

# UNITED STATES COAST GUARD AUXILIARY NEW YORK CITY DIVISION



05-02  
BRONX



05-03  
LOWER  
MANHATTAN



05-03-001  
JOHN JAY  
DETACHMENT



05-04  
CITY ISLAND



05-10  
GOVERNOR'S  
ISLAND



05-11  
UPPER  
MANHATTAN

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Board Members (Please Put Proposed Topics Here. Note your name or unit)

Division Staff: Please comment where needed. ✓

*OPEN FORUM: (If you have an item you would like to discuss at the Division Meeting please enter it here)*

- Question (Jan 2020): Alex Rico: Members asking if UOD for Boat Show is subject to change - difficulty in finding Winter Dress - could Troops or ODUs be authorized? - **ANSWER DDC Mooney: Troops will be allowed this year only, due to the shortage of CPO shirts used for the Winter Dress uniform. ONLY TROPS (not Winter Dress Blue) WILL BE AUTHORIZED. ODU is authorized for set-up and clean-up only. If not in correct uniform, members will be sent home.**
- David Mooney - BSA Youth Protection Training Course for all AUX working with Scouts

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## Meeting Agenda / Notes: January 6th, 19:30 hrs - MIO Building

- Attendees:
  - DCDR, VCDR, IPDCDR
  - FC-52, FC-53, FC-54, FC-510, FC-511
  - VFC-52, VFC-53, VFC-54, VFC-510, VFC-511
  - SO-CM, SO-CS, SO-FN, SO-FS, SO-HR, SO-IS, SO-MA, SO-MS, SO-MT, SO-NS, SO-OP, SO-PA, SO-PB, SO-PE, SO-PV, SO-SR, SO-VE, SO-DV, SO-IM
- Introduction of Guests
- Communications Received (Nov-Dec)
  - ✓ Uniform Wear (appropriate/correct)
  - ✓ D-Train 2020: March 6,7,8 @ Gurney's Newport
  - ✓ AUXSCOUT Communications/Workshops - Forwarded to FC's and IPDCDR
    - Note: A good summary of this program:  
[https://auxbdeptwiki.cgaux.org/index.php?title=Sea\\_Scouts](https://auxbdeptwiki.cgaux.org/index.php?title=Sea_Scouts)
  - ✓ National Leads Conversion (06DEC2019): [Spreadsheet Link](#)
  - ✓ Policy Docs from DCOS (05DEC, and Prior): [Directory Link](#) to Documents
    - Death of Member
    - D1SR Critical Communications Handling Procedure
    - D1SR Electronic Meeting Rules
    - D1SR E-Mail Etiquette
    - Request for Termination of Qualification
    - **7025 Financial Reporting Policy (Review ASAP)**
  - ✓ General Theme: No Flotilla/Division Funds for donations. In cases (like a Govt Shutdown) members can contribute as individuals or groups, but donations CAN NOT use FLOTILLA FUNDS.

- ✓ Fall [Over The Bow](#) Published
- ✓ Dynamic Agenda
  
- Board Member Reports:
  - ✓ DCDR: Comments/Report **[RECEIVED]**
    - ✓ Flotillas: If not done, consider opportunities and where your members can contribute in 2020.
    - ✓ FYI: This is a [SWOT analysis](#) for Division 5. It is an organic document, so it will evolve over time with additional input. Similar challenges to prior years.
    - ✓ Metrics: IS Reports and <http://wow.uscgaux.info/content.php?unit=m-dept>
    - ✓ Key Strengths: PA, FS, NS, VE, PV, CM, Net Growth, Intra-Flotilla Collaboration
    - ✓ Setbacks (relative to 2018): PE (-7% Hours, No activity from two flotillas), MT (54% drop in lead hours.)
    - ✓ Ops Comments (not included in SWOT):
      - Marine Patrols (mission LEAD hours): Consistent w/ 2018, w/ exception of increase in ATON missions. (Note: Though better than last year, 2018/19 are still lower than the past 10 years of operations missions.)
      - ICE/AVIATION hours doubled since 2018 (first year on record)
    - ✓ Staff Officer touch-points w/ FSO's (Comments at Meeting)
      - Action Item from Appointment E-Mail: Reach out to FSO's!
  
  - VCDR: Comments/Report **[RECEIVED]**
    - ✓ As Vice Division Commander my goal for 2020 is to improve communication between the Division and Flotilla Staff Officers and encourage interoperability between the Flotillas Officers. I will admit, I was not impressed with staff performance in 2019. No reports being submitted, no communication between SO & FSO's, and poor meeting attendance.
  
    - ✓ I am asking all officers to step up to the plate this year. Going forward please utilize the dynamic agenda and submit your reports at least 4 days prior to the Division Meeting. Your reports should also be sent down to all your Flotilla Staff Officers as well to keep them informed of any updates and changes in your field. You should also be requesting updates from your FSO's on a regular basis. I will be asking the Vice Flotilla Commanders for assistance with managing this on the Flotilla levels.
  
    - ✓ As Division Staff Officers, although appointed, you are leaders and must set an example for our Flotilla Staff Officers.
  
  - IPCDR:
    - Happy New Year!
  
  - 5-2: **[RECEIVED]**
    - My Goals for this year is to work on Member Involvement, member training, mentoring and encourage members to submit their time and paperwork. Create

activities to promote recreational Boating Safety & Awareness.

- ✓ 5-3: **[RECEIVED]**
  - Concluded the year with a small gathering at the MIO
  - 2019 Unit at a glance:
    - 119 Members
    - 17 New Enrollments: 15 AP, 2 IQ
    - 8 transfers in, 6 transferred out
    - PA 7030 - 433 hours
    - 7029 99 - 6,425 hours
    - VSC Given 265
    - PV Visits 384
    - Instructor hours 112
    - 1 Air / 1 Surface Facilities, 4 Radio Radio Facility
    - One new boat crew member
    - Focus on Member Training in 2020; Operations and AUXOP Courses as well as VE and PV workshops
    - We are looking forward to working with the other flotillas in Division 5

- 5-4: Link to Report **[Pending]**
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- 5-10: Link to Report **[Pending]**
  - Note: Unable to attend.

- 5-11: **[RECEIVED]**

#### **Flotilla Report December 2019**

- Conducted the honor detail at Grant's tomb for the anniversary of FLOTUS's death
- Participated in Baylander Holiday party
- Met with Scouts NYC District team - informed them Division and Flotilla would let them know about PA events open to public
- Scouts introduced us to Sea Scouts Ship 272 to learn about the program with hopes of Flotilla 05-11 would start our own "ship." We recommended joint participation in PA and MS events before exploring that commitment
- Received 2020 VSC Stickers
- Upcoming PA event at Hamilton Grange **January 11** starting at 1045 hrs UOD is ODU
- **Question for Division:** Members asking if UOD for Boat Show is subject to change - difficulty in finding Winter Dress - could Troops or ODUs be authorized? (**ANSWER DDC Mooney:** Troops will be allowed this year only, due to the shortage of CPO shirts used for the Winter Dress uniform. **ONLY TROPS (not Winter Dress Blue) WILL BE AUTHORIZED.** ODU is authorized for set-up and clean-up only. If not in correct uniform, members will be sent home.)
- DCDR Comment to FC: I routed the *paper copy* of your revised standing rules to Legal. Don't expect any issues, etc.

## Flotilla 05-11 2019 Accomplishments

- Contributed Over 6,200 Hours of Service as a Flotilla
  - Established home-base on the Baylander with signing of agreement
  - Increased Membership by 20%
  - Adopted a Unit Logo
  - Gained a USCG Auxiliary Operational Facility - High Innovation
  - Updated & Maintained Website and Facebook for public viewing
  - Member mentioned as runner up for national Auxiliarist of the Year
  - Ended Year with No Members in AP status
  - Entire Membership Fully Paid Dues
  - Completed All Mandatory Training
  - Started outreach to Sea Scouts and overall Scouts organization
  - Strengthened Partnerships with the National Park Service, NYC Parks, Row New York, Billion Oyster Project, and other community groups
  - Participated in Several of Public Affairs Events at the Division and District Levels: Boat Show, Fleet Week, Veterans' Day & Eagle Visit
  - Qualified Members in Vessel Examinations, Program Visits, Food Services, Public Affairs, and Instructor
- 
- Staff Officer Reports:
    - ✓ SO-AS: **VACANT** - Link to Report **[Pending]**
      - Comments DCDR - This is a new SO Position created by National
      - Some activity: Alex Rico and Michael Barth met with John Paterakis ( District Chairman, Greater NY Councils of BOA) for some initial conversations.
      - Mike Raffel plans to attend some of the orientation sessions to learn more about the program.
      - Mike Raffel: Reminds members who participate must take ['Youth Protection Training'](#). Also, encourage members to visit their [FB page](#).
    - SO-CM: John Kiernan - **[RECEIVED]**
      - End of Year Report: We were successful in a major test of the Wave district communication system which may be adopted as a new tool for the Auxiliary.
      - We were able to have three flotillas setup amateur radio stations for the anniversary of the 80th year of the Auxiliary . Hopefully we can get all the flotillas to setup stations next year.
      - I wish all happy holidays, Happy Hanukkah, Merry Christmas and Happy New Year.
    - ✓ SO-CS: David Mooney - **[RECEIVED]**
      - I have taken the time to update the entire 2020 year calendar with meeting dates, district events, and Division meetings. Please take a moment to review and confirm your flotilla meetings are accurate.
      - With google calendar if you subscribe to the Division you can easily copy the events over to your flotilla calendar which can be utilized on your websites.
      - I will review all division 5 websites in February for compliance
      - If your flotilla has a social media page be sure to keep it active. Dormant pages

are not helpful. Remember what you post represents your flotilla, this Division, and the Auxiliary as a whole. Keep it professional.

- ✓ SO-FN: Russell Fayer - **[RECEIVED]**
  - As of December 31, 2019, Division 5 has \$11,008.97 in the bank.
  - I have completed our annual financial report and will bring to the January 6, 2010 Division meeting for review, approval and signature.
  - I urge all flotillas to complete their reports as soon as possible so that we have time to review and submit them.
  
- ✓ SO-FS: Kathada Bert Ongkeo - **[RECEIVED]**
  - Not much to report on December Food Services.
  - Planning to promote the FS program. Still looking for more volunteers for cutters station in Bayonne, NJ. (Are they in our AOR?)
  - Setting up short Basic Food Service Courses prior to Flotilla meeting.
  
- ✓ SO-HR: Sandro Sherrod - **[RECEIVED]**
  - Completion of National Lead System still needs better participation by FSO-HRs across of the District
  - District HR team realigned for 2020 to better align with National saw structure
  
- ✓ SO-IS: Drew Wilkins **[RECEIVED]**
  - Link to [Unit Summary and Training Management Reports](#)
  
- ✓ SO-MA: Stephen Sokol - **[RECEIVED]**
  - *Comment: Sent Intro E-mail to FSO-MA officers (6-JAN)*
  - As newly appointed SO-MA, I've managed to communicate with all Division 014-05 FSO-MAs. The one exception is Flotilla 5-10, which, has no Materials Officer: I'm planning on informal discussion with either the FC or VFC.
  - I have called John Kiernan, but he was repeatedly not available. These calls were to discuss the essential duties of this Office, and for any advice he may have. Most importantly, I had wanted to plan a time to review the Yearly Materials Report.
  - I've not yet called the DSO-MA.
  - My MA goals are both to work with the Division's five flotillas individually, and to cooperate on our projects and plans, to end duplication of time and effort.
  
- ✓ SO-MT: Ted Wadsworth - **[RECEIVED]**
  - *Comment: Sent Intro E-mail to FSO-MT officers. Including bullet points here.*
  - Major Goals:
    1. Get all members Basically Qualified--develop/identify a process to make this smoother and quicker
    2. Mentor more instructors
    3. Increase Qualified Boat Crew

- I believe the Training at SUNY Maritime was a great idea and look forward to doing it again this year possibly early spring.
  - Please add to this list or subtract. With over 300 volunteers it may seem like a daunting task, but I believe we can get everyone BQ
  - As per routine, reports are strongly suggested and yes even if nothing new happened, please let me be aware of that.
  - For formality, please use attached form ([LINK TO FORM](#)):
  - If you want to be informal, that's fine as well, I know time constraints. Please try to have something to me by the 25th
  - Lets use January to get our teams objectives defined, trade issues and successes. By February Summit, we should have a good plan in place for 2020!
  
- ✓ SO-MS: Bill Jefferson - **[RECEIVED]**
  - 1. AUX-MEES & AUX-MSAM PQS-my goal this year 2020, is to get 2 more Div 5 Auxiliarists qualified in one or both of the quals listed.
  - 2. AUX-EU Assistant Facilities Inspector. Sector is supporting Auxiliarists for this program. Interested parties must be AUX-MEES and/or AUX-MSAM as recommended prerequisite. Interested parties should contact Bill Jefferson. Michael Barth is expressing interest in pursuing this qual.
  - 3. AUX-EC Assistant Container Inspector. Sector is supporting Auxiliarists for this program. Interested parties must be AUX-MEES and/or AUX-MSAM as recommended prerequisite. Interested parties should contact Bill Jefferson. MASFO Operations will be scheduled in 2020, I will advise all interested parties through their FSO-MS as to potential for attendance.
  - 4. AUX-LR Assistant Life raft Inspector. Sector is supporting this PQS. AUX-MEES and/or AUX-MSAM are required prerequisites. Interested parties should contact me. Michael Barth is expressing interest in this qual.
  - 5. Terrell Pritchett FSO-MS 05-02 nothing reported
  - 6. Joseph White- FSO-MS 05-04 nothing reported
  - 7. Tony Carter FSO-MS 05-03 nothing to report
  - 8. Michael Barth FSO-MS 05-11. Barth and Rico presented MS information at General Grant Memorial event. On Jan 11, they will do the same at Hamilton Grange National Memorial.
  - 9. AUX-UPV Assistant Uninspected Passenger Vessel Inspector. Joe Costanzo ADSO-MS has requested of SECNY that other types of vessels needing inspection be accepted for UPV. No response as of this date. Finding the required UPV boats with Captains willing to participate is the challenge. Bill Jefferson will be pursuing this qual in 2020 as a final requirement to receive the permanent Trident device.
  
- SO-NS: Ralph O Irizarry - Link to Report **[Pending]**
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- ✓ SO-OP: Richard Helm - Link to Report **[Pending]**
  - Note: Unable to attend. (Aruba)
  - Mandatory Operations workshop is needed for 2020 (this is not Risk Management Refresher)
  - Risk Management Refresher course

- SO-PA: Jose Antonio Pena - Link to Report **[Pending]**
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- ✓ SO-PV: Joy Scher - Link to Report **[Pending]**
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- SO-VE: Andrew Thurman - Link to Report **[Pending]**
  - Unable to attend. (Boat Passage/Reposition)
- SO-IM: Alex Rico - **[RECEIVED]**
  - No report for IM for this month, its slow, just stay vigilant, especially with the heightened tensions.
- ✓ AUXBUILD (Bill Jefferson) - **[RECEIVED]**
  - The program is slowly growing, interested member with architecture, construction, trade, or engineering background should contact me for more information. D1SR AUXBUILD coordinator Richard Rothamel has advised upcoming inspection at MIO. Bill will participate. Please reach out to your flotilla members for any that have construction, architectural or engineering background who may be interested in joining the program. I expect there being large requests for assistance from the AUX this year!
- SO-PE: **VACANT**                      SO-DV: **VACANT**                      SO-SR: **VACANT**
- Old Business
  - ✓ Leadership Development Academy (LDA)
    - December 13th-15th at Coast Guard Academy
  - ✓ 2019 CLOSE ADMINISTRATIVE PAPERWORK:
    - 7007 - Annual Officer Report to IS Officer (and on FSO-SR file for reference if needed)
    - AUXDATA Mad Dash - Well before year close.
- Dynamic Agenda Topics & New Business:
  - ✓ Dynamic Agenda Access
  - ✓ Next *DISTRICT* (D1SR) Board Meeting: January 11, 2020 at SECNY
  - ✓ FINANCE & MATERIALS Reports!
  - ✓ Division Meeting Tour 2020 - Flotilla-Centric Visits
    - Concern (FC 5-10)- Time Duration for Joint Meetings
  - ✓ Flotilla Staff Officer Summit - Feb 3rd @ MIO.
  - ✓ Meeting Schedule: First Monday, except SEPTEMBER b/c of Labor Day (Alternate: 9/14)
    - Some meeting days may be rescheduled to cover potential Division-Flotilla Tour.
  - ✓ First PA Mission of 2020: NY Boat Show (Jan 21-26) [\[Sign Up Link\]](#)
  - ✓ Change of Watch - **February 9th?** 22nd, 23rd, 29th
- ✓ Awards & Recognition

- Received:
  - ✓ Boat Crew Member [Cert]: 5-3: Sandro Sherrod
  - ✓ Vessel Examiner [+Ribbon]: 5-4: Yvette Mooney
  - ✓ Program Visitor [+Ribbons]
    - 5-4: Paul Soden , Olivia Perillo
    - 5-2: Lindsay Davis
- ✓ Good and Welfare
  - ✓ Joy/Rich Scher - Grandson engagement!
  - ✓ David Mooney - Promoted to Assistant Chief of the Throggs Neck Volunteer Ambulance Corps.
- Meeting Close:

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**Monthly Meeting Agenda/Notes - Next Meeting Monday February 3rd 2020 at MIO Building  
FSO Summit**