

Drafting Notes

The National Board, at its October 2011 meeting, approved new Flotilla Standing Rules now referred to as Standardized Flotilla Standing Rules (hereafter “Standing Rules”). These Rules were promulgated in accordance with AuxMan 1G, Chapter 4, Section H.

Section H provides that the Standing Rules may not be changed. Any local options are to be contained in an Appendix to the Standing Rules. This is a departure from the long standing prior practice in which only certain paragraphs of the previous Model Rules were not changeable. Now, all of the primary operating paragraphs cannot be changed.

The Standing Rules contain some blanks which each Flotilla is to complete.

1. Caption – Fill in the number of your Flotilla.
2. Paragraph 1.1 Fill in your Flotilla number, Division Number and Northeast District, Southern. Save any reference to the geographical location of your flotilla to be placed in the Appendix.
3. Paragraph 5.1 – Insert in words and numbers the minimum percentage of your total membership which constitutes a quorum to hold a meeting. In paragraph 5.1 the minimum quorum to hold a meeting can be no less than 25%. The Auxiliary Manual, Chapter 4, Section A, paragraph 9 can be confusing and should be read to mean that you can have a NUMBER GREATER THAN but NOT LESS THAN the 25% threshold in order to conduct business.
4. Paragraph 8.2 - You should allow sufficient time to collect dues and follow up on delinquent Auxiliarists before you can drop them from membership. The Director's Office must have disenrollment paperwork in by December 15th in order to assure that a name can be removed from the roster by December 31st. Remember, anyone who is not removed from the roster through transfer, resignation, retirement or non-payment of dues will be chargeable to your flotilla even though you did not collect that member's dues due to any of the above reasons. IT IS SUGGESTED THAT YOU INSERT EITHER THE MONTH OF SEPTEMBER OR OCTOBER IN YOUR STANDING RULES to permit time to drop non pay member by 12/31.
5. Paragraph 8.5 – insert the number of your flotilla.
6. Paragraph 8.8 - insert a modest amount. This is intended to give the Flotilla Commander the right to expend a small amount of funds for such funeral flowers, get well baskets and similar good and welfare items. All other expenses should either be addressed in the annual budget or by vote of the membership at a regular or special meeting of the Flotilla. IT IS SUGGESTED THAT YOU PICK AN AMOUNT BETWEEN \$50 AND \$200. LARGER SUMS ARE NOT NECESSARY.

7. Article XV – complete the date of adoption of these rules.
8. Suggested form for the Appendix:

APPENDIX TO STANDARDIZED FLOTILLA STANDING RULES OF FLOTILLA _____, NORTHEAST DISTRICT- SOUTHERN REGION

1. This document is intended to conform with Article XIII of the Standing Rules of Flotilla _____ adopted on _____, 202__.

2. <set forth your specific local rules>

This Appendix was adopted by the Membership of _____, Northeast District-Southern Region on _____, 202__ and became effective as provided in Article XIII of the Flotilla Standing Rules and a copy of same has been filed with the Director of Auxiliary.

Dated: _____

Flotilla Commander

9. Adoption – a change to AuxMan1G, Chapter 4, Section H has lowered the threshold for adoption, namely, the 2/3 vote needed shall be calculated based upon a meeting at which a quorum is present together with the FC, VFC or IPFC in the chair and 2/3 of the attendees approve the adoption of the new Standing Rules and Appendix. Example: a Flotilla has 30 voting members of which 8 must show up at the meeting and of those 8 persons 5 must vote in the affirmative. Thus, 5 out of 30 voting members can pass the new Standing Rules. The Flotilla leadership is, however, required to advise the membership of the fact that the question of adoption of new Standing Rules will be on the meeting's agenda.

THE DISTRICT POLICY REQUIRES THAT THE DLO REVIEW YOUR APPENDIX TO ASSURE THAT ITS CONTENTS COMPLY WITH THE AUXILIARY MANUAL AND OTHER NATIONAL AND DISTRICT POLICIES.

YOU ARE TO FILE A COPY OF YOUR APPENDIX AFTER ITS REVIEW BY THE DLO WITH THE DIRECTOR'S OFFICE TO INSURE THAT IT WILL BE AVAILABLE TO YOUR FLOTILLA IN FUTURE YEARS.

7-6-2025