


U. S. COAST GUARD AUXILIARY  FORM 7000 (01-24)	U. S. Coast Guard Auxiliary <b>MEETING MINUTES</b> <i>Meeting Minutes are to be retained for 10 years</i>			Page 1 of 4 Report for FLOTILLA DIVISION DISTRICT
Unit Name	Meeting Date	Meeting Type Regular Bus. Special Bus.	Total # persons in Attendance	
Unit Number        -        -			Time called to Order	
Meeting Location	In Person	Type Virtual	Hybrid	Quorum Present YES NO
SECTION I Unit Officers Present (Check if Present)				
SECTION II Additional Attendees Present (Auxiliarists, Guests, Active Duty)				
SECTION III Minutes of last meeting ( Mo/Yr )	Motion	Second	Approved Not Approved	
Comments:				
SECTION IV Financial Report ( Mo/Yr )	Discussed	Monthly Balance Sheet Attached		
Comments:				
SECTION V Old Business Continued on Page				
SECTION VI New Business Continued on Page				

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<b>SECTION VII Unit Training Topics Presented</b> <i>Continued on Page</i>			
<b>SECTION VIII CONDENSED VERSION OF REPORTS</b> <i>Continued on Page</i>			
<b>SECTION IX MEETING ADJOURNED AND NEXT MEETING DATE</b>			
Motion to Adjourn		Second Motion	Time Adjourned
Next Meeting Date & Time	Date	Time	
Person Submitting Report:		Date Submitted	Report Submitted to:
ATTACH - Roll Call & additional Reports in this area Ex: (Staff, Awards, Special Events, FN Report) <div style="text-align: center;">  </div> --No Pictures or Videos--			

U. S. COAST GUARD  
AUXILIARY1

FORM 7000 (01-24)

U. S. Coast Guard Auxiliary  
**MEETING MINUTES**

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**SECTION X** Continuation Sheet 1

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<b>SECTION X Continuation Sheet 2</b>		
<p style="text-align: center;"><b><u>PRIVACY ACT STATEMENT</u></b></p> <p><b><u>Authority:</u></b> 14 U.S.C. § 39; 14 U.S.C. § 504, Commandant; general powers; and 14 U.S.C. § 505</p> <p><b><u>Purpose:</u></b> To provide a written and official record of the discussion, decisions, and actions of what occurred during Coast Guard Auxiliary meetings.</p> <p><b><u>Routine Uses:</u></b> This information will be used to record the meeting minutes of topics discussed and voted upon, and it will serve as a reference point for participants or shared with absentees who are unable to attend the meeting. Information may be disclosed externally as a "routine use" pursuant to DHS/USCG-014, Military Pay and Personnel, 76 Federal Register 66933 (October 28, 2011).</p> <p><b><u>Disclosure:</u></b> Furnishing this information is voluntary <b>The Coast Guard Auxiliary requires all Units to submit Meeting Minutes using form 7000 for every business and special meetings.</b></p>		