



FROM: COMO Michael S. Klacik, DCO 014

TO: All Members of First District Southern Region

SUBJ: LETTERS OF INTENT OPEN FOR POSITION OF DISTRICT CAPTAIN  
(SNY-N, SNY-S, SLIS-N, and SLIS-S)

DATE: 01 JUN 2025

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As per the First District Southern Region Standing Rules, more specifically Article VII District Elections (#7.1) I am opening Letters of Intent for the position of District Captain effective immediately. Letters of Intent to be a candidate will be accepted for all four District Captain positions; Sector New York-North, Sector New York-South, Sector Long Island Sound-North, and Sector Long Island Sound-South. **THIS MEMO IS TO BE DISTRIBUTED TO ALL DISR MEMBERS.**

All Letters of Intent should be emailed to me at: [mklacik68@gmail.com](mailto:mklacik68@gmail.com) and **received NO LATER THAN MIDNIGHT ON 15 JULY 2025.** They will then be forwarded to the Screen Committee for review and verification of all requirements per the District Standing Rules.

All members submitting Letters of Intent for the position of District Captain must meet all the criteria as required in the AUXMAN COMDTINST M16790.1(series), Appendix C – Election Eligibility, District Captain, Page C-9. Please be advised that there have been authorized changes to the above noted guidance and noted below:

**AL AUX 019/14: CHANGE TO AUXILIARY DISTRICT CAPTAIN ELECTION ELIGIBILITY REQUIREMENT. Dated 17SEP2014**

1. As part of Auxiliary election eligibility criteria, District Captains have been required, by the date of assuming their office, to submit a complete Direct Operational (DO) Personnel Security Investigation (PSI) package to the Director of Auxiliary.
2. Effective immediately, that requirement is cancelled. The first Auxiliary elected office for which DO PSI package submission is required is that of District Chief of Staff.
3. This change will be incorporated in Appendix C of the Coast Guard Auxiliary Manual, COMDTINST M16790.1 (series).

**AL AUX 013/24: CHIEF DIRECTOR'S FINAL ACTION ON NATIONAL BOARD RECOMMENDATIONS AT NTRAIN 2024. Dated 29MAR2024**

4. Subject: Elimination of BQCII and APC as Eligibility Courses for Elected Office.

(Originator: DIR-T R. E. Kumpf / 04 December 2023)

a. Recommendation: It is recommended that the Auxiliary eliminate the Basic Qualification Course II and the Administrative Procedures Course as courses that meet eligibility requirements for elected office in favor of AFLC or AUXLAMs effective 31 December 2024.

b. Discussion: The BQCII and APC are not leadership development courses, one is a basic qualification course and the other is an administrative procedures course and neither of them prepares a member to hold leadership and management roles supervising volunteer members of the Auxiliary. With monthly offerings of the Auxiliary Flotilla Leadership Course (AFLC) both online & in-person, as well as ALDP c-school courses such as AUXLAMs being offered on a quarterly basis there are limited barriers to aspiring leaders taking one of these offerings which are leadership courses versus basic training or administrative procedures training. As we strive to improve the quality of leadership officer throughout the Auxiliary enterprise, we must start with the training we require them to take and removing BQCII and APC from election eligibility in favor of AFLC or AUXLAMs is the first step in doing just that. We can better prepare our future leaders if we expose them to actual leadership training earlier in their careers versus later when bad habits have already set in.

c. National Board Action: Based on the APC's inherent value in providing elected leaders with policy awareness, the recommendation was amended to retain the APC as an election eligibility requirement in conjunction with either the AFLC or AUXLAMs. Its final wording was, "It is recommended that the Auxiliary eliminate the Basic Qualification Course II as a course that meets eligibility requirements for elected office in favor of the Administrative Procedures Course and either AFLC or AUXLAMs effective 31 December 2024." The recommendation was approved as amended.

d. Chief Director Final Action: Concur, approved understanding the effective date will be January 1, 2025.

These ALAUXs can be found in their entirety on the CHIDIRAUX website for review.

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Cc: DIRAUX  
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DCOS  
DCAPTS  
DCDR/VCDR  
FC/VFC  
DLO