

United States Coast Guard Auxiliary
Division 05 – New York City
Minutes of Division Meeting

Date: March 7th, 2016

Time: 1900 hours

Place: MIO Building, Manhattan NY

- **The meeting was called to order at 1903 hours.**
- **Pledge of Allegiance.**
- **Introduction of guests: 3 (Sandro Sherrod, 05-03, John Rivera, Juan – Carlos Sobrino)**
- **Motion to accept November meeting minutes: 1st Paul Soden , 2nd David Mooney**

Commander Reports

DCDR – Rich Helm: Present

- Who does what in D1SR,
- Waivers for AP Members
- FC responsibilities, make sure FC's know what they need to do
 - Make sure the FSO's know what they need to do and who to report too.
- Alternative Uniforms (Division 5 status is NOT for the Uniform)
- New online Navigation Course
- Office Max, AUX discounts for printing
- Mid-level Officer training in AUXLMS
- Email protocol, "REPLY ALL" don not use reply all.

VDCR – Mike Raffel: Present

- Communication
- Quarterly Reports are coming up
- Still need to improve the SO-FSO chain.

IPDCDR – Pete Rodriguez: Not present, no report submitted.

Flotilla Commander Reports

05-02– Susan McMillan: Not present, no report submitted.

05-03– Tony Carter: Present (report submitted electronically, see page 8)

05-04– Paul Soden: Present (report submitted electronically, see page 9)

05-10 Robert Sedgwick: Not present, (report submitted electronically, see page 10-11)

05-11– Mike McAllister: Not Present, VFC Steinberg, working on recruiting new members, searching for new meeting location.

Division Staff Officers Reports

SO-CM – John Kiernan: Not Present, I covered February R-21 outage monitoring CH 16. I will do AUXCOM classes if there is interest so far I have heard from 5 members from 5-11 and 5-4 expressed an interest in Auxcom class. I would like to keep these class no more that 15 to a class. Members must download manual from Auxiliary website before attending classes. The first 3 chapters will be

covered and the remainder will be covered at last class if a proctor and WI-FI is available students will be able to take test after training. Each class will be 4 hours each. I have found that dividing the class into 2 4 hour classes makes it easier on the students and instructor and also a higher pass rate. I have not heard anything more about the radios that will be disturb to division and flotillas to date. When I do hear I will update the division.

SO-CS - David Mooney: Present, Websites are doing well. I have worked on Flotilla 05-02's website and the views are already on the rise. There are new Boating Safety Facebook pages and twitter for NY, Check them out.

SO-FN - Russ Fayer: Not Present, Division 5 had a financially successful Change of Watch. While there was a net cost to us of \$174.08, considering the quality of the event and our guests, it's a worthwhile and minimal overall cost. I have paid our District/National dues. We have \$5,605.33 in the bank. Our annual financial reports have been submitted to DIRAUX.

Regarding the Change of Watch, I will have an update at the meeting, however as of now, the response has been light, we have checks for 4 attendees, and I have been advised of 2 additional attendees who will pay at the door.

SO-HR - David Mooney: Present, Taking the position in the last week in the month i have wasted no time and have been very busy. I have received 11 online recruitment apps. Of the 12 applications 3 have been assigned to flotillas (1 05-02, 2 05-11), 1 was no longer interested and the reminder have not yet responded. I have emailed all FSO-HR's my plan for the year and to please update me with those prospective members I send their way so I can report to my DSO.

SO-IS - Jeff Rooney: Present, report submitted electronically, key points discussed at meeting.

SO- MA - Sholem Steinberg: Present, This, month I have re-ordered a full stock of Materials, including coloring books. I provided some material for an event on City Island. I have received one request from 5-3 for help on acquiring new materials, I responded but have not heard back yet. Another request was made from 5-4 for a fingerprint kit and fingerprint cards, which I now have as well.

A fingerprint kit is not available through the Auxiliary Supply Center. It would be advisable for every flotilla to have a kit. I have one from 5-11 which for the time being, I may be able to attend any flotilla's meeting to do fingerprints if requested in advance. Training material is also stocked and if requested in advance I should have it. Coloring books are somewhat limited but I do have a few cases.

SO-MS - Mike Raffel: Present, NO FSO reports received. D train will be having an MS workshop and a UPV workshop. In the next month training for Life Raft inspectors is starting, there is also word that container inspectors training is coming soon. FSO MS Kessler (05-03) had a MS mission at the Harbor school H.S. at Governor's Island. Six members attended.

SO- MT - Ralph O Irizarry: Present, (report submitted electronically, see page 5-7)

SO-NS - Ralph O Irizarry: Present, Nothing to report, at this time...

SO-OP - Norm Harris: Present, Nothing to report at this time. PPE will be distributed when it comes down.

SO-PA - William Winslow: Present, nothing to report

SO- PB - William Winslow: Present, Boating times article, when is it time to quit.

SO-PE - Mike Raffel: Present, Flotilla 05-04 is having a ABS class March 8th, 12th and 22nd. Below is an email on social media accounts for the promotion of Public Education.

SO-PV - Paul Soden: Present, For the first 2 months of 2016, through 22 Feb 2106, compared to the first two months of 2015:

2015-	Dealer Visits	81
2016-	Dealer Visits	18

2015 Visits by Flotilla

Bronx	2
City Island	46
Governor's Island	0
Lower Manhattan	33
Upper Manhattan	0

2016 Visits by Flotilla

Bronx	0
City Island	0
Governor's Island	0
Lower Manhattan	18
Upper Manhattan	0

The numbers for 2016 are disappointing compared to 2105 not so much as to totals but rather as to the fact only one person in only one Flotilla did any PVs. At this point I am hoping the difference is the weather and PVs will pick up soon:

UPDATE

After the 22 Feb, Flotilla 05-04 entered 31 PVs done by 5 different members

SO-VE - Andrew Thurman: Present, No VE activity to report for February. Upcoming VE "Bootcamp" Workshop has 8 confirms and 4 requests for an alternative date. Mike I have new member & serious kayaker Juan-Carlos who came to us from the Downtown Boathouse coming with all his gear for a presentation. I will do another Division wide email blast to try for more members to attend.

SO-SR - Monique Fiore: Present,

STAKP - Ralph O Irizarry: **Present**, Chief Fuller (OIC) attended our COW (amongst other Coast Guard personnel)

STANY - John Gallagher: **Not Present, no report submitted.**

Auxiliary University Program - Susan Pickman: **Not Present**, Tony Carter discusses the program progress.

Old Business

- Status Of Admiral Papp Videos
- Status of Mandatory Training

New Business

- D-train

Awards and Recognition

- Tony Carter - Sustained Service Award
- Val Yankosky - Sustained Service Award
- Rich Helm - Sustained Service Award
- David Mooney - Sustained Service Award
- Ed Stone - Sustained Service Award
- Steven White - Sustained Service Award
- Raul Cancela - 20 years of Service
- Ralph O. Irizarry - AUX performance awards / Aids to Nav Verifier.
- Jeff Rooney - Annual Performance Award
- Zach Perkins - Annual Performance Award
- Nicholas Yanker - Annual Performance Award
- Andrew Thurman - Annual Performance Award
- Monique Fiore - Sustained Service Award.

Adjournment of Business Meeting

Meeting adjourned By Robert Sedgwick and Tony Carter
Minutes taken by Monique Fiore.

Next Division Meeting

Date: April 4th, 2016

Time: 1900 hours

Location: Mio Building

Uniform of the day: Tropical Blues or ODU

Ralph O. Irizarry
Division Report, SO-MT
07-MAR-16

Member Training

1. We have enjoyed a good start to the season and have the following Courses completed or scheduled:
 - 28-FEB-16: Mandated Training, Hosted by 05-10
 - 05-MAR-16: Vessel Examiner Workshop, Hosted by 05-04/05-03
 - 12-MAR-16: TCT 1 hour Refresher, Hosted by 05-04
 - 12-MAR-16: Operations Workshop, Hosted by 05-04
 - 13-MAR and 20-MAR-16: AUXCOM, Hosted by 05-11
 - Host Flotillas can/will elaborate during meeting.
2. **Mandated Training** – I would be remiss if I didn't remind those in a Leadership position to focus on this subject on an on-going basis. Said simply, we MUST get this done and will need to "ride herd" on our members to do so.
3. **Monthly Reporting** – as you know, the ADSO-MT has requested monthly reports on:
 - Status of **Mandated Training**, i.e., percent of members who have completed same.
 - **AUXPAL**: number of mentors appointed; number of members' participating; and number of members who have completed the PQS.
 - **General, Member Training** (e.g., see number 1 above)
 - Your cooperation in submitting the required information (through your FSO-MT) is appreciated.
 - If you have nothing to report, just say so, BUT, please do not ignore the need for the monthly communique.
 - Reports are due the first Monday of the month.
4. **Public Education**
 - I participated in the 25-FEB-16 webinar on the new On line Public Education Program
 - Link to the webinar is: <http://wow.uscgaux.info/content.php?unit=E-DEPT&category=electronic-pe-courses>
 - It is a drop box file, if you have a drop box account you can simply import it to your own drop box, if you do not have an account you can create one, otherwise you can click on the (no thanks, continue to view). That option will take you directly to Commodore Shafer's presentation. I suggest you share this presentation with your PE Officer and other interested stakeholders.

SO MT END
Flotilla Member Training Reports

05-02

Report not submitted

05-03

Monthly Report - Member Training - February 2016

Flotilla 05-03 is currently working on setting up ABS Courses in conjunction with John Jay College we will provide further information when these courses are scheduled.

Some members of Flotilla 05-03 attended mandatory training led by Flotilla 05-10 on Sunday, February 28, 2016 - at the MIO. Since I have just started as appointed FSO-MT, I have been advised that (30) members have completed mandatory training: approximately 39% compliance as of the end of 2015. I will advise again as soon as I have more accurate figures including the number of participants in yesterday's MANTR at the MIO.

Re: AUXPAL, 05-03 is in the process of seeking volunteers to be mentors for 2016. I hope to be able to report more fully on this after our March Flotilla meeting.

05-04

FSO-MT Progress Report for Flotilla 05-04

1. 12 BC trainees from last years class have committed to complete their On Water Training this year. Each trainee is responsible for completing expired and open On Shore Tasks as well as all Mandatory training before June.
2. A 2016 VE workshop is scheduled 3/5 at Harlem Yacht Club. (see Flotilla calendar)
3. An ABS class is scheduled for the following dates: 3/8, 3/15, 3/22 at Harlem Yacht Club.(Available instructors are to contact Allen Lesser)
4. All Boat Crew members and Trainees have been encouraged to attend the 2016 Operations Workshop and TCT class scheduled for 3/12 at the MIO bldg.
5. I attended a presentation of 2 new training products developed by USCGAUX and Boat U.S. Modern Marine Navigation and Basic Boat Handling are new products designed for both member training and public boating safety training. These products will be available March 1, to the public. More information to come..
6. Mike Raffel and Norm Harris have recently completed the initial qualifications for Marine Safety certifications.

05-10

Member Training and AUXPAL Report for Flotilla 05-10

Member Training

Flotilla 5-10 hosted an 8 hour Mandatory Training workshop at the MIO on 2/28. A total of 26 auxiliaries attended this event including the four instructors comprised of two trainees doing their IT qualifications and two certified ITs currently in REYR. We completed the following eight modules in 7 hours:

- 1) Civil Rights Awareness, 2) Ethics Training, 3) Influenza Training, 4) Preventative Sexual Harassment, 5) Sexual Assault Prevention, 6) Privacy Awareness, 7) Security Education Awareness and 8) Suicide Prevention.

We also provided guidance to those people in attendance who still need to complete their ICS requirements.

AUXPAL

I am currently tracking four new members providing help and guidance when needed. Three of the members are interested in becoming vessel examiners. I have advised them to attend the VE workshop on March 5 at City Island.

One new member is interested in doing boat crew. I have sent him the Boat Crew Manual and sign off sheets. He will need to have a mentor do the sign offs.

Members in REYR

Drew Wilkins would like to get out of REYR for boat crew in 2016. There are two issues regarding Drew: 1) his suspension from the boat crew program last summer and 2) He needs to be outfitted with the requisite PPE and have it inspected. Last October Drew spoke with DCOS Gus Formato who assured him that the business surrounding his suspension would be cleared up shortly. Still no word on that.

Safety Officer and Ops

I have taken Chris O'Rourke out of the FSO-OP and Safety Officer positions and replaced him with Louis de Armas.

05-11

Currently nothing to report. Hope to have more to report before long.

Flotilla 05-03
Report To Division – 3/7/16

Members: (78) as of 2/2016
(20) AP status, (47) BQs, (7) IQs and (4) AX
New Proctor Andrew Thurman
New IT Susan Pickman - we now have (8) certified Instructors
New MT Mark Dilone, appointed FSO-MT

February 22, 2016 Flotilla meeting voted and approved the 2016 Budget
Financials: \$13,948.34; Dues Paid \$3,276 to Nat/Dist/Div; Balance: \$10,672.34

Conducted (41) MDVs (PV)
Received (600) VSC decals for 2016
(30) Members have completed Mandatory training – 39% compliance.
(223) Mission Hours completed
(5) Members attended the COW
(4) Members completed mandatory training at session provided by 05-10 on February 28, 2016

February 25, 2016 – Educational tour at New York Harbor School conducted by Michael Kessler, FSO-MS. Interacted with students/teachers and overview of school’s student programs. Capt. Aaron Singh, Vessel Operations Teacher and Waterfront Director at Harbor School will be Guest Speaker at our March 21, 2016 Flotilla meeting.

Recommendation submitted for 05-03 – “New Auxiliarist of the Year Award” – Carmen Y. Perrin

Recommendation submitted for 05-03 – “Flotilla of the Year” Award

Recommendation submitted for 05-03 – “Meritorious Commendation for Vessel Examiner Team” Award

Update – Flotilla Detachment with John Jay College of Criminal Justice (JJCCJ) - Auxiliary Club:
Submitted request to form (05-03) Flotilla Detachment; passed up the CoL; awaiting approval; also awaiting JJCCJ Student Council’s final approval of the USCG Auxiliary Club

05-03 is working with JJCCJ to set up ABS courses for Auxiliarists, students and faculty in 2016

05-03 is working with John Gallagher and Division planning for educational tours to SectorNY, StationNY and CUNY Maritime College in 2016

05-03 prepared Survey for CG Auxiliary alternate uniform: out of 78 Members, 41 responded: 24 Yes and 17 No

05-03 is working on plans to celebrate Flotilla’s 60th Anniversary on 9/6/16

Anthony B. Carter, FC
014-05-03

United States Coast Guard Auxiliary
First District Southern Region
Division 5 New York City
Flotilla 05-04 City Island

Flotilla 05-04 Commander Report

DCDR Helm

The following is my report for Feb 2106 for Flotilla 05-04:

- Mandatory Training
 - As of today's date 13 members have completed all their Mandatory Training. Ten of our members have signed up for the Mandatory Training to be held at MIO.
- VE Workshop
 - We will hold a VE workshop for Flotilla 05-04 on Saturday 05 March 2016 at the Harlem Yacht Club. This years' workshop is for all members.
- TCT Refresher Course
 - As of today 16 members of Flotilla 05-04 will attend this workshop.
- Public Education
 - We have a ABS course scheduled at Harlem YC for March 8th
 - We will also participate in PE for City Island YC members together with the CI PS on 23 March
- Optional Auxiliary Uniform
 - We conducted a survey about the proposed optional Auxiliary Uniform. Thirty one members responded and voted 61.3% against the optional uniform and 38.7% in favor

.V/R
Paul Soden
FC Flotilla 05-04

Monthly Division Report

Flotilla 05-10

March 7, 2016

Member Training

On 2/28 Flotilla 5-10 hosted an 8 hour Mandatory Training workshop at the MIO. A total of 26 auxiliaries attended this event representing the following flotillas: 5-3, 5-4, 5-10, 5-11, 7-7 and 14-1.

There were four instructors for this course: Andrew Low, Terry Wasserman-Lom, Stephen Sokol and Sholem Steinberg all of whom did an outstanding job. Special recognition goes to Allan Peda for the computer and audio setup.

We completed the following eight modules in 7 hours:

- 1) Civil Rights Awareness, 2) Ethics Training, 3) Influenza Training, 4) Preventative Sexual Harassment, 5) Sexual Assault Prevention, 6) Privacy Awareness, 7) Security Education Awareness and 8) Suicide Prevention.

We also provided guidance to those people in attendance who still need to complete their ICS requirements.

AUX MT compliance for 5-10 members

Before the AUX MT 8 hour class we were 15/50 (30%) compliant.
As of March 2nd we were 16/50 (32%) compliant.

However, the following 5-10 members attended and completed the 8 hour class but were not recorded because they still needed to complete their ICS requirements:

- * COHEN, BERT
- * KAYAIAI, CRAIG M
- * MASTERSON, WALTER J
- * ROLWING, KEVIN F
- * WASSERMAN_LOM, TERRY J

Hopefully these members will quickly complete ICS 100 and ICS 700 (Terry Wasserman-Lom has just completed both) and can be added to the Mar 2 list (none are marked complete on that list yet). If these five fulfill these requirements then we will be 22/50 (42%) compliant.

AUXPAL

I am currently tracking four new members providing help and guidance when needed. Three of the members are interested in becoming vessel examiners. I have advised them to attend the VE workshop on March 5 at City Island.

One new member is interested in doing boat crew. I have sent him the Boat Crew Manual and sign off sheets. He will need to have a mentor do the sign offs. We will seek guidance on this from Ralph Irizarry and Norm Harris.

Drew Wilkins' Suspension and PPE

I emailed Rich Helm regarding the status of Drew Wilkins' suspension from the boat crew program last summer. We would very much like to get Drew off of suspension and out of REYR this year. Rich sent a message up the chain and was informed that the paperwork is still in Boston. We await further guidance on this pending any change of status.

Drew purchased a SAR vest last summer but it did not pass inspection because he was missing the knife and didn't have the approved strobe. Drew will buy these items himself and have his PPE inspected by our Safety Officer.

Respectfully submitted,

Robert E. Sedgwick
Flotilla Commander
Flotilla 5-10