



053-04-11
Semper Paratus

Meeting Notice: Tuesday March 14, 2023

U. S. Coast Guard Auxiliary Flotilla 4-11 (5NR) Monthly Meeting Minutes
St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087

Check in: 1900 (7:00PM) Roll Call

- Meeting Call to Order – Bowden
- Verification of Quorum
 - FSO's in Uniform: Bowden, Ramer, Monkhouse
 - FSO's out of Uniform: Anderson, Sheetz, Zambrana, Munroe, Gingras
 - Members Attending:
 - Apologies/Regrets: Rhatican, Moatz, Meade
 - Absentees: Leidy, Lynn, McGovern, Phinney, Savage, Webster
- Pledge of Allegiance - All
- Invocation - Bowden
- Guests: Andrew Paulson (4-09), Nellie Paulson (visitor)
- Introduction of New Member(s)
- Reading of previous month's meeting minutes
 - Motion to dispense with the reading of the minutes
 - Motion: Gingras
 - Second: Anderson
 - Discussion: None
 - Vote: Approved
 - Motion to approve minutes of the previous month's meeting:
 - Motion: Monkhouse
 - Second: Sheetz
 - Discussion: None
 - Vote: Approved
- FC: Opening Remarks/Report
 - New Members/Guests Welcome (& update)
 - DTrain Recap
 - Training Workshops: VE by 30 June, OP, Instructor, DTrain, etc. This time of year is optimum to accomplish. Once complete, let Bowden know and he will verify through AUXDATAII for confirmation, then update training spreadsheet.

- Radnor Hotel: Corporate management decided to rescind offer for 4-11 monthly flotilla meetings.
 - Zoom: Current Zoom vendor will be discontinued. Duane Ramer has volunteered his Zoom line for monthly flotilla meetings.
 - Reimbursements (CoW, CPR/AED): Flotilla members are entitled to CoW event reimbursement. CPR/AED training is available to all members... therefore, those members participating will be reimbursed for cost.
 - Wheels of Wayne: Application has been submitted with intent for 4-11 to participate 4/30/2023.
 - FSO's: One Goal/Status... starting next meeting with monthly report submission.
 - Dues/Flotilla status & membership clean-up: Six members have paid dues to date. Dues are considered late after 30 June (Standing Rules). Outstanding dues notice reminder will be sent out in April... post 30 June date, delinquent flotilla members will face separation action.
 - Purpose Statement: To provide Recreational Boating Safety to our boating communities through our four main tenets (PA, PE, VE, OP) and promote flotilla fellowship.
- VFC: FSO-XX Reports for 2023
 - PUBLIC AFFAIRS: PA – Sheetz
 - Wheels of Wayne: Application has been submitted with intent for 4-11 to participate 4/30/2023.
 - Sheetz will explore other options for advertising of CGAUX services and opportunities to the boating community.
 - PUBLIC EDUCATION: PE – Anderson
 - 4-11 will provide RBS training of the “Sailing Skills and Seamanship” (3/29 – 5/17/23) at Lower Merion High School and “Boat America” class (4/4 – 4/25/23) at the Creutzburg Center Villanova. Both classes are advertised in the spring Main Line School Night flyer.
 - Working towards getting additional flotilla member certified as Instructor.
 - VESSEL EXAMINATION: VE – Monkhouse
 - Three members have confirmed they have self-attested to completion of the 2023 VE Workshop. This leaves two others in arrears (REYR).
 - No requests for VSCs have been received as yet.
 - Plans for a Flotilla marina assignment have yet to materialize.
 - OPERATIONS: OP – Ramer
 - Boat Crew class offered again this spring. Eric Benson is Instructing, start date to be determined.
 - Boats on the water scheduled for 5/1/23 – 10/31/23, an additional 2 weeks earlier and later in schedule.
 - Number of facilities expanded to three for 2023 patrol season.
 - Alternate Uniform was approved for Operations at beginning of 2022. Check the USCGAUX website for uniform particulars.

- Everyone is invited to the Division 4 meetings on third Tuesday of every month. Meeting begins at 1900, held @ SAP headquarters in Newtown Square, 2nd floor.

- AUXILIARY SCOUTS: AS – Gingras
 - Attended Zoom meeting 13 March.
 - AUXSCOUT presentation to flotilla has been set for the June 13th flotilla meeting.
 - The Coast Guard, Reserves and AUX SCOUT will be part of the National Scout Jamboree (NSJ) Joint Military Task Force from 18 - 28 JUL23 @ Bechtel Reserve in WV. FSO-AS planning to attend.

- MEMBER TRAINING: MT – Bowden
 - GOAL: 70% of flotilla members Core Training Certified.
STATUS: 4-11 has 65% (11/17) flotilla members Core Training current and Certified. One member retrained and awaiting Certification accounted for in AUXDATAII, five members non-participatory to flotilla.
 - Yearly Workshops: Flotilla reminded to get spring workshops done prior to due dates to assure no issues with certifications. 2022 Certified Flotilla Members: Vessel Examiner – 4, Instructor - 1, National Surface Operations: - 4.
 - Two new applicants who have completed application requirements and are awaiting processing, will start CT and BQC training as soon as they are in the system and receive their member #'s.
 - Three auxiliaries participated as trainees during the 2022 Boat Crew Patrol season and will continue into the 2023 season.
 - Courses taken on-line require members to submit a Self-Attestation Form. If you have taken courses that have not been credited, please bring form to next Flotilla Meeting.
 - AUXDATA II tutorial link > <https://www.youtube.com/watch?v=W7zroxMDjyc>

- FINANCE: FN – Anderson
 - Account status - \$4,119.03 currently in checking account. Account continues to benefit from RBS training.
 - Reimbursements: Agreed upon reimbursement for flotilla members who attended the CoW. Members must email Anderson with request for reimbursement.
 - Yearly dues email has been sent to flotilla members. Six members have paid dues to date. Dues are considered late after 30 June (Standing Rules). Outstanding dues notice reminder will be sent out in April... post 30 June date, delinquent flotilla members will face separation action.
 - Past Item: Discussion on yearly dues took place. Flotilla members at the table proposed motion to increase yearly dues from \$50 to \$55.00 to account for increasing demands of Division, District, and National. Motion still requires approval. Amended dues rate would take effect as of 2024.

- COMMUNICATION SERVICES: CS – Zambrana
 - Waiting for feedback from COMO Murphy to address Facebook potential policy violation issue.

- Reviewed Flotilla Website editing functionality with Doug Hoffman DSO-CS. Followed up meeting may be scheduled.
 - Contacted last year's FSO-CS to obtain familiarity on CS processes and practices. Meeting tentatively scheduled for week of 3/12.
 - Updated Flotilla Website with recent pictures.
 - Uploaded meeting minutes documents from Sep 2023 to Feb 2023.
 - Our Sites:
 - Flotilla Email: flotilla053.4.11@gmail.com
 - Facebook Page: <https://www.facebook.com/groups/276317272820354/>
 - Website: 5NR.org :: Flotilla 4-11 – Main Line, PA
 - Instagram: Username: [flotilla4_11](#); Password: auxiliary
- HUMAN RESOURCES: HR – Munroe
 - Jan is available for questions regarding proper wearing and placement of uniform ribbons and devices.
 - HR & FC are available to meet with potential new members upon request. This initial meeting will provide orientation brief and information to questions candidates may have.
 - MATERIALS: MA – Munroe
 - Materials inventory has now been gathered from Barb and will be passed to Jan.
 - Inventory will be assessed, sorted, and indexed.
 - Future needs: establish uniform items availability - Ex. Shoulder Boards.
 - INFORMATION SERVICES: IS – Munroe
 - All flotilla members provided hours for year-to-date and effort(s) was credited.
 - Remember, all flotilla meetings, travel to/from, car show support, VE efforts, PE training, etc. should be entered in AUXDATAII for time credit. Any questions, please contact Jan Munroe.
 - SECRETARY/RECORDS: SR – Bowden
 - GOAL: 92% of Monthly Flotilla Meeting Minute reconciled/delivered to members within 96 hours (4 days) of meeting.
 - STATUS: 100% reconciled/delivered.
 - Review/revise & approval of last month's meeting minutes.
 - New/Old Business
 - Flotilla Meetings Duration goal of 1.5 hours when able.
 - Flotilla members Ingiosi and Dixon have resigned from service. Change of Membership Status (ANSC 7035) paperwork, signed and forwarded to DIRAUX. At this time, they are still accounted for as members of 4-11 flotilla in AUXDATAII.
 - Our Sites:
 - Flotilla Email: flotilla053.4.11@gmail.com
 - Facebook Page: <https://www.facebook.com/groups/276317272820354/>
 - Website: 5NR.org :: Flotilla 4-11 – Main Line, PA
 - Instagram: Username: [flotilla4_11](#); Password: auxiliary

- Fireside Chat Discussion – Sheetz “Courtesy Float Plan”.
- What’s your “Why”; why did I join the Auxiliary – Zambrana and Sheetz.

- Next Flotilla Meeting
 - Fireside Chat Discussion – Paulson: *Topic TBD*
 - What’s your “Why”; why did I join the Auxiliary – Gingras
 - Sustenance of Choice – Gingras

- Motion to adjourn

Next Meeting: **April 11th, 2023 @1900 (ATTIRE for Flotilla Staff Officers: Trops)**
St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087
(through the double doors, 2nd floor)

HONOR

RESPECT

DEVOTION to DUTY