



**UNITED STATES COAST GUARD AUXILIARY
FIRST COAST GUARD DISTRICT, SOUTHERN REGION
DIVISION 15, UPPER HUDSON**



**MINUTES OF REGULAR BUSINESS MEETING
FOR Q2 2022 HELD 29 JUNE 2022
AMBROSIA DINER, QUEENSBURY NY @ 1800 HOURS**

REQUIRED INFORMATION IN STANDARD FORM:

Dept. of Homeland Security U.S. COAST GUARD CG-3615 (Rev. 10-09; adapted 03/22)		AUXILIARY - RECORD OF UNIT MEETING	
UNIT NO.	UNIT NAME		Members Present BQ & AX
014-15	UPPER HUDSON		10 4
DATE	MEETING TIME	MEETING LOCATION	TYPE OF MEETING
29 JUN 2022	1800 h	Ambrosia Diner, Queensbury NY	<input checked="" type="checkbox"/> REGULAR BUS. SPECIAL BUS.
UNIT OFFICERS PRESENT <i>(List office abbr. and last name only)</i>			
DCDR Slusher, VCDR Hopkins, IPDCDR Pound; VFC02 Nye, FC04 Dodge, FC09 Miller, FC10 Townsend; VFC09 Auer, SO-CM F Brown, SO-MT/IS Enny, SO-FN E Brown, SO-PV Hoffman, CRESP Canavan			
GUESTS PRESENT			
Out of DIV15: DCAPT Yetter. Within DIV15: AUX Bernier, AUX Morris (AP)			
CONDENSED VERSION OF REPORTS AND MOTIONS VOTED ON			SEE BELOW
UNIT TRAINING TOPICS PRESENTED			SEE BELOW
REMARKS			SEE BELOW
NEXT BUSINESS MEETING	Wednesday 28 SEPT 2022 @ 1800 h; Ambrosia Diner, Queensbury NY (UOD: TROPS)		
DATE SUBMITTED	SIGNATURE OF PERSON SUBMITTING REPORT		
30 JUN 2022	<i>Seth M. Hopkins.</i>		

NAMES IN PLAIN-TEXT WERE PRESENT; NAMES STRUCK-THROUGH WERE ABSENT

BOARD of DIRECTORS

DIVISION BRIDGE

DCDR	Gary Slusher
VCDR	Seth Hopkins
IPDCDR	Charles Pound

FLOTILLA COMMANDERS AND VICE COMMANDERS

02	BURLINGTON	FC	Brendan Day	VFC	Alan Nye
04	ALBANY	FC	Bert Dodge	VFC	Gary Sacks
07	KINGSTON	FC	Alexander Keenan	VFC	(vacant)
08	PLATTSBURGH	FC	Peggy Burgess	VFC	Stephanie Lago
09	SACANDAGA-MOHAWK	FC	Dan Miller	VFC	Doug Auer
10	LAKE GEORGE	FC	Lee Townsend	VFC	Jeremy Grabbe

ORDER of BUSINESS

PRELIMINARY MATTERS (encompassed 1815 - 1840h)

- 1 At 1815h DCDR called the meeting to **order** and led **Pledge of Allegiance**; 16 in attendance. Of note: The DCDR provided an American Flag flown over the United States Capitol in 1993. Also in the function room with us was the “Center Stage Dance Company” of young people. Observing our Pledge, they immediately stood and pledged with us. Others in the diner on the other side of the glass also stood and pledged. This respectful expression of patriotism was warmly appreciated by all Auxiliarists and our respectful gratitude shared.
- 2 DCDR welcomed **DCAPT Gene Yetter** who was the only out-of-Division **visitor**. DCAPT said it was always a pleasure to be with DIV15 and commended DIV15 for being among the first in Sector NY-N to return to an in-person meeting format. Fellowship, one of the Four Cornerstones, is important to getting back into the groove. He encouraged those with questions about what constitutes a “squared away” uniform to ask those in their COLM. It’s been an extended hiatus and we need to prepare for uniform inspections and look as well as act in keeping with the standards of the United States Coast Guard Auxiliary.
- 3 On motion of TOWNSEND seconded by NYE, **Q1 Minutes** of the 29 March 2022 Division 15 Meeting were accepted as submitted by SO-SR. Unanimously voted.
- 4 On motion of TOWNSEND seconded by NYE, **SO-FN Brown’s finance report** was accepted as submitted by SO-FN. Unanimously voted.
- 5 The **DCDR** then gave his **remarks** beyond his written report. The tunnel is getting shorter, the light is getting brighter, and in fact we’re here together in person, so we’re out! Still stay safe, stay responsible. Use Update #10 which is a GAR rubric. Remind ourselves **we are a strong force for good**, resistant and resilient. **Know when to reach out**: use the buddy check to ask, be compassionate, and refer to address questions and solve challenges. These are little notes the DCDR keeps visible. He encouraged all to consider a note of our own to keep in focus. The DCDR then read a note to DIV15 from the family of Dorothy Hinds and led all in observing a moment of silence for those we have lost. (John Hinds has since requested 5 patrol orders!)
- 6 **IPDCDR** expressed how good it is to be face to face again. Operations are doing well, and we are back on the water, including a number this weekend in aid of the Burlington fireworks.
- 7 **Roll Call** was accomplished at sight. Meals were then served during a break from business lasting from 1840 - 1905 h.

9: STAFF OFFICER REPORTS (1905 - 1935h)

(These were handled by DCDR as VCDR took minutes)

<u>CHIEF OF RESPONSE</u>	Jim Canavan	Brief remarks
OPERATIONS	SO-OP Charles Pound	Report submitted in advance
Additional: SO-OP shared directives for July 3rd operations (Burlington fireworks); noted AWU and ODU uniforms may be worn by members of the same patrol.		
COMMUNICATIONS	SO-CM Fred Brown	Report submitted in advance
Additional: A list of TCOs will be coming to renew qualifications. It was noted that a request to voluntarily terminate a qualification no longer desired is in order and available as an option for those who have not chosen to take the required workshops, etc.		
<u>CHIEF OF PREVENTION</u>	Rick Robinson	
MEMBER TRAINING	SO-MT Lynn Enny	Report submitted in advance
Additional: DCDR to send D1SR form for request to voluntarily terminate a qualification to SO-MT for distribution and use by those for whom it is appropriate. DCDR suggested sharing with members that using the "old" 7029 worksheet as a log is a good way to keep track as one goes along during the month; then submit monthly summaries in AUXDATA II. SO-MT will record the upcoming 6 July Zoom training re: travel orders.		
NAVIGATION SERVICES	SO-NS Alan Nye; H. Tietjen	Report submitted in advance
Question: Can missions be done under orders without requesting reimbursement? Answer: Yes.		
VESSEL EXAMS	SO-VE Rick Gabriels	Report submitted in advance
Additional: 6 VEs from DIV15 worked Saratoga Lake event on 26 June; public attendance was good.		
PARTNER VISITATION	SO-PV Chris Hoffman	Report submitted in advance
<u>CHIEF OF LOGISTICS</u>	(vacant)	
INFORMATION SERVICES	SO-IS Lynn Enny	Report submitted in advance
PUBLIC AFFAIRS	SO-PA Charles Poltenson	Report submitted in advance
Additional: Coast Guard Day at the USS Slater will be Saturday 6 August at 10AM.		
COMMUNICATION SERVICES	SO-CS Ruth Ring	Report submitted in advance
MATERIALS	SO-MA Charles Pound	Report submitted in advance
DIVERSITY	SO-DV Lee Townsend	Report submitted in advance
Additional: Deep thanks to Helen Fang for her successful effort on the NACO 3-Star Award for DIV15.		
HUMAN RESOURCES	SO-HR Gary Slusher	Report submitted in advance
SECRETARY RECORDS	SO-SR Seth Hopkins	Report submitted in advance
FINANCE OFFICER	SO-FN Ellen Brown	Report submitted in advance

ANCILLARY MISSIONS

STA BURLINGTON LIAISON Lynn Enny & Alan Nye Report submitted in advance

Additional: Many personnel changes at Station Burlington.

ANT SAUGERTIES LIAISON Curt Fleck Report submitted in advance

CHANGE OF WATCH Lynn Enny Report submitted in advance

Queensbury Hotel, 12 November 2022. Mark your calendar.

Additional: Please **send Lynn Enny photos of your unit in action** for slide show at COW.

FLOTILLAS

(Errors and Omissions – None noted)

10: OLD BUSINESS (1935 - 2000h)

BY DCDR:

- DCDR relayed to DCAPT that his April AWU pilot program report would be final; has not requested additional monthly reports from participants for May or June or going forward. Thanks to all who participated and shared their experience.
- DCDR created and sent a **uniform inspection** form to FCs who need to conduct the inspections and retain a dated copy for each member in their Flotilla records.
- See SOP for D1SR re: monthly record of meeting and finance reporting from each Flotilla. This can be helpful up the COLM as well as protective of our Flotillas if completed faithfully.
- This summer: pursue inactive members: “Where do your AUX interests lie? How do you want to serve in the USCGAUX?” Consider possible changes to status including transfer to a Flotilla in their new home area; Retired status; disenrollment. Start these conversations early.

11: NEW BUSINESS (2000 - 2018h)

- DCDR provided **awards folders** to each Flotilla present. On motion by TOWNSEND, second by NYE, and unanimous vote, years of service awards will be acknowledged at Change of Watch. DCDR will mail awards folders to those Flotillas not represented in person at this meeting.
- DCDR will provide AUX **COVID Update 10** to FCs of 15-09 and 15-07 who were not in a position to have received it previously; they will cascade to their memberships.
- DCDR noted D1SR election will occur at D1SR meeting at **D-Train 8-11 Sept 2022 Stamford, CT.**
- DCDR appointed Lynn Enny, Lee Townsend, and Terry Tremblay as DIV15 election screening cmte.
- DCDR **thanked JIM CANAVAN** for being with us tonight and for his expertise and generosity which resulted in the **DIV15 radio antenna purchase** (with cables, adapters, tripod, etc.), budgeted as a \$600 expense, instead costing only \$280. DCDR will host the equipment at his home.

NEXT DIV15 BOARD MEETING: Wednesday 28 September 2022

1800h with a meal; Ambrosia Diner, 518 Aviation Rd, Queensbury, NY

Uniform of the day: Trops

12 On motion by TOWNSEND, second by NYE, and unanimous vote, the DIV15 2022 Q1 Meeting was **adjourned** at 2018h with 14 remaining in attendance.

Respectfully submitted, *Seth Hopkins.*

