



053-04-11

Semper Paratus

Meeting Notice: Tuesday April 12, 2022

MAINLINE FLOTILLA Monthly Meeting

St David's Episcopal Church, 763 S Valley Forge Rd, Wayne, PA 19087

MINUTES

Check in: 1900 (7:00PM) Roll Call

- Meeting Call to Order
- Verification of Quorum
 - FSO's in Uniform: Monkhouse, Zambrana, Dixon, Anderson
 - Members out of Uniform: Moatz, Sheetz
 - Apologies/Regrets: Bowden, Ramer
 - Absentees: Munroe, Meade (both teaching), Webster, Leidy, Lynn, Ingiosi, Savage, Phinney, Gingras
- Pledge of Allegiance - Anderson
- Invocation - Omar
- Introduction of New Member- No guest
- Reading of previous month's meeting minutes
 - Motion to dispense with the reading of the minutes
 - Motion: Anderson
 - Second: Sheetz
 - Discussion:
 - Vote:
 - Motion to approve minutes of the previous month's meeting:
 - Motion: Sheetz
 - Second: Anderson
 - Discussion:
 - Vote:
- FC Opening Remarks/Report
 - FSO SWEARING IN CEREMONY- Dixon and Anderson sworn in as appointed FSOs. Zambrana sworn in as elected official.
 - FSO REPORTING – FSO's to send Bowden individual reports by Sunday Nights. Bowden will prepare FSO report by Monday evening. Moving forward, in-person meetings will take place every second Tuesday of the month.
 - AUXDATAII – All Flotilla member are expected to submit their time monthly in AUXDATAII (either directly or via Jan Munroe).
 - SELECTING A DATE FOR THE SUMMER PICNIC - Pea Patch Island - August 13th

- FSO Reports for 2021 – VFC
 - MEMBER TRAINING: MT – Bowden
 - 04-11 Training Report circulated and discussed. If members see training information they believe to be inconsistent to reality, please review AUXDATA II for verification, and then forward email to Bowden for Training Spreadsheet update. Bowden controls Master training spreadsheet.
 - Monkhouse, Moatz and Sheetz will submit their training updates for document correction.
 - Courses taken on-line require members to submit a Self Attestation Form. If you have courses taken that have not been credited, please bring form to next Flotilla Meeting.
 - AUXDATA II tutorial link > <https://www.youtube.com/watch?v=W7zroxMDjyc>
 - FINANCE: FN – Anderson
 - Dues Report-\$4,037.40 in checking account now. Members in rears discussed. 9 have paid, 8 have not. Anderson will send another email to members that owe. Flotilla Budget shared and discussed.
 - HUMAN RESOURCES: HR – Munroe - No Report
 - COMMUNICATION SERVICES: CS – Dixon
 - Website will be checked out. Dixon updated and corrected any issues seen on website according to list shared. Update will be shared as soon as results are shared.
 - Dixon would like to reach a goal of at least posting twice a month on social media;
 - Need MORE PHOTOS!
 - OPERATIONS: OP – Ramer
 - Bowden & Zambrana taking Boat Crew classes-Zambrana discussed classes they have already taken. Classes are very interesting. If you want to do Operations, you need to take this class.
 - VESSEL EXAMINATION: VE – Monkhouse
 - Vessel Examination certification discussed. Paddleboat safety highlighted.
 - PUBLIC EDUCATION: PE – Anderson
 - 2 courses offered at Main Line School Night. Boating Skills & Seamanship (BS&S) Course canceled due to lack of attendance. Nine people in Boat America class. There was issue with computers during first night – that night will be made up. Meade & Munroe will be teaching the Boat America class - location undetermined. Fall class will be Sailing.

- SECRETARY/RECORDS: SR – Bowden
 - Picnic considerations and preparations.
 - Review/revise & approve last month’s meeting minutes.
 - Appreciation shared to members for providing FSO Reports. Please stay diligent to this new procedure going forward.

- PUBLIC AFFAIRS: PA – Ramer
 - Wheels of Wayne on May 15th. Monkhouse talked to Meade to get us a good table at the car show. We have new materials to put on tables.
 - We need organization update from Ramer. Need members to be in uniform.

- MATERIALS: MA – Dixon
 - Inventory Report shared to Flotilla.
 - Ordered updated brochures, stickers, coloring books, etc.

- INFORMATION SYSTEMS: IS – Munroe-No Report

- New/Old Business
 - Omar Zambrana appointed AV Director.
 - Present proposal to acquire projector for in-person meetings – Zambrana
 - Anderson does have a projector for the flotilla. He will give to Zambrana & he will work on getting the projector ready for meetings to share the FSO-Reports.
 - New Meeting Location – Anderson has graciously booked St. David’s Church for our monthly meetings. Requirement is a \$25/month donation for use of the conference room.
 - Discussed having the monthly FSO Report’s sent to Bowden by the Sunday before the meeting so he can compile all reports together and send to flotilla members.

- Motion to adjourn

Attachments for members consideration:

Vessel Examination Report

Budget Report

Member Training Report

Next Meeting: **May 10th, 2022 @1900 (ATTIRE for Flotilla Staff Officers: Trops)**

HONOR

RESPECT

DEVOTION to DUTY

FSO-VE Report
053-04-11
April 11, 2022

FSO-VE: Don Monkhouse

SO-VE: Vacant

Current Members VE Certified: Anderson, Moatz, Monkhouse, Munroe, Ramer, Sheetz, Zambrana

Those Members in REYR: Anderson

Those Members needing Certification (5 Supervised VSCs):
Bowden, Zambrana

Members who have taken the 2022 Workshop: Bowden, Moatz, Monkhouse, Munroe, Ramer, Sheetz, Zambrana

Members who have Not taken the 2022 Workshop: Anderson

UPDATE : Waiting for Ernie Meade to organize VE events preferably on weekends in April and May.

Items to Organize Include: Decals, ANSC 7012A Forms, Handouts (*Do You Know where your Litter is?; Be smart, Be Safe, Have Fun; PFD Panda Award; US Aids to Navigation System; Finding Solutions* and perhaps the “whistle-Ramer”), Canopy, Flags, Table etc. etc.

**Flotilla 4-11 -5NR
Financial Report
Month Jan.-Mar. 2022**

Beginning Balance from 12/31/21 Financial Report: 4,660.96

Deposits during Jan.-Mar.

12/17	Xmas reimburse	40.00	
3/2	Dues: Sheetz,Moatz,Bowden,Munroe	200.00	
3/16	Dues: Monkhouse,Meade	100.00	
			340.00

Expenses during Jan.-Mar.

1/6	DM	ZoomVideo	15.89	
1/10	346	Wells Fargo – Xmas lunch	316.68	
2/7	DM	ZoomVideo	15.89	
3/3	347	District 5NR – annual dues	493.00	
3/7	DM	ZoomVideo	15.89	
4/1	DM	District Store – Books	90.32	
4/6	DM	ZoomVideo	15.89	
				963.56

*not cleared

Ending Balance 4/10/22: (reconciled thru 4/10/22) 4,037.40

Submitted by Bayard Anderson FSO-FN
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FSO-MT Report

053-04-11

April 12, 2022

FSO-MT: Joshua Bowden

SO-MT: Nick Montalto

Members Core Training (CT) Certified (10/17 = 59%):
Anderson, Bowden, Dixon, Ingiosi, Moatz, Monkhouse,
Munroe, Ramer, Sheetz, Zambrana

Members CT REYR (4/17 = 24%): Gingras, Leidy, Phinney,
Webster

Members needing CT Certification (3/17 = 18%): Lynn, Meade,
Savage

Members who are Basic Qualified – post 2/1/2018 (6/17 =
35%): Bowden, Dixon, Ingiosi, Munroe, Ramer, Zambrana

Members needing BQ (3/17 = 18%): Lynn, Meade, Savage

Members who joined prior to 2/1/2018 and are listed in
AUXDATA II as Trainee (8/17 = 47%): Anderson, Gingras,
Leidy, Moatz, Monkhouse, Phinney, Sheetz, Webster

Members who have taken 2022 Workshops:

- Vessel Examiner: Bowden, Moatz, Monkhouse, Munroe,
Ramer, Sheetz, Zambrana
 - Instructor: Monkhouse, Munroe, Zambrana
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