TCT/RM Ops: 1 Member has completed; 2 Scheduled

Two auxiliarists completed the Spring Boat Crew Class that commenced 3/19/2022 – 5/7/2022 @ AUXTRACEN Marcus Hook location. On-the-water training will now be scheduled. An additional auxiliarist will be finishing up his certification this year.

Issues/Concerns / Problem Areas:

Areas of concern are those members in REYR status and those members in dormancy status, and how to motivate, rectify, or separate folks with no interest to participate or comply.

Suggestions / Resolutions:

Regarding members in REYR and dormancy issue - VFC will reach out to these members to gage their interest, understand their situations, motives and intent. Discussions on-going.

**Flotilla 4-11 -5NR
Financial Report
Month Jan.-Mar. 2022**

Beginning Balance from 12/31/21 Financial Report: 4,660.96

Deposits during Jan.-Mar.

12/17	Xmas reimburse	40.00	
3/2	Dues: Sheetz,Moatz,Bowden,Munroe	200.00	
3/16	Dues: Monkhouse,Meade	100.00	
			340.00

Expenses during Jan.-Mar.

1/6	DM	ZoomVideo	15.89	
1/10	346	Wells Fargo – Xmas lunch	316.68	
2/7	DM	ZoomVideo	15.89	
3/3	347	District 5NR – annual dues	493.00	
3/7	DM	ZoomVideo	15.89	
4/1	DM	District Store – Books	90.32	
4/6	DM	ZoomVideo	15.89	
				963.56

*not cleared

Ending Balance 4/10/22: (reconciled thru 4/10/22) 4,037.40

Submitted by Bayard Anderson FSO-FN
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